



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S

# SINHGAD LAW COLLEGE

AMBEGAON (BK.), PUNE

## SELF STUDY REPORT

Submitted to

National Assessment and Accreditation Council

Bangalore

In respect of

## 2<sup>ND</sup> CYCLE OF ACCREDITATION

STES's Sinhgad Law College

S.No. 10/1, Ambegaon (Bk.), Pune – 411041

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## LIST OF ABBREVIATIONS

Admin	Administration
AIR	All India Reporter
B.A.LL.B.	Bachelor of Arts and Law
BA	Bachelor of Arts
BCI	Bar Council of India
B.Com.	Bachelor of Commerce
BCUD	Board of College & University Development
Bk.	Budruk
BPO	Business Process Outsourcing
BSc	Bachelor of Science
BSLLLB	Bachelor of Social Legislation
CCF&MJ	Certificate Course in Forensic Science and Medical Jurisprudence
CD ROM	Compact Disc Read-Only Memory
CEO	Chief Examination Officer
CET	Common Entrance Test
CGPA	Cumulative Grade Point Average
CJJD	Civil Judge Junior Division
CS	Company Secretary
CV	Curriculum Vitae
D.PSY	Diploma in Child Psychology
DCL	Diploma in Corporate Laws
DCP	Deputy Commissioner of Police
DELNET	Developing Library Network
DGP	Director General of Police
DHE	Department of Higher Education
DLL&LW	Diploma in Labour Laws and Labour Welfare
DOAJ	Directory of Open Access Journals
Dr.	Doctor
DSM	Diploma in School Management
DSW	Diploma in Social Work
DTL	Diploma in Taxation Laws
EBC	Economically Backward Class
EQ	Emotional Quotient
ERP	Enterprise Resource Planning

HOD	Head of Department
HR	Human Resource
HRD	Human Resource Department
IAS	Indian Administrative Service
ICT	Information and Communications Technology
INFLIBNET	Information and Library Network
IP	Internet Protocol
IPS	Indian Police Service
IQ	Intelligence Quotient
IQAC	Internal Quality Assurance Cell
JMFC	Judicial Magistrate First Class
LAN	Local area network
LCD	Liquid Crystal Display
LL.B.	Bachelor of Laws
LLM	Master of Laws
LMC	Local Management Committee
LPO	Legal Process Outsourcing
M. Phil.	Master of Philosophy
M.A.	Master of Arts
M.Ed.	Master of Education
MBA	Master of Business Administration
MOU	Memorandum of Understanding
NAAC	National Assessment and Accreditation Council
NCC	National Cadet Corps
NET	National Eligibility Test
NGO	Non -Governmental Organization
NLIST	National Library and Information Services infrastructure for Scholarly Content
NSS	National Service Scheme
NT	Nomadic Tribes
OBC	Other Backward Class
OPAC	Online Public Access Catalog
PG	Post Graduate
PGDIPR	Post Graduate Diploma in Intellectual Property Rights
Ph.D.	Doctor of Philosophy
Prof.	Professor
QIP	Quality Improvement

	Programme
Retd.	Retired
SC	Supreme Court
SCC	Supreme Court Cases
SET	State Eligibility Test
SPPU	Savitribai Phule Pune University
ST	Scheduled Tribe
STES	Sinhgad Technical Education Society
UG	Under Graduate
UGC	University Grants Commission
Admin	Administration
AIR	All India Reporter
B.A.LL.B.	Bachelor of Arts and Law

**NAAC STEERING COMMITTEE**

<b>Sr. No.</b>	<b>Name of the Person</b>	<b>Designation</b>
1.	Dr. Arunachalam Chettiar	Chairman Principal
2.	Mrs. Varsha Khandagale	Coordinator Assistant Professor
3.	Mrs. Sarika Shinde	Member Assistant Professor
4.	Mr. Rahul Gawade	Member Assistant Professor
5.	Mr. Shivshankar Kalshetti	Member Assistant Professor
6.	Mr. Satish Munde	Member Assistant Professor
7.	Mrs. Asha Suratkal	Member Assistant Professor
8.	Mrs. Swati Mate	Member Librarian
9.	Mr. Vijay Ingole	Member Administrative Representative

## PREFACE

Sinhgad Law College is one of the constituent units of Sinhgad Technical Education Society. Sinhgad Law College is situated in the spacious location at Ambegaon (Bk.), STES Ambegaon Campus, Pune, a pollution free and environment friendly location providing congenial environment, conducive to the all round development of the students.

Internal Quality Assurance Cell (IQAC) was established in the college on 2<sup>nd</sup> September, 2011 for enhancing the quality of academics. The institute has already undergone accreditation process through NAAC in the year 2012. The college was accredited with CGPA of 2.31 on four point scale at 'B' Grade through a Certificate dated 15<sup>th</sup> September, 2012.

The Peer Team Report highlighted many areas of improvement for the college. The Peer Team Report showed us the path for further development and quality enhancement of the college. In the last five years, the college has tried its best for implementing those recommendations.

In last five years, the college has witnessed many changes. There has been change in the Head of Institution. Many new faculty members have been added to the crew. With new teachers, the methodology of teaching and learning has also changed. Infrastructural improvements have been carried out by construction of Seminar Hall, Moot Court Hall, shifting of library from Central building to Law College building, etc. All the administrative work has now been computerized. Even the Library automation process has been completed. The college has adopted more student centric approach and this can be seen from the constitution of student societies like Debate Society and Moot Court Society. Various cells for the benefit of the students like the Placement Cell, Competitive Examination cell, etc have been established. A language lab has been established for improving the communication skills of the students. Many new innovative practices have been undertaken.

This has all been possible due to the recommendations made by the Peer Team, commitment of management to provide quality education and continuous and untiring efforts of all the staff members and also the students.

Preparation of SSR is team effort where all the constituents of the college have made valuable contributions. I take this opportunity to express my sincere thanks to all those who are involved in the preparation of this SSR.

At the outset, I express my deep sense of gratitude towards the Prof. M.N. Navale, Founder President of Sinhgad Technical Education Society, Dr. (Mrs.) Sunanda M. Navale, Founder Secretary of Sinhgad Technical Education Society, Mr. Rohit Navale, Vice President (HR) of Sinhgad Technical Education Society and Mrs. Rachana Navale Ashtekar, Vice President (Admin) of Sinhgad Technical Education Society for the kind of faith and confidence they have reposed on us for facing the NAAC.

I also thank our Teaching, Librarian as well as Administrative Staff who have taken a lot of efforts in preparing this SELF STUDY REPORT.

It will be unjust if we do not appreciate, recognize and thank all those who have helped and assisted us whether directly or indirectly, in preparing this SELF-STUDY REPORT.

*Dr. Arunachalam Chettiar*

## **EXECUTIVE SUMMARY**

Sinhgad Law College was established in the year 2003 under the able and dynamic leadership of Prof. M. N. Navale. It is one of the constituent unit of entire gamut of Sinhgad Technical Education Society. The college is persistently working hard for achieving the aim of academic excellence. In its efforts to excel in all spheres, lot of changes and improvements has been done by the college. The recommendations given by the Peer Team of NAAC during First Cycle of Accreditation have also been given due consideration while bringing out the desired changes. A brief survey of academic and co-curricular activities considered criterion wise shall be worthwhile.

### **CRITERION - I: CURRICULAR ASPECTS**

The college offers career in legal studies through LL.B. (Three Years) and B.A., LL.B. (Five Years) courses. The college also runs additional courses like Diploma in Labour Laws and Labour Welfare, Diploma in Taxation Laws and Certificate Course in Forensic and Medical Jurisprudence. The college is affiliated to Savitribai Phule Pune University, Pune. The college is also approved by the Bar Council of India.

The college has well defined vision, mission and objectives statement. In order to achieve these objectives, the college prepares Academic and Activity Calendar well in advance and it is made known to the staff members and students well in advance. On the basis of this calendar then timetable and teaching plans are prepared for ensuring effective curriculum delivery. All the facilities like library, syllabus, question papers, projectors in classrooms etc. are made available by the college.

Academic flexibility is provided by giving a wide range of elective options to the students to select from in respect of optional subjects. Students are also allowed to pursue diploma courses while pursuing law degree.

Many additional activities are conducted to enrich the curriculum provided by the Savitribai Phule Pune University such as visits, student training programs, e-library lectures, competitions, tutorials, etc. Activities are also conducted to imbibe moral and ethical values amongst the students, and for making them aware of current issues like gender, environment, human rights, ICT, etc. Monitoring and evaluation of these activities is done by the Principal and relevant information is also passed on to the management from time to time.

### **CRITERION II: TEACHING, LEARNING AND EVALUATION**

Admission of the students is done strictly according to the norms prescribed by the University, Bar Council of India and Government of Maharashtra. Earlier, till academic year 2015-16 admission was done at college level on the basis of merit and first come first basis. But from the academic year 2016-17 onwards, admission is done through centralized process under the directions of Director of Higher Education, Government of Maharashtra. The details relating to admission process are communicated to others through posting it on the official website of the college and also by displaying it on the notice board. Advertisements are also published in leading newspapers. College publishes its prospectus giving the details about the courses offered, admission process, eligibility criteria and brief information about college activities and achievements. Admission Committee is formed to look after the admissions at college level. Giving of information, following all directions of BCI, DHE, document verification, and counseling of the students is managed by the admission committee with the help of other staff members.

The College follows the norms guidelines given by the Government in respect of various reservations at the time of admissions. The Students from SC and ST category are given a relaxation



of 5 % marks at the time of admission in accordance with the rules framed by the Affiliating University and Bar Council of India. Further, they are given all Government facilities such as Scholarship, Freeship etc.

In learning process, students are identified as slow learners and advanced learners through counseling, first introductory sessions and through interaction with them. For assisting the slow learners' remedial lectures are conducted. They are given home assignments, paper solving assignment, extra tests for practicing purposes. Counseling through teacher guardian and psychologists is also done. For motivating advanced learners, college appreciates their achievements by giving them rewards, publishing their achievements on the institutional website and in the college magazine. These students are engaged in the organizational committees of various events of the college, in research projects, in debate and moot court competitions. The college has also made special facilities for differently abled students though no such students are admitted in the college.

Qualified and experienced staff, rich library resource, excellent infrastructure facilities, student friendly atmosphere with lot of opportunities for students to develop and flourish is some of the distinguished features of the college. The college is dedicated to impart quality legal education by keeping students as a focus of attention. The whole teaching learning process has been made student centric. All the resources, including the ICT resources have been made available to the students and the faculty members. Proper planning of the teaching learning process is done by preparation of teaching plan by all the faculty members. Various activities giving opportunity for the students to learn, develop, enrich themselves have been conducted. Moot court competitions, debate competitions have now become routine activities of the college. Seminars, conferences, workshops, guest lectures are organized for enriching the teaching learning process.

A placement cell has been constituted. Training sessions for improving the computer efficiency of the students are conducted. Practical training is imparted to the students through visits, calling of eminent lawyers, academicians and other legal professionals to deliver lectures for the students. A competitive examination cell has been constituted through which some training sessions for competitive examinations are conducted for the students. The college has also established an English Language Lab for developing the spoken skills in English of the students. Class tests, tutorials, internal exams are conducted. The teaching learning process is closely monitored by the Principal and IQAC. Feedback system is also implemented to find out lacunas in the existing process and bringing out changes in the same.

Many new qualified full time faculty members have been recruited by the institution. Apart from this many experts from legal field are invited as guest lecturers for the benefit of the students. Faculty development programmes are conducted. Faculties are encouraged and supported for participating in seminars, conferences in other colleges. College allows to the faculty members complete access to the college library where all sorts of reference books, journals are available without any restriction on number of books that can issued. Computers with internet facility and free Wi-Fi facility are made available for the faculty members. The institution strictly follows the rules prescribed by the University in respect of evaluation of the students. The students appear for the University semester examinations and their papers are assessed centrally by the assessors appointed by the University. All their grievances regarding evaluation are addressed by the institution with the help of the University. The institution also examines students internally through tests and tutorials, presentations, group discussions, case studies, debates and moot courts. In the past years, the institution has implemented many examination reforms initiated by the University such as providing photocopies of answer sheets, online filling of examination forms, online admit cards, online question papers download system, conducting of graduation day and distribution of degree certificates, etc.

The institution tries ensures achievement of its learning outcomes by analyzing the results of the

University examination carefully, analyzing the performance of students in moot court, Debate and other competitions and by collecting feedbacks from the students time to time. Whenever necessary the counseling is done to improve the overall performance of the student.

### **CRITERIA III – RESEARCH, CONSULTANCY AND EXTENSION**

The college is also actively engaged in research, consultancy and extension activities. The college also has its research cell to carry out research activities within the college. College has two faculty members who have been rewarded with doctorate degree and seven faculty members are presently pursuing their Ph.D. degrees. The college supports the faculty members in their research activities by providing flexibility in the time table, sanctioning study leaves, providing unlimited access to library books and journals, providing computers with internet and Wi-Fi facility, etc. Students are also motivated and encouraged for writing articles, research papers, participation in seminars, conferences.

Though there is no specific provision in the budget for research activities as such, a certain amount of money is spent on research activities and facilities provided to the teachers and students. There is a Wi-Fi facility in the premises whereby the staff and students can have flexibility in accessing online resources. The college has subscription of online database of MANUPATRA. Reimbursement of expenditure incurred by students participating in outside competitions is provided. Persistently students of the college have been participating in AVISHKAR which is a research competition conducted by Savitribai Phule Pune University. The college has received grants from the University under its Quality Improvement Programme. Faculty members are motivated to publish their research papers in state/national/international seminars.

The college is also actively involved in extension activities. The college organizes legal literacy and legal aid camps in nearby villages to spread legal awareness among the masses through its Legal Aid Cell. The college has also started a 'Legal Aid Cell for the people of North Eastern States', in association with Pune District Legal Services Authorities, the only one of a kind to be established by any law college. The college is also closely associated with a NGO named 'SAMYAK' and gender sensitivity programs are organized in collaboration with them. The institute also runs two clubs named GREEN CLUB and MAITRI CLUB through which lot of extension activities are carried out. The college has also formed MoUs with some other educational institution. Activities like Faculty Development Programmes, Health Check Up, and Informative Sessions are conducted through collaboration with other educational institutions.

### **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

Presently, the College is situated in its own building at S. No. 10, Ambegaon (Bk), STES Vadgaon-Ambegaon Campus, Pune-411041. This College has constructed a spacious building having total built up area 38,106 sq. ft. The building is constructed as per the norms of the Bar Council of India, New Delhi. The institute has adequate infrastructure facilities for conducting its curricular, co-curricular and extracurricular activities.

On the ground floor there is Principal's office, Administrative Office, Seminar Hall, Library, Reading room for the students, NAAC/IQAC Office, Moot court Hall, Ladies common room with Ladies toilet, Computer Lab/E-Library, Toilet for physically handicapped people, Legal Aid Cell for people of North Eastern States, Competitive Examination Cell and lift facility. There are seven class rooms on the first floor of the building, Ladies Faculty room, and boys' common room. There are six class rooms on the second floor of the building along with a sports room. Apart from the above, the college has a parking facility, ample of open space around the college building, compound with ample of

tree plantation near the compound. Hostel facility with mess, newspaper, recreational, library, computer, Wi-Fi, medical facility is available for the outside students.

The institute has got campus clinic available from 9.00 AM to 5.00 PM for medical emergency, counseling and treatment. STES has got Smt. Kashibai Navale General Hospital which is 3 kms away from the institute where all the facilities are available for any type of medical treatment. The medical treatment is available at nominal cost for all the staff, students and also the general public. The institute has got in campus dental college cum hospital where all the facilities required for dental care is available and the treatment is free of cost for all the faculty and students. In-campus ambulance facility attached with SKN and Dental Hospital is available. First aid box is made available in the college. Medical Insurance scheme (General Insurance Scheme) and Personal Accident Insurance for staff at Society level and Students Safety Insurance for the students is made available.

Library is placed within the college building and consists of three parts: Main Library, Reading Hall and E-Library. College library has 4445 books, 1268 Journals and online resource of MANUPATRA. Library has been automated. Computers with internet facility are available for the use of the students as well as faculty members. Free Wi-Fi connectivity is made available to all the students and staff members within the college premises. Automation of library has been completed. The library has rich collection of books, journals and even online resources like MANUPATRA.

#### **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

The college always encourages student participation in all spheres of activities within and outside the college. All the necessary support in the form finances, infrastructure, guidance, resources, everything is provided to the students in order to help them excel in their performances.

The institution disburses scholarship and freeship given by the government as per the rules specified from time to time. The students from SC/ST category are given relaxation of 5% in the qualifying marks at the time of admission to the college as per the directions of the Bar Council of India and the Government of Maharashtra. The reservation policy as per the rules and regulations of the Government of Maharashtra is followed at the time of admission. The college runs earn and learn scheme of the University through which financial assistance is provided to economically weaker sections of the students.

The college, in order to develop the confidence and competitive spirit among its students, continuously organizes various activities through debate society, moot court society and other clubs. The college has many indoor and outdoor sports equipments for the use of students of the college. Competitive Examination Cell has been established for imparting training to the students interested in appearing for competitive exams. A English Language Lab has also been set up to improve spoken English skills of the students. A Placement Committee has been constituted to look after all the placements and internships. Many Law firms, BPO, LPO's are called for the campus interviews and for grooming the students entering into the professional world. The college is closely associated with the Alumni Association and their support and assistance is augmented as and when needed.

'Sinhgad Karandak' is a mega event of Sinhgad Institutes wherein cultural, sports, technical and managerial competitions are conducted. Students of the college participate in this event. It provides a platform for the students to showcase their talent. Students participated in moot court competitions, debate competitions, law skit competitions, elocution competitions; sports events, etc. organized by other colleges and also had won in many competitions.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

The college has developed its own vision and mission and all the activities of the college are aimed in that direction. The institute being a constituent unit of Sinhgad Technical Education Society is blessed to have a dynamic and supportive management. It is due to their support, guidance and constant encouragement that the college has been able to achieve new heights. Therefore the college conducts all necessary activities in the interest of students along with maintaining the standard of teaching learning.

The college believes and follows decentralization system. At the institutional level the Principal and the teachers can take some decisions on their own and certain decisions are taken only after approval from the management. IQAC and the LMC play a crucial role in policy formulation and decision making. However decisions regarding financial provisions need the approval of the Founder Secretary of the STES.

Student participation is invoked in certain committees so their opinion can be given due importance. Student representatives are there in the Students Council and various committees such as Anti-ragging committee, Grievance Redressal Cell Committee, Magazine Committee, Cultural Committee, Sports Committee and committees for various programmes. If the students have any grievances, they can use the grievance box or can contact the Principal regarding their complaint and it is immediately dealt with thereafter.

The institution ensures that the quality of education is maintained. So it makes efforts to increase infrastructural facilities, to provide IT based learning resources, to give increments regularly to the faculty members and to associate itself with LPOs and network with the Alumni.

The institution prepares a report of all activities and programmes conducted by it and it is published in the college magazine. Feedback is regularly collected from the students and their suggestions are also entertained given at the end of the feedback form.

The feedback is analyzed and the report is prepared on it and this report is put before the IAQC and LMC so that action could be taken to improve performance of the college and the quality could be maintained. The management has made provisions for internal and external audits of the accounts of the institution

Many activities are channelized through the IQAC and there is good connection between students and IQAC, staff, students and Alumni. It helps in the improving the overall performance of the college. Various mechanisms and structures such as teaching plans, meetings of the faculty and the Principal, feedback, meetings of the LMC, planning of seminars, conducting of competitions, student training programs, language lab, etc. have been undertaken for quality enhancement.

Creativity, innovation and improving qualities, practices for social justice are the major hallmarks of the college. The college has been trying to start various innovative and best practices for achieving academic excellence.

## **CRITERION VII: INNOVATIONS AND BEST PRACTICES**

The college is situated in a lush green campus. The Institution has done extensive plantation within the campus. Though a formal green audit has not yet been conducted some initiative are taken by the faculty members, staff and the students, through various projects wherein few aspects under the green audit concept are covered like maintenance of existing trees, identifying places for plantation of new trees, planting new trees and maintaining them, etc. At Sinhgad Institutes we believe that 'Energy Saved is Energy Generated'. The buildings have been planned in such a manner so as to take advantage of natural ventilation and day light. Solar water heaters have been installed in various hostels. Waste water is recycled and is used for gardening purposes. Sprinklers are used in the garden. As good ventilation is there, the use of air conditioners is rare and is limited only to

Principal's cabin and Seminar hall. Classrooms and other rooms are not air conditioned. Practices like ERP help in saving huge amount of paper and thus can be considered to be a step towards carbon neutrality. Use of coal as fuel is not allowed in canteens across the campus (Canteen). Initiatives are taken to plant trees under the Social Responsibility and Green Club. Many Innovative measures have been taken like use of ERP software 'GEMS' for online self appraisal reports of faculty, leave management, communication with the management, accounting work and for computerization of library; introduction of Student Training Programs for all Five Year students to enhance the soft skills of the students; Rewarding students, parents, alumni for their contribution towards the college; Display Board to acquaint the students about recent decisions of the Courts and latest news has been put up; appointment of teacher guardian, etc.

The institution has been deploying best practices like establishment of student bodies i.e. Debate Society, Moot Court Society; performing of social responsibility through Green Club and Social Responsibility Club and interaction with head of the institution. All these best practices help the institution in excelling in its performance.

## SWOC ANALYSIS

### STRENGTHS

- Strong and Efficient Management of Sinhgad Institutes
- Experienced, qualified and trained teaching faculty
- Spacious building with all infrastructure facilities as per BCI norms
- Large eco-friendly campus shared with other colleges with modern facilities
- Admission through centralized process following all the norms (including reservation) of Directorate of Higher Education, Government of Maharashtra
- Rich Library resource
- 24x7 Central Library facility available for students along with Cafeteria
- Highly configured computer lab with internet facility
- Free Wi-Fi facility to students within college premises and in hostel
- Use of ICT in teaching learning
- Education is available at affordable fees
- Paperless Management Information System, like- GEMS for Leave Applications, intra office communication through Sinhgad Mail

### WEAKNESSES

- Inadequate non-teaching staff
- Less number of Doctorate faculty
- No post graduation facility
- Language barrier in the success of the students
- Low Admission cut-off
- Very less students in University ranking
- No discretion in framing the curriculum
- Inadequate admissions to Diploma and Certificate Course.
- Located in the outskirts of Pune City with less Public Transportation facility

### OPPORTUNITIES

- To start post graduate degree in law
- To start diploma in cyber laws and diploma in intellectual property laws
- To augment support of alumni for placement and practical training of the students
- To establish collaborations with reputed law institutions and research organizations.

#### **CHALLENGES**

- To increase the student strength by following centralized admission procedure of Directorate of Higher Education
- To increase the research contribution of the students
- Achieving financial self sufficiency

## PROFILE OF THE COLLEGE

### 1. Name and Address of the College:

Name :	Sinhgad technical Education Society's SINHGAD LAW COLLEGE	
Address :	S. No. 10/1, Ambegaon (Bk.), Pune – 411041	
City : Pune	Pin : 411041	State : Maharashtra
Website :	<a href="http://www.sinhgad.edu/SINHGAD-LAW-COLLEGE/">http://www.sinhgad.edu/SINHGAD-LAW-COLLEGE/</a>	

### 2. For Communication:

Designation	Name	Telephone with STD	Mobile	Fax	Email
Principal	Dr. Arunachalam Chettiar	O: 9120-24350595 R:	9869624555	020-24350595	<a href="mailto:principal_slc@sinhgad.edu">principal_slc@sinhgad.edu</a>
Vice Principal		O: R:			
Steering Committee Coordinator	Mrs. Varsha Khandagale	O: R:	9689816875		<a href="mailto:varshakhandagale@sinhgad.edu">varshakhandagale@sinhgad.edu</a>

### 3. Status of the Institution:

Affiliated College

☒

Constituent College

☐

Any other (specify)

☐

Affiliated to Savitribai Phule Pune University

### 4. Type of Institution:

a. By Gender



ii. For Men ☐

iii. For Women ☐

iv. Co-Education ☒

b. By Shift

i. Regular ☒

ii. Day ☐

iii. Evening ☐

5. It is a recognized minority institution?

Yes ☐

No ☒

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government	<input type="checkbox"/>
Grant-in-aid	<input type="checkbox"/>
Self-financing	<input checked="" type="checkbox"/>
Any other	<input type="checkbox"/>

7.

a. Date of establishment of the college: **24<sup>th</sup> July, 2003**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

**SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	Nil	Nil
ii. 12 (B)	Nil	Nil

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (BCI)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm- yyyy)	Validity	Remarks
BCI	For B.S.L.L.L.B. and LL.B. for 2 divisions of 80 Students each	20.07.2003	3 Years (2003- 2004 to 2005- 2006)	Letter of B.C.I. No. BCI:D:887:2003 dated 23 <sup>rd</sup> July, 2003 + Certificate of Registration dated 23.3.2005 Registration No. BCI/LE/SLC/PUNE/P U/13/2004
BCI	Continuation of the Affiliation for the above programmes	19.4.2007	2 Years (2006- 2007 to 2007- 2008)	Certificate of Registration dated 19.4.2007 Registration No. BCI/LE/SLC/PUNE/P U/13/2004
BCI	Continuation of the Affiliation for the above programmes	23.9.2009	3 Years 2008-2009 to 2010- 2011	Certificate of Registration dated 23.9.2009 Registration No. BCI/LE/SLC/PUNE/P U/13/2004

BCI	Continuation of the Affiliation for the above programmes	22.7.2011	1 year 2011-2012	Extension of Affiliation through letter of BCI No. BCI:073:2011:(LE) dated 22.7.2011
BCI	Continuation of the Affiliation for the above programmes	08.07.2015	2011-2012 to 2015-2016	Extension of Affiliation through letter of BCI No. BCI:D:1225/2015(LE) dated 08.07.2015

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☒ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: ..... (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	1,41,639.75 sq. mts. (35 Acres)

Built up area in sq. mts.	3,540 sq. mts.
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(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

S.No.	Facilities Available	Yes/ No
1.	Auditorium/seminar complex with infrastructural facilities	Yes
2.	Sports facilities	Yes
3.	Play ground	Yes
4.	Swimming pool	Yes
5.	Gymnasium	Yes
6.	Hostel – Boys (It is common for Sinhgad Law College and other colleges of Sinhgad Institutes) <ul style="list-style-type: none"> <li>Number of hostels - 12</li> <li>Number of inmates – 19</li> <li>Mess, Cafeteria, Campus Clinic, Ambulance, ATM, Laundry, Wi- Fi etc.</li> </ul> Hostel – Girls (It is common for Sinhgad Law College and other colleges of Sinhgad Institutes) <ul style="list-style-type: none"> <li>Number of hostels – 07</li> <li>Number of inmates – 58</li> </ul>	Yes
7.	Working women's hostel <ul style="list-style-type: none"> <li>Number of inmates – Not Applicable</li> <li>Facilities (mention available facilities) – Not Applicable</li> </ul>	No
8.	Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) <ul style="list-style-type: none"> <li>Residential facility available for Teaching staff – 36</li> <li>Residential facility availed by teaching staff – 02</li> <li>Residential facility available for Non-Teaching staff – 160</li> <li>Residential facility availed by Non-teaching staff - 01</li> </ul>	Yes
9.	Cafeteria Total available – 06	Yes
10.	Health center – Campus Clinic available <ul style="list-style-type: none"> <li>First aid, Impatient, Outpatient, Emergency care facility, Ambulance etc. – Available</li> </ul>	Yes
11.	Health center staff – The Society run a Medical College with 600 beds Hospital with all facilities free of cost to the students Qualified doctor - Full time Qualified Nurse - Full time	Yes

12.	Facilities like banking, post office, book shops	Yes
13.	Transport facilities to cater to the needs of students and staff	Yes
14.	Animal house	No
15.	Biological waste disposal	Yes
16.	Generator or other facility for management/regulation of electricity and voltage	Yes
17.	Solid waste management facility	Yes
18.	Waste water management	Yes
19.	Water harvesting	Yes

12. Details of programmes offered by the college  
(Give data for current academic year)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under-Graduate	B.A.LL.B./B.S.L.L.B.	Five Years	XII Std. & CET (From 2016-17 onwards)	English	Two divisions of 80 Students each	I – 70 II – 101 III – 87 IV – 35 V - 19
2.	Under-Graduate	LL.B.	Three Years	Graduation from any stream & CET (From 2016-17)	English	Two Divisions of 80 Students each	I - 88 II - 56 III - 64
3.	Certificate courses	Certificate Course in Forensic and Medical Jurisprudence	One Year	Graduation from any stream	English	60 Students	5
4.	PG Diploma	Diploma in Labour Laws and labour Welfare	One Year	Graduation from any stream	English	60 Students	27

5.	PG Diploma	Diploma in Taxation Laws	One Year	Graduation from any stream	English	60 Students	25
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13. Does the college offer self-financed Programmes?

Yes ☒ No ☐

If yes, how many?

UG- 2, PG Diploma- 5

14. New programmes introduced in the college during the last five years if any?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (e.g. Physics, Botany, History)	UG	PG	Research
Science				
Arts				
Commerce				
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. Annual System
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

- Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme
- NCTE recognition details (if applicable)
- Notification No.: .....
- Date: ..... (dd/mm/yyyy)
- Validity:.....
- Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

- Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme
- NCTE recognition details (if applicable)
- Notification No. ....
- Date: ..... (dd/mm/yyyy)
- Validity:.....
- Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*	*F	*	*F	*	*F	*M	*F
Sanctioned by the University / State Government <i>Recruited</i>	0	0	0	0	6	5	-	-	-	-

Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies Recruited	1	0	0	0	2	3	5	2	-	-
Yet to recruit										

**\*M-Male \*F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	1	-	-	-	-	1	2
M.Phil.							
PG	-	-	-	-	7	7	14
Temporary teachers							
Ph.D.							
M.Phil.							
PG					1		01
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

2

23. Furnish the number of the students admitted to the college during the last four academic years.

<b>Categories</b>	<b>Year 2012-13</b>		<b>Year 2 2013-14</b>		<b>Year 3 2014-15</b>		<b>Year 4 2015-16</b>	
	Male	Female	Male	Femal	Male	Female	Male	Female
SC	06	02	09	06	11	06	12	13
ST	12	06	10	03	01	00	01	01
OBC	23	11	17	07	42	18	64	26



General	135	90	201	142	252	175	299	221
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Diploma and Certificate Course	Total
Students from the same state where the college is located	348				63	411
Students from other states of India	161				04	165
NRI students						
Foreign students						
Total	509				67	576

25. Dropout rate in UG and PG (average of the last two batches)

UG

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a) including the salary component

Rs. 24,458/-

b) excluding the salary component

Rs. 4,330/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No ☒

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

No

☒

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher-student ratio for each of the programme/course offered: 1:34

29. Is the college applying for

Accreditation: Cycle 1 ☐ Cycle 2 ☒  
Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 15/09/2012

Accreditation Outcome/Result 'B' Grade

**\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year.

The details are provided about Academic Year 2015-16

216

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

The details are provided about Academic Year 2015-16

186

33. Date of establishment of Internal Quality Assurance Cell (IQAC): 02/09/2011

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC:

- AQAR 2012-13 submitted online to NAAC on 9-12-2013
- AQAR 2013-14 submitted online to NAAC on 26-12-2014

- AQAR 2014-15 submitted online to NAAC on 22-03-2016
- AQAR 2015-16 submitted online to NAAC on 03-03-2017

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Nil

# CRITERIA - WISE INPUTS

## CRITERION I: CURRICULAR ASPECTS

### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### **MISSION STATEMENT OF SINHGAD INSTITUTES**

“Holistic development of students and teachers in what we believe in and work for. We strive to achieve this by imbibing a unique value system, transparent work culture, excellent academic and physical environment conducive to learning, creativity and technology transfer. Our mandate is to generate, preserve and share knowledge for developing a vibrant society”.

#### **VISION, MISSION AND OBJECTIVES OF SINHGAD LAW COLLEGE**

##### **VISION**

To emerge as an institution of legal education with student-centered outcomes that emphasize the pursuit of excellence in legal fundamentals and preparation for professional practice. Our goal is for our graduates to possess the core competencies essential to embark on the practice of law. A law college *dedicated* to advancing human dignity, social welfare and justice through knowledge of law and be compassionate members of the society.

##### **MISSION:**

We are committed to provide scholarly ambience, access and excellence by creating a welcoming and vibrant educational environment that imparts comprehensive legal education. We strive to offer our students the fullest opportunity to participate and experience through innovative programs, engaging with community and the academia at all levels of our work, including teaching, scholarship, public service and public policy.

We strive to instill in each student a sense of intellectual curiosity, capability of integrating knowledge of legal theory, practical skills, professional values and commitment to life-long learning.

##### **Objectives**

- To become a center of excellence in imparting legal education.
- To attract young minds and develop trained and dedicated professionals.
- To evolve and impart comprehensive legal education at all levels to achieve excellence.
- To encourage the spirit of legal research.
- To disseminate legal knowledge by organizing Moot Courts, Seminars and Workshops on contemporary legal issues.
- Motivate the students to bring out their creative potential and nurture the spirit of critical thinking.
- To infuse notions of public good, ethical values and to avail a unique blending of traditional skill of lawyering and modern expertise in the national development and areas of law.
- To provide knowledge with Academic excellence, integrity and accountability.

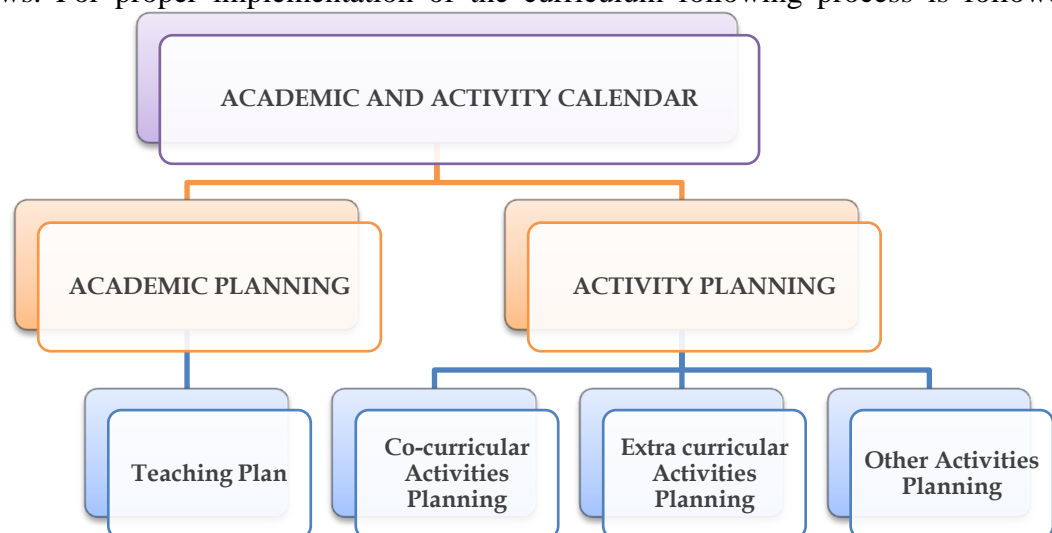
- To foster a strong sense of individual responsibility, integrity, ethics and self confidence.
- To cherish the hope that the graduates passing out from this institution will be the best in the legal profession and in judiciary.
- To promote legal awareness in the community for achieving social and economic justice.

#### **Communication of Vision, Mission and Objectives to Stakeholders:**

Various measures are taken by the college to communicate the vision, mission and objectives to students, teachers, staff and other stakeholders. Boards are put up within the premises of the college at strategic locations. It is also put up on official website of the college. It is communicated to the newly admitted students through college brochure and induction program. It is also orally communicated to newly recruited staff member at the time of joining. Other stake holders are informed about it during legal aid activities, parents meeting and at the time of other functions conducted by the college.

- 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Planning is the first step towards proper implementation of the curriculum. Planning in much advance so as to avoid any mismanagement is what the college believes and follows. For proper implementation of the curriculum following process is followed:



#### **ACADEMIC AND ACTIVITY CALENDAR:**

As the college is affiliated to Savitribai Phule Pune University, Pune, the college follows the University-prescribed curriculum. The IQAC along with members of various other committees prepare Academic and Activity calendar. The University norms are followed by the college strictly in all aspects. At the beginning of each academic year, the affiliating University provides an tentative academic calendar, based on which the institution's own Academic and Activity Calendar is prepared. It contains the dates of beginning and end of semester, university examination dates, internal examination dates and dates of various events to be conducted by the college in the coming Academic Year. This calendar is made available to the faculty members for suggesting any amendments and then is finalized. It is also made available on the college website for the information of the students.

**ACADEMIC PLANNING:**

Considering the University Circular about beginning and end of the Semester, Timetable is prepared by the Time Table Committee. A meeting is held towards the end of the one semester to do the course-distribution for the next semester. The timetable for each semester is made before the end of the previous semester itself. The subjects are allotted to each of the faculty considering their specializations, interest area, experience in teaching a particular subject and feedback obtained from the students. The time table committee ensures that adequate Students Training Program lectures are included within the time table. The timetable committee also ensures that additional lectures are scheduled for the slow learners.

**TEACHING PLAN:**

After allotting the subjects, the faculty members are required to submit their teaching plan. The teaching plan is prepared taking into account dates of University Examination and internal examination. The teaching plan includes actual class room teaching classifying units of the syllabus according to their content and weightage, scheduling of class test, tutorials, classroom discussions, updating the students of latest changes in the concerned subject. This helps in timely completion of the syllabus and enables review to be taken by the Principal.

**ACTIVITY PLANNING:**

IQAC decided the tentative events to be conducted throughout the year and their dates in consultation with the committee members of the concerned events. It includes planning of following programs:

**CO-CURRICULAR ACTIVITIES PLANNING:**

It includes deciding of various events like seminars, conferences, workshops, guest lectures, moot court competitions, debate competitions, visits, etc. Tentative dates and topics are well in advance so that the concerned committee members can start working on it.

**EXTRA CURRICULAR ACTIVITIES PLANNING:**

A tentative schedule of sports activities and cultural activities is prepared well in advance. It is also communicated to the students and the concerned committee members to start their preparations.

**OTHER ACTIVITIES PLANNING:**

The planning of other activities like college magazine, various day celebrations, environmental activities, social activities, etc. are also planned well in advance so as to enable proper preparation and implementation of these activities.

- 1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

**Initiatives by University:**

- The University dispatches annual academic calendar and circulars to all its affiliated colleges which forms the basis for curriculum planning at institutional level.
- The University conducts subject-wise workshops to help the teachers to deal with the new syllabus. Academic Staff College of the University also organizes regular Orientation and Refresher Courses which help teachers to update their knowledge and improve their teaching skills.

**Initiatives by the Institution:**

- Procedurally essential requirements of the teachers are put forth in the LMC and IQAC meetings.
- The Institution also prepares the Academic and Activity Planning much in advance and is made available to the faculty members.
- The subjects to be taught by the faculty members are allotted to them before the end of the previous semester so that they get ample of time to prepare themselves thoroughly with those subjects.
- Faculty members are sent to attend these orientation courses, refresher courses, seminars, conferences, workshops, etc so as to improve their teaching practices and to be updated with the latest knowledge.
- All the classrooms are ICT enabled and modern teaching aids are made available to the teachers.
- A well equipped library is made available for use by the teachers without any restrictions on issue of books.
- Wi-fi facility is provided free of cost to the faculty members within the campus.
- Computer facility is made available to the teachers
- College motivates faculty members for research and publications.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The college has qualified faculties who are completely involved on effective curriculum delivery.

- The academic calendar of each semester is discussed in detail before the commencement of the semester in the staff meeting and accordingly the time bound blue-print is prepared.
- Each faculty prepares their own teaching plan for the completion of the curriculum within the time frame.
- Teachers while preparing their teaching plan itself take care that ample importance is given to classroom teaching as well as to field visits, case studies, presentations, legal aid programmes, tutorials, moot courts, debates, etc.
- Teachers are provided pressure-free atmosphere and ample opportunities to prepare for the accomplishment of the academic programmes.
- The student's feedback is also collected to ensure that the curriculum delivery is effective.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college interacts actively with various beneficiaries in effective operationalisation of the curriculum.

- College has unregistered Alumni Association, which consists of the practicing advocates, professionals, businessmen, etc. They are called on to deliver guidance lectures to the students preparing them to face the outside world.
- Eminent advocates, judges, police personnel, dignified officers, etc. are called to deliver guest lectures to the students for briefing the students about niceties of law.



- Visits to various organizations are organized where the students get an opportunity to interact with the experts.
- Law firms, LPO's visit the college for conducting placement activities and interact and guide the students.
- Legal awareness and legal aid camps are organized wherein students get an opportunity to interact with the members of society and to understand their problems and grievances.
- The college has also signed MOU's with other educational institutions and NGO to facilitate collaborative activities.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The college being an affiliated college is bound to follow the syllabus framed by the University. But college collects feedbacks from students, faculty and other stakeholders from time to time. This feedback is taken into account while designing the teaching plan by the faculty members.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Presently the college is offering only the courses under the purview of the affiliating University. For all of those courses, the college does not have freedom to frame its own curriculum.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The college analyses and ensures the achievement of the stated objectives of curriculum through

- Students Performance and Result Analysis
- Feedback of students, alumni and parents
- The participation and performance of the students and alumni
- Holding the Institution ensures achievement of the stated objectives of curriculum.

## 1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Apart from B.A.LL.B./B.S.L.L.B. (Five Year Course) and LL.B. (Three Year Course), the College currently offers following certificate and diploma courses:-

1. **Diploma in Taxation Law:** This course aims at providing in-depth knowledge to the students about laws affecting the labourers and employees.

2. **Diploma in Labour Laws and Labour Welfare:** This course aims at imparting comprehensive knowledge of tax related provisions so as to enable the students to work as tax consultants.
3. **Certificate Course in Forensic Science and Medical Jurisprudence:** The course aims at imparting sound knowledge about forensic science to the students to facilitate easy investigation of crimes.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If ‘yes’, give details.

The college offers a dual degree program, B.S.L.LL.B./B.A.LL.B. It is a five year degree course and after the completion of the first three years in this course, students are given a B.A./B.S.L. graduation degree and after completion of five years they are given LL.B. degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

The College has no option and college is bound to accept what is prescribed by the University. College provides flexibility in respect of optional subjects. Out of the given options students have to select any one. Each of these optional subjects are introduced by the faculty members describing their content, its importance in higher studies and employability. This enables the students to take an informed choice.

Sr. No.	Course	Semester	Elective Options
1.	B.A.LL.B. (Five Year Course)	V	<ul style="list-style-type: none"> <li>• Criminology and penology</li> <li>• Women and Law and Law Relating to Child</li> </ul>
		VIII	<ul style="list-style-type: none"> <li>• Law of Insurance</li> <li>• Intellectual Property Law</li> </ul>
		X	<ul style="list-style-type: none"> <li>• Banking Laws including Negotiable Instruments Act</li> <li>• Co-operative Laws</li> <li>• Securities and Investment Laws</li> </ul>
2.	LL.B. (Three Year Course)	I	<ul style="list-style-type: none"> <li>• Criminology and penology</li> <li>• Women and Law and Law Relating to Child</li> </ul>
		IV	<ul style="list-style-type: none"> <li>• Law of Insurance</li> <li>• Intellectual Property Law</li> </ul>
		VI	<ul style="list-style-type: none"> <li>• Banking Laws including</li> </ul>

			Negotiable Instruments Act • Co-operative Laws • Securities and Investment Laws
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- Choice Based Credit System and range of subject options  
Choice based credit system is not followed by the University itself and therefore is also not followed by the college.
- Courses offered in modular form  
Nil
- Credit transfer and accumulation facility  
Not followed as not followed by the University
- Lateral and vertical mobility within and across programmes and courses  
It is not permitted as per the University norms.
- Enrichment courses  
Following Add on Courses are carried on by the college:-
  - Diploma in Taxation Laws (D.T.L.)
  - Diploma in Labour Laws and Labour Welfare (D.L.L.&L.W.)
  - Certificate Course in Forensic & Medical Jurisprudence (C.C.F. & M.J.)

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution provides only self finance programmes and no other programs are offered by the institution. The entire Five Years Law course, Three Years Law course, Diploma in Taxation Laws, Diploma in Labour Laws and Labour Welfare and Certificate Course in Forensic Science and Medical Jurisprudence are self-financed programs of the college. All these courses are affiliated to Savitribai Phule Pune University. Therefore the curriculum for all these courses is prescribed by the University. No grant is received by the institution for any of these courses. Therefore all the expenses, including the salaries of the teachers is paid by the institution from the fees collected from the students. At the same time the fee structure of these courses is set as per the parameters set by University. The teachers are appointed as per the rules and regulations laid down by the UGC and BCI.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college offers the following skill oriented programs for the benefit of students. These programs are designed to provide additional knowledge to the students and to increase

their employability.

<b>Programme</b>	<b>Objectives</b>	<b>Skill Development Activities</b>	<b>Employability</b>
<b>Diploma in Labour Laws and Labour Welfare (DLL&amp;LW)</b>	To provide in-depth knowledge to the students about laws affecting the labours and employees.	Observing various forms, Field Visits, knowing working of HR departments of various organizations, acquainting the students with various legal compliances which the employers have to do.	Labour Welfare officer, HR officer, practicing in labour courts.
<b>Diploma in Taxation Laws (D.T.L.)</b>	Imparting comprehensive knowledge of tax related provisions so as to enable the students to work as tax consultants.	Acquainting the students with various returns to be filed under different tax laws, method of filing it, procedures followed by tax authorities.	Working as Tax consultants, practicing in Tax Tribunals or cases relating to taxation matters. It is also beneficial for Accounts officers.
<b>Certificate Course in Forensic &amp; Medical Jurisprudence (C.C.F. &amp; M.J.)</b>	The course aims at imparting sound knowledge about forensic science to the students to facilitate easy investigation of crimes.	The course involves acquainting the students with various methods and techniques followed by forensic departments for investigation of crimes. Actual visit to forensic department is also organized to enable the students to learn about the actual measures followed by the forensic department.	It is beneficial to criminal lawyers, doctors, police officers.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

As per the instructions of BCI and University, law course has to be conducted as a full time course. Therefore, no courses are offered in distance mode.

### 1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Legal Education throughout India is mainly controlled and regulated by the Bar Council of India. It prescribes the standards of the legal education in terms of curriculum to be imparted, infrastructure and other allied matters concerning the legal education. Thus recommendations of the Bar council of India are to strictly followed by all the law colleges and Universities. In spite of these restrictions Savitribai Phule Pune University has framed the syllabus in a in such a way that students can get practical exposure along with the theoretical knowledge of the law subjects. This has been done by inclusion of subjects like Moot Courts, Pre trial Preparation, Professional Ethics and Para Legal Services, accountancy for Lawyers, Drafting, Pleading and Conveyance etc. The curriculum is also updated as and when it is directed to be amended by the BCI. Recently, the University has decided to update the syllabus for law courses and the work relating to it is in process.

While implementing the University curriculum, the Institution takes various efforts for creating well trained socially responsible professionals like:

- To enable the students to have sound legal knowledge of all the subjects in their curriculum, well qualified full time teachers are appointed.
- College library is kept equipped with ample copies of text books and reference books.
- Visits to courts, prison, investigative agencies, industries are conducted to enable the students to get practical exposure to working of these agencies
- More emphasis is given to encouragement of competitive environment and development of skills of the students by conducting moot courts, debates, elocution and other competitions
- Various guest lectures, seminars, conferences are held wherein judges, senior lawyers, professionals and expert from various fields are invited. Students get opportunities to have valuable inputs from such experts.
- Some social activities are carried out with the help of the students and NGO for inculcating a sense of social responsibility among the students.

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Increasing the employability of the students is the cherished goal of our institution. The institution scrupulously follows the curriculum designed by the University under the guidelines of the Bar Council of India. But along with it, the institution also undertakes a number of activities mainly for making the students employment ready.

1. **Placement and Internship Cell:** The institution has formed a placement and internship committee to look after these aspects. Various guidance lectures are organized for the students through LPO's, advocates and experts from legal field.

2. **Alumni Interaction:** Alumni of the college are called upon to share their experiences with the students. Through this the students get information about the outside world, problems encountered by them, preparation to be done by them while entering in the outside world, expectations from the society from lawyers, etc.
3. **Competitive Examination Cell:** The institution has also started a Competitive Examination Cell to provide guidance to students who are preparing for competitive exams especially for JMFC and CJD exam.
4. **Development of competitive edge:** Various curricular and co-curricular activities are held to develop competitive spirit among the students. Student participation is invoked in various activities of the college to develop team spirit and leadership qualities amongst the students.
5. **Language Lab:** Good communication skills are essential for considering employability of the students. To enable the rural students to overcome language barriers, the institution has also started an English Language Lab.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

As an institute engaged in legal education, issues like gender, environment, human rights, ICT are given due importance.

- As a part of curriculum itself students are given an option to select the subject of 'Women and Law and Law relating to Child' in both the courses of law (Three year and five year). Students are sensitized about various aspects of gender issues through conducting Seminars and organizing Guest Lectures on those topics. Women's day is celebrated in the college. College is also closely associated with a NGO 'SAMYAK' which is actively engaged in gender issues. In association with this NGO college conducts various sensitization lectures. Some students also do internship with the NGO which gives them on grass root experience.
- Environment education is compulsory for all the students of law course in the Institute. According to the curriculum framed by the university Environmental Law is a compulsory subject to be studied by every law student whether it be three year or five year law course. Apart from this, to inculcate an environmental sense amongst the students the institute has established a 'Green Club'. Through this club various activities like poster competitions, tree plantation drive, putting up of sign boards, workshops on various environmental and climate change issues are conducted. The research cell of the college is also presently working on a project on 'Biomedical Waste'. Special seminars highlighting on these issues are also conducted.
- Human Rights education is imparted to the students through compulsory subjects like Human Rights and International Law, Constitutional law, etc. Apart from this, seminars and guest lectures highlighting on human rights of various vulnerable groups are conducted. Faculty members as well as students are also encouraged to attend such seminars or conferences conducted by other institutions. Apart from giving legal information, students are also exposed to practical problems of various people by organizing visits to Old age home, Tribal Museum, Prisons, etc. The institution has also established a social responsibility club called 'MAITRI' through which all these activities are conducted. Legal aid cell of the college also engages itself in creating awareness of rights amongst the masses.

- A well equipped wi-fi enabled 'E-Library' is made available for the students free of cost. Free wi-fi facility is made available to the students within the campus of the college as well as at hostel. The college has also subscribed to online legal database like 'Manupatra' through which students can do online legal research. Special training workshop for using Manupatra software are also arranged for the students and faculty members. The librarian and faculty members also conduct e-library lectures where they give information to the students about using e-resources for research purposes. The institute invited female judges, police officers, doctors, leading female advocates, and female social activist to deliver guest lecture on Gender, Climate change, Environmental Education, Human Rights.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

#### **Moral and ethical values**

- National Anthem is played while starting any function or program in the college. This helps in imbibing a sense of nationalism amongst the students.
- The institution aims at fostering a strong sense of individual responsibility, integrity, ethical and moral values amongst the budding lawyers. Curriculum thoroughly acquaints the students with 'The Advocates Act, 1961' which provides the norms of professional conduct for lawyers and also enumerates their duties. Senior lawyers, judges and experts in legal field are called upon to interact with the students and guide them about observance of various professional norms and practices.

#### **Employable and life skills**

- English Language Lab has been established to enable rural students to improve their communication skills.
- The College has a Counseling Cell whereby the students can approach and discuss about their problems. The Counseling cell advises and provides proper counseling to the needy students.
- Debate Society of the college enables the students to freely voice their opinions on various legal, social issues which helps in building confidence, developing analytical and communication skills of the students.
- Moot Court Society of the college helps the students for participation in various moot court activities within and outside the college. This helps them to learn court room manners and develops their reading, reasoning power, rational thinking, argumenting skills and also deepens their knowledge about various subjects.
- Cultural committee and sports committee of the college also encourages the students to participate in various events within and outside the institution.
- 'Sinhgad Law Times' a college magazine provides an opportunity to the students to develop their writing skills.

#### **Better career options**

- Competitive Examination Cell is established to give training and guidance to the students who are preparing for different competitive exams.
- Placement Cell organizes lectures through LPO's, advocates and law firms. Various firms and LPO's are invited for campus placement.



- Workshops are conducted to acquaint the students about various career opportunities available to students after pursuing law career. Students are also informed about opportunities available to them for pursuing overseas higher education.

### **Community orientation**

- Through legal aid cell students provide free legal aid and advice to the people. Legal awareness is also created by organizing lectures for rural people. Students also are sent for participation in LOKADALAT organized by District Legal Services Authorities Act.
- The institution sends students to participate in blood donation camps, organ donation awareness sessions, conducts free health check up of female students and faculties.
- The institution also organizes social activities through its Maitri Club and Green Club.
- Students also participate in activities like traffic awareness rallies in association with Traffic Police Department.
- Field visits are organized to various places.

#### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

A regular feedback from all stakeholders is taken, based on which revision of content delivery is done. The stakeholders include students, parents and alumni. The feedback is critically analyzed for inclusion of changes and improvements in teaching learning methodology. Various changes have been introduced on the basis of suggestions given by stakeholders like inclusion of content beyond syllabus, allocation of subject to expert faculty for extra inputs, delivery of content through Industry person, organizing industrial visit for better understanding of topic etc, subscribing to more books and journals in the library, subscribing to legal databases, displaying of recent news relating to judgments of courts on notice boards, etc.

#### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The institution has developed a systematic procedure for monitoring and evaluating the quality of its enrichment programme. Institution takes feedback from the stakeholders and efforts are made to implement the suggestions given. Review Meetings are held to discuss the conduction of the programmes, its outcomes, feedback given by stakeholders. Feedback, opinions and suggestions of the teachers are also taken. Considering all this appropriate actions are taken under the guidance of Principal. Later on IQAC and the Local Management Committee also reviews the programmes and gives necessary directions.

## **1.4 Feedback System**

#### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

The University prepares the curriculum of the courses run in the college. The college being an affiliated institution of the Savitribai Phule Pune University is bound by the curriculum framed by the University. However, the institution tries to incorporate some



other parts in the curriculum so as to achieve the program outcomes. With this view, the college has introduced debate, moot court, e-library lectures and mandatory visits as a part of curriculum to be taught to the students along with the curriculum designed by the University.

- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?  
Yes, there is a formal mechanism to obtain feedback from students and stakeholders on the curriculum. A few questions in the questionnaire are about the curriculum. The feedback is collected at the end of each semester. Peers and alumni also take part in informal discussion about the recent changes in law and their inclusion in the curriculum. After the analysis of such kind of written feedback, it is discussed in the meeting with the Principal. After analyzing the feedback, certain changes are made in the teaching and learning techniques by the teachers.
- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)  
No new programmes/courses were introduced by the Institution during the last four years. However, the institution intends to start LL.M., Diploma in Cyber Laws and Diploma in Intellectual Property Rights in recent future.
- 1.4.4 Any other relevant information regarding curricular aspects which the college would like to include.  
Nil

## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

Admission process is one of the crucial and an important activity for any college. In this globalized world apart from transparency in the admission process it needs wide publicity. Taking in to account this aspect, the college employs following means to ensure the publicity and transparency in the admission process.

##### **Publicity Mechanism:**

- All the information about the admission is published on the Institutional website <http://www.sinhgad.edu>
- Advertisements are given in local as well National News Papers.
- Flex Hoardings/banners at public places are put up by the Parent Institute.
- Faculty members visit the campus of other junior and senior colleges whereby they provide counseling to the students about law courses.
- Pamphlets are distributed to the students of different colleges. They are also put up on the notice boards of other colleges.
- Publication of Prospectus: An up-dated prospectus along with the Admission application form is issued to the admission seeking student on payment of prescribe fee.. It contains the details of various programmes offered, eligibility criteria and procedure for admission, Library- learning resources, hostel and sports, gymnasium facilities, fee-structure and scholarships available to students.
- Mouth publicity by the college students.

##### **Maintenance of Transparency:**

- The whole admission process is being done as per the rules laid down by the Bar Council of India, Savitribai Phule Pune University and Director of Higher Education Maharashtra State.
- Earlier the admission was carried out at the college level But since 2016 17 onwards, it is mandatory for all the law colleges affiliated to State Universities in the State of Maharashtra to follow centralized process of admission. The entire centralized process is managed by the Director of Higher Education, Maharashtra State. The dates, schedule, documents to be taken, rounds to be conducted, students to be admitted everything is directed by the DHE. The college strictly follows the guidelines laid down by DHE.
- As the admission is done through centralized process, a reservation criterion is strictly followed.
- Admissions are given on the basis of merit of students in CET and preference given by the students. The students also need to possess minimum 45% marks in 12<sup>th</sup> or graduation. This limit is lowered by 5% for SC/ST students.
- A list of candidates forwarded to our college is provided by DHE. Only the students forwarded by DHE can be admitted in the college.

- The college has permission to fill up 20% of the seats at Institute Level. Only the students who have appeared for CET are considered for admission at the Institute Level. The students are admitted depending upon their merit.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- The whole admission process is being done as per the rules laid down by the Bar Council of India, Savitribai Phule Pune University and Director of Higher Education Maharashtra State.
- The government of Maharashtra has announced that Common Entrance Test to be conducted from 2016-17 onwards.
- Now from 2016-17 onwards, admission is done on the basis merit of CET and preference given by the students.
- The students are admitted to different courses run by the institution as per the intake capacity sanctioned by the concerned authorities.
- If the student fulfills the criteria regarding, minimum marks in qualifying examination, reservation, age, etc. then only he is considered as eligible to apply.
- Application is accepted along with necessary documents like eligibility certificate, University migration certificate, E.B.C., caste certificate, etc.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

PROGRAMME	MINIMUM MARK	MAXIMUM MARK
Three year course	45%	75.53%
Five year law course	45%	90.20%
DTL	45%	70.83%
DLL& Law	45%	69%
CCFM	45%	69.16

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

An Admission Committee consisting of Principal, faculty members and administrative staff overlooks the admission process of the college. The Admission Committee takes the review of the entire admission process. The Committee makes comparative analysis of the admissions given by the College on the basis of the number of applications sold, number of applications received and admissions given to the various courses, the minimum and maximum percentage of marks of the students taking admissions, classification of the students according to the category, their percentage to the total

admissions. This helps to ascertain the trends in admission.

The committee holds meetings with the principal and the entire staff wherein the problems encountered are discussed. Possible solutions for the problems are also found out to avoid those problems in next year.

The student profiles are continuously reviewed by the teacher guardian, class teachers and subject teachers throughout the year through various assignments, class tests, participation in co-curricular and extracurricular activities as well as other programmes of the College. From this the progress of the students as well as the strength and weaknesses of the student are identified. Based on this review the appropriate students are considered for various commitments and representation of the college at various competitions and programmes. Deserving students are rewarded as well.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- ✓ SC/ST
- ✓ OBC
- ✓ Women
- ✓ Differently abled
- ✓ Economically weaker sections
- ✓ Minority community
- ✓ Any other

- Seats are reserved for SC, ST, OBC, NT, Differently abled students on the basis of rules of Government framed in this regard.
- SC/ST Students- Relaxation of 5% marks in the qualifying examination at entry level as per the norms of Bar Council of India is given.
- Government scholarship is provided to students belonging to SC, ST, OBC, and other categories as per the rules framed by the Department of Social Welfare, Government of Maharashtra.
- For Differently abled students separate washrooms have been provided for. All the administrative office, library, computer lab, etc are situated on the ground floor for easy access to such students. For approaching the classrooms facility of lift is provided.
- Foreign students – Though no foreign student have been admitted to the college so far, for the active assistance of the foreign students if admitted a Foreign student cell has been established by the parent institute.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Sr. No.	Year	Class	No. of Applications Received	No. of Students Admitted	Demand Ratio
1	UG				
	2012-13	First Year of	68	68	1:1

		BSLLLB			
		First Year of LLB	99	99	1:1
	2013-14	First Year of BSLLLB	95	95	1:1
		First Year of LLB	164	164	1:1
	2014-15	First Year of BALLB	146	146	1:1
		First Year of LLB	144	144	1:1
	2015-16	First Year of BALLB	160	160	1:1
		First Year of LLB	159	159	1:1
	2016-17	First Year of BALLB	70	70	1:1
		First Year of LLB	88	88	1:1
2	PG	-----	-----	-----	
3	M.Phil.	-----	-----	-----	
4.	Ph.D.				
5.	Integrated PG Ph.D.				
6.	Value Added				
7.	Certificate				
	2012-13	CCF & MJ	5	5	1:1
	2013-14	CCF & MJ	0	0	
	2014-15	CCF & MJ	1	1	1:1
	2015-16	CCF & MJ	5	5	1:1
	2016-17	CCF & MJ	5	5	1:1
8.	Diploma				

	2012-13	DLL&LW	35	35	1:1
		DTL	11	11	1:1
	2013-14	DLL&LW	34	34	1:1
		DTL	11	11	1:1
	2014-15	DLL&LW	32	32	1:1
		DTL	24	24	1:1
	2015-16	DLL&LW	42	42	1:1
		DTL	27	27	1:1
	2016-17	DLL&LW	27	27	1:1
		DTL	25	25	1:1

## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Though there are no differently abled students admitted in the college till now. But the college undertakes to provide all the necessary assistance and support to such students if admitted in future. Presently following facilities are made available:

- The institute has separate wash rooms constructed for differently abled students.
- To have an access to differently-abled students, the college has made a provision of ramp on the ground floor itself.
- The administrative office, library, principal's office, computer lab all are available on the ground floor itself.
- For avoiding difficulties faced by them while accessing their classrooms situated on first floor, lift facility is made available.
- Apart from this, a special library scheme for such students is decided to be introduced in the College so that they can have the books for longer period than other students. This is to reduce the physical inconvenience of these students.
- Extra time at the time of examination as per the rules of Government is given to them.

Further, the college has kept special reservation in the admission for differently abled students

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, the institution does have a mechanism to assess the students' needs in terms of knowledge and skills before the commencement of the programme. The process begins from the time of admission of students. The percentage of marks at the qualifying examination is the one of the criterion to know the level of knowledge and understanding of the student. Apart from that students are also asked about the any skills or interests

which they have or hobbies which they pursue. This helps in capturing talent for various activities like cultural, sports, debates, moot courts, etc. accordingly, the students' details are forwarded to the coordinators of the concerned committees. Students from remote or village areas having problems in English communication skills are asked to join the English Language Lab.

The process of assessment continues even after admission in the college. Students' profiles are analyzed on the basis of University results. Slow learners, repeaters are provided with the personal attention and guidance. Apart from this, the college regularly conducts class tests, tutorials and many other activities for the students. The students' skills are assessed at the college level and accordingly students are encouraged and sent for participation in competitions outside the college.

**2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

The teachers, through counseling at the time of admission, introductory lectures and induction program try to assess the students. Mainly the assessment is done at three stages:

- At the time of admission
- During the course of semester
- At the end of semester

On the basis of this assessment, the teachers get to know the students who will fall in advanced learner's category and those who will fall in slow learners' category.

**For Slow Learners the college takes following initiatives:**

- Special remedial lectures are scheduled for them.
- Teacher guardian along with psychologist conducts personal interviews and guidance sessions for the students to find out their hidden talents and to solve their personal and other problems. The students with hidden talents are motivated for participation in activities of their interest.
- Students with poor communication and linguistic skills are required to join the English Language Lab.
- The students are given home assignments, paper solving assignment, extra tests for practicing purposes.

**For Advanced Learners the college takes following initiatives:**

- These students are encouraged and motivated for further excelling in their performance by providing competitive environment in the college. Outstanding performers are felicitated by giving rewards and proper appreciation.
- These students are engaged in additional activities like moot courts, debates, elocution, presentations, etc.
- These students are involved in research projects.
- Students are allowed to avail more books from the library while participating in various competitions, apart from the normal two books which are issued to every student.
- The students are also actively engaged in programs of the college, by including them in organizational committees.

- These students are asked to guide their junior students informally
- Competitive examination center, placement cell is constituted to provide career enrichment opportunities.

#### 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- The College follows the norms guidelines given by the Government in respect of various reservations at the time of admissions.
- The Students from SC and ST category are given a relaxation of 5 % marks at the time of admission in accordance with the rules framed by the Affiliating University and Bar Council of India.
- Further, they are given all Government facilities such as Scholarship, Freeship etc.
- The detail rules guidelines in respect of students from reserved category are clearly set out in the prospectus.
- The college keeps on organizing workshops, seminars, conferences and guest lectures on topics of women empowerment, gender justice, environment protection, mass disasters, Child abuse, traffic awareness, etc.
- Film screening on such gender issues is done to sensitize people.
- Group discussions and open debates are held to promote gender justice and to eradicate gender bias. In these debates and discussions the various issues are given in advance and the students along with the teaching faculty express their views.
- For sensitizing students and staff about the environment, the college has established a GREEN CLUB. The college organizes tree plantation drive, cleanliness drive, rallies under the aegis of the Green Club.
- The college also has constituted a social responsibility club under the name of 'MAITRI' under which the college organizes various sensitization campaigns like rallies, film screenings, poster competitions, visits, etc.
- Sign boards asking the students to save energy have been put up in the entire college.

#### 2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The identification of advanced learners is done through counseling at the time of admission, introductory lectures and induction program. It is mainly done at three stages:

- At the time of admission
- During the course of semester
- At the end of semester

The college responds to special education/learning needs advanced learners in following ways:

- These students are encouraged and motivated for further excelling in their performance by providing competitive environment in the college. Outstanding performers are felicitated by giving rewards and proper appreciation.
- These students are engaged in additional activities like moot courts, debates, elocution, presentations, etc.
- These students are involved in research projects.
- Students are allowed to avail more books from the library while participating in



various competitions, apart from the normal two books which are issued to every student.

- The students are also actively engaged in programs of the college, by including them in organizational committees.
- These students are asked to guide their junior students informally
- Competitive examination center, placement cell is constituted to provide career enrichment opportunities.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The college tries its best to minimize the drop out percentage of the students. The identifying of such students is done on the basis of their attendance, performance in examinations, tests and tutorials, personal interaction, etc.
- The counseling cell of the college provides necessary counseling to such students, understands their problems and accordingly takes remedial measures.
- The main focus of the college is on persuading such students and convincing them to continue the education.
- At the beginning of the semester of every academic year, the Principal holds the meeting with the faculty and such sensitive issues of the students are discussed.
- In addition to this, the teachers are appointed as guardians for specified number of students and the students can directly approach such mentors in case they need immediate help.
- The teachers are also instructed to pay attention to such students in their day to day teaching in order to encourage them to continue their learning and make them feel confident about the course that they pursue.
- The college also organizes revision lectures for students on the subjects which seem to be difficult for students.
- The medium of instruction for law courses being English, many students from rural and adivasi areas face the problem of English. In order to arrest their fear of failure just because of English, the teachers recommend them to join English Language Lab. In addition to this, the teachers also explain some difficult concepts to the students in Hindi language, if needed.
- If the students have economic problems, they are helped by the college. When the students want to get a bank loan to continue their education, the college administration helps such students in every positive way. The students who are not able to pay the examination fees get assistance from the college. Such students just need to make applications to the Principal for getting more time to pay the fees. The college also helps the economically weaker students through Earn and Learn scheme of the University.
- The disadvantaged students are also provided refund of the fees paid from the Department of Social Welfare, Government of Maharashtra

## 2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules?

(Academic calendar, teaching plan, evaluation blue print, etc.)

**Academic and Activity Calendar:**

Preparation of the Academic and Activity Calendar for the next academic year begins in April i.e. before the end of every Academic Year. The academic and activity calendar has details of distribution of teaching days, co-curricular activities, extracurricular activities, examination days, holidays and vacations in each term. Faculty members plan and review the academic calendar, teaching-learning strategies and evaluation method of courses. It is displayed on notice board as well as uploaded on the website of the institution. Various committees are established and coordinators are appointed. Responsibility of arranging programs is entrusted to the concerned committees.

**Subject allotment and timetable:**

Subject allotment is done before the end of each semester by the timetable committee through discussion between faculties. Time table is prepared by timetable committee. So every faculty has enough time for preparation of teaching plan.

**Teaching plan:**

After finalization of the time table each faculty makes its own teaching plan for the subjects in accordance with format provided by IQAC. It is verified by principal.

The teaching plan includes the following aspects:

- Aims and learning outcomes or objectives.
- Structure of session and schedule of the activities.
- List of contents and key topics.
- Learning resources to be given to the students.
- Assessment or evaluation method.
- STP activities like moot courts, debates, visits, e-training, etc.

**Evaluation:**

The schedule for internal examinations is prepared well in advance and displayed on notice boards by examination committee. Evaluation is done by tutorials, pre semester exam and University exam .Pre semester exam is based on University exam which is for 50 marks. It is conducted per semester for every subject. The pattern of the question paper is intimated to the teachers and students via notice boards . The semester end evaluation is done through the SPPU Central Assessment Programme.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC has played an important role in enhancing academic and other activities of the college. It is a connecting link between the teachers and the administration. The contribution of IQAC to improve the teaching –learning process is as follows:

- Encouraging teachers to use different methods and technologies for teaching.
- Monitoring academic activities throughout the semester through frequent meetings.
- Encouraging and motivating staff and students to participate in Seminars, Workshops and Conferences.
- Motivating students to participate in co-curricular activities like Debate, Elocution and Moot court competitions.
- Collecting feedback from the students regarding teaching process and other activities which are conducted in college and analyzing the feedback collected. Earlier the institution used to take oral feedback. It was taken by the Principal through interaction with students. Written feedback is taken from academic year 2015-2016.

2.3.3 How learning is made more student-centric? Give details on the support structures and

systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The main motive of institution is to contribute towards social transformation by imparting quality legal education and professional competencies. So the teaching learning process is structured in a way to enable development of critical and independent thinking among the students. Hence learning is made student-centric.

**In order to ensure interactive learning, collaborative learning and independent learning the following strategies are adopted in learning process:**

- Teachers use LCD and power point presentations to make learning more easy and interesting. The College also encourages teachers to use discussion and case study method of teaching in the classroom.
- Guest lectures, Seminars and Conferences facilitate the students to learn from the best in the field.
- Debate and Moot court competitions are organized in college by debate and moot court committee to create interest for legal study. Teachers also encourage students to participate in Intra College Elocution, Debate and Moot Court competitions. From 2016-17, college has formed Debate and Moot court Society to fulfill this objective. Fresher's moot court competition is also organized to develop competitive spirit amongst the newcomers.
- Varied learning experiences are delivered through industrial visits/field visits, exhibition and workshops.
- Mock –Trials- The college conducts mock trial to enhance collaborative learning.
- MOU's are entered into with different educational institutions to develop interdisciplinary approach amongst the students.
- Students are encouraged to participate in social activities through GREEN CLUB and MAITRI CLUB to facilitate collaborative learning.
- Library, e-library and reading room is provided from 9 to 6 for independent learning. Central Library is kept open for 24 hours for reading.

**In college various support structures and systems are available for teachers to develop skills among students.**

- Availability of E-resources: The teachers are motivated to update their knowledge through ICT resources. The college has subscribed to online legal database 'Manupatra' where recent judgments, amendments, enactments, draft legislations and legal research articles are available.
- Library Resources/ Reference books: The college assists in enriching teacher's knowledge by providing various reference books, national and international journals.
- Classrooms are ICT enabled
- Free Wi –fi facility is made available to the students and faculty members within the premises of the college.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college has adopted various techniques to nurture critical thinking, creativity and scientific temper among the students such as

- Moot court: It involves understanding of problem, analyzing it, applying appropriate laws to the concerned case, providing proper reasoning, building arguments and

communicating them to the judges by completely following all the ethics and court manners. For this activity, students have to carry out extensive research.

- Mock Trials: Mock trials are organized to acquaint the students with actual court procedure followed in civil and criminal cases.
- Elocution and debate competitions: Elocution and debate competition are held in college at regular intervals. The teachers motivate the students to participate in these competitions. Debate, elocution, presentation activities by the students helps in developing their analytical reasoning and creativity.
- The activities of Debate and Moot Courts are conducted by involving students in the organization committee. It is done through establishment of debate society and moot court society which helps in developing leadership qualities and team spirit.
- Poster competitions: The college organizes poster competition and selected students are sent for participation in Avishkar – which is poster based research competition organized by Savitribai Phule Pune University. It helps in nurturing creativity and scientific temper amongst the students.
- Research cell: Research cell has been established in college to motivate the students for participation in research project.
- All the above activities help in developing critical thinking, creativity and scientific temper among students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- The college has developed a well equipped computer lab with internet facilities and free wi- fi connectivity, where the students are given regular access. The college has subscribed Manupatra online legal database. It helps the teachers and the students to enhance their knowledge regarding legislations, Supreme Court and High Court Judgments and various current legal issues.
- To enhance the knowledge and interest of the students, faculty uses innovative methods and techniques. The classrooms are ICT enabled.
- The college has ICT facilities such as Computers, Laptops, free Wi-fi Internet connectivity, Digital Camera, LCD projectors, Printers, Scanners.
- The college office and library are equipped with computers, reprographic facilities and free wi-fi.
- The parent institute has a centralized library which is accessible to all the students from all the colleges of Sinhgad Institutes. The central library has INFLIBNET facility. One USERID and PASSWORD is made available to all law students through which they can access the resources under INFLIBNET.
- A number of national and international journals are subscribed by the college which is freely available for use of the faculty members and students.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- In order to expose the students and faculty members to advanced level of knowledge and skills, college organizes lectures of eminent personalities such as Judges, Senior

Advocates, IAS Officers, Police Personnel, NGO's and other academicians from time to time. Many of these guest lectures are organized under Special Guidance Scheme of Savitribai Phule Pune University.

- The college also organizes Seminars, Conferences and Workshops on current topics.
- The students are motivated to participate in Seminars, Conferences, Workshops organized by other institutions.
- The faculty members are supported and encouraged to participate in various seminars, conferences and workshops. Timely information about such seminars, conferences, workshops is given to the faculty members through Email or through notices. Faculty members are given exposure to deliver lectures as resource persons in various institutions on socio-legal issues. The faculty is sanctioned duty leave for participating in seminars, workshops and conferences in reputed law colleges and Universities .
- Faculty is deputed for Refresher and Orientation programmes to update their knowledge and for understanding innovative methods of teaching, learning, use of ICT and multimedia in teaching.
- Students are motivated to contribute articles on different topics of law in college magazine.

#### 2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Various cells and committees have been established in the college for the providing academic, personal and psycho-social support and guidance services to the students.

**The Placement cell:** All the final year students are enrolled as members of placement cell and various activities are carried out to provide professional advice to the students. Various lectures are conducted to impart training related to placements to the Students.

**The Counseling cell:** The college runs a Counseling Centre and Counseling Committee is in charge of the Centre. The Counselors provides counseling on exam phobias, homesickness, stress related problems and such other behavioral problems of the students from time to time. From 2016-17 onwards, counseling cell has taken initiation to subject freshers to few psychological tests like IQ, EQ, interest, stress and personality test.

**Teacher – Guardian:** The total numbers of students are divided among the faculty members and each of the faculty members is appointed as teacher guardian of students. This teacher guardian plays the role of a mentor and assists the students by offering academic consultation. The students can consult their mentor any time. They also communicate with the parents of the concerned students and inform them about the progress and performance of the students through telephone/e-mails/letters.

**Anti-Ragging Committee:** The college has formulated a Anti-Ragging Committee which taken care of any issues related to ragging or harassment of the students by students within the college premises or in hostel or elsewhere. Boards prohibiting ragging have been displayed in the college.

**Sexual Harassment Committee:** This committee addresses any grievances of the students related to sexual harassment of female students and faculty members. Boards cautioning avoidance of sexual harassment activities have been put up in the college.

Grievance Redressal Committee has also been formulated. Any sort of grievances of the students or the faculty members are redressed by this committee. A complaint box has

also been kept within the premises of the college which is looked after by this Committee.

**Earn and Learn Scheme:** The college also implements Earn and Learn Scheme of the University through which economical assistance is provided to poor and needy students.

**Remedial Lectures:** Remedial lectures are conducted for slow learners and repeaters.

**Health Services:** All the newly admitted students have to undergo compulsory health checkup. In addition to this, the parent institute has established a Health Care Centre within the campus of Sinhgad Institutes. Free medical checkup and medical aid is provided to all the students and staff at this health care center. Free medical facility (both in-patient and outpatient) is provided to all the students and staff members at Smt. Kashibai Navale General Hospital. Free dental treatment is also provided to the students and the staff members at Sinhgad Dental College.

- 2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

**Measures Adopted by Faculty Members:**

- Faculty members use different methods of teaching. Generally the lecture method of teaching is accompanied discussion and interaction with the students.
- Faculty members also resort to ICT techniques for developing interest of the students.
- Various exercises are carried out in form of poster competitions, inter class debates, presentations, quiz, allocating of cases, etc.
- Sometimes field visits are also conducted to give on field training to the students.

**Impact of the above measures:**

- It has helped in strengthening the teaching – learning process.
- It had helped in developing confidence level, team spirit amongst the students.
- It enabled them to handle real cases of clients in a better way.

- 2.3.9 How are library resources used to augment the teaching- learning process?

- College library is OPAC enabled.
- College has enriched library facility with various books, national and international journals and reports like AIR, Supreme Court Cases, etc. and newspapers.
- The college has subscribed to online legal database ‘**Manupatra**’ providing access to electronic resources.
- A separate computer/e-library has been created with free internet facility. It facilitates carrying out of research activities.
- College library maintains question banks, syllabi of all the subjects of all courses.
- College library provides User Orientation Programme to 1st Semester students for better use of library.
- Notice relating to new arrival of books is displayed in the library
- College library is open for the students and faculty members from 9 to 6 on all working days. Apart from this, Central Library is open 24 hours on all days.
- Library has a separate hall dedicated exclusively for facilitating reading. Reading hall is open on all working days from 9 to 7. Utmost care is taken to maintain discipline and silence inside the reading hall.

- Library Committee has been formed which makes suggestions for upgradation of library in consultation with other faculty members. The suggestions given are then implemented.
- Moot court memorials of students participated in different moot court competitions are also kept in the library for reference purpose.
- Newspaper clippings of recent news are put up on notice board for updating the students with current affairs and then maintained in a file.
- Training sessions are conducted for students to acquaint them with various methods of conducting online legal research.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution strictly follows the calendar circulated by the University and therefore, normally the institution does not face any challenges in completing the curriculum. But in academic year 2016-17 the institution had faced problem in completing the syllabus of the first year due to delay in completion centralized admission process. But the college formulated some solutions such as preparing new timetable exclusively for first year according of revised schedule issued by the University, availing of Diwali vacations by rotation, etc. conducting of classes on Sundays and holidays, etc.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- Preparation of time table and looking after its proper implementation irrespective of the leave of faculty members is the first step in monitoring proper teaching learning process. This is done by the Principal in association with the Time table committee.
- Teaching plan of the individual teachers also help in monitoring the teaching and learning process. This teaching plan is reviewed by the principal.
- In order to monitor and evaluate the quality of teaching learning, feedback from students is taken by IQAC .The College collects formal and informal feedbacks from students. From academic year 2015-2016 the college has taken written feedback. Prior to that college used to take oral feedback.
- Feedback is collected and analyzed by IQAC. On the basis of the feedback received, suggestions for improvement are given to the concerned teachers.
- In order to improve teaching methods, the teachers are encouraged to participate in orientation programmes.
- The students' suggestions and grievances are properly taken care of by Grievance Redressal Committee.
- The Principal by surprise visits personally evaluates teaching learning process.
- Local Management Committee conduct supervisory visits to monitor and evaluate teaching learning process.
- The teachers are required to submit the self appraisal report at the end of academic year to the principal along with necessary documents. The principal verifies the information and gives recommendation to the management through confidential reports.
- The examination result is one of the evaluation mechanisms of teaching learning outcome. The performance of the students in internal examination, class tests,

presentations, internship, group discussion, etc. is monitored and evaluated by every teacher.

- Apart from this University Examination Result is also analyzed to monitor and evaluate the teaching-learning process.
- Any problems encountered in implementation of teaching learning process are solved through discussion in the meetings.

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum: The college follows the guidelines laid down by the UGC, University and BCI while recruiting the teachers. In the recruitment, the guidelines regarding qualifications are strictly followed and the candidates with highest qualifications are preferred. Before recruiting, the institute gets the roster approved from the University. The roster mentions number of vacant positions and reservations meant for various categories. Vacant posts are then advertised in widely circulated Regional and National Newspapers. The vacancies for reserved post are determined by the special cell of the affiliating university. The qualified candidates are shortlisted. Then they are called for the interview. The faculty is selected on the basis of qualifications, experience, interview and reservation criteria by the Selection Committee of University.

Highest qualification	Professor	Associate Professor	Assistant Professor	Total
Permanent Teacher				
D.SC./D.Litt.				
Ph.D.	1		1	02
M.Phil.			1	01
PG			13	13
Temporary teachers				
Ph.D.				
M.Phil.				
PG			1	01
Part-time teachers				
Ph.D.				



M.Phil.				
PG				

Sr. No.	Name of teacher	Qualification	Experience
1.	Dr. Arunachalam Chettiar	B.Sc. (Math's), LL.M., Ph.D.	20 Years
2.	Mr. Gajendra Dhamal	B.A.LL.M.(SET),M.B.A.	12 Years
3.	Mrs. Neeta Gaikwad	B.S.L., LL.B., LL.M., NET	8 Years
4.	Dr. Shilpa Gaikwad	Ph.D., NET, LL.M, B.A. (English Lit), PGDIPR, DCL.	11 Years
5.	Mr. Rahul Gawade	B.S.L., LL.M. (NET)	4.5 Years
6.	Mr. Nitin Bhandare	B.S.L.,LL.B., LL.M., NET, Pursuing PhD from Symbiosis International University	6 Years
7.	Mr. Satish Munde	B.A., LL.M., NET, Pursuing Ph.D. from Dr. Babasaheb Ambedkar Marathwada University	7 Years
8.	Mrs.Varsha Khandagale	B.Com., LL.M., NET, Diploma in CY	4.5 Years
9.	Mr. Damodar M. Hake	BSL.LLM, NET in Law (JRF), NET in Criminology, Dip. in IPR Laws, Dip. in Cyber Laws and Pursuing PhD from SPPU, Pune	4.5 Years
10.	Mrs. Kirti Kamble	LL.M., NET	4.5years
11.	Mr. Shivshankar Kalshetti	B.Com., LL.M. (NET)	3 Years
12.	Mrs. Sarika Shinde	B.A. LL.M, NET	4 Years
13.	Mrs. Asha Suratkhal	M.A (Socio & Psycho) M.Ed., M.Phil., LL.B. MBA	18 Years
14.	Mrs. Manjusha Mudgalkar	M.A(History)., LL.M.	11years
15.	Mrs. Jayashree Ingole	M.A., M.Ed., SET (Edu.)	10 years

16.	Mr. Madhav Kalkatte	M.A., NET, SET- Political Science, M.A.- Sociology, M.B.A	6.5 Years
17.	Mr. Kishor Raskar	M.A. (Eng.), M.Ed.(Physical), D.S.M., D.S.W., D.PSY.	20 Years

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The institution has taken so many efforts to cope with the growing demand /scarcity of qualified faculty to teach new programmes or new topics. The college encourages the existing faculty members to upgrade their knowledge by attending refresher and orientation courses, seminars, conferences, etc.

The college also organizes seminars, conferences and workshops on current topic so as to broaden the understanding of the students. Also guest lecture series is conducted every year under the Special Guidance Scheme of the University. Through such initiatives, experts from various fields are called to interact with the students. Students get an opportunity to hear from experts and thus enables the students to get knowledge of recent developments.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

- **Nomination to staff development programmes**

Sr. No.	Academic Staff Development Programme	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
1	Refresher Course			1 (Gajendra Dhamal)		
2	HRD programmes					
3	Orientation				1 (Gajendra Dhamal)	
4	Staff training conducted by the university					
5	Staff training conducted by other university					
6	Summer/Winter schools, workshops, Etc.			1 (Dr. H.G. Kulkarni)		

- **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning:**
  - The institution had organized Faculty Development Programmes on the topic of 'Mentoring Minds for Prosperous Civilization.'
  - The college had organized a Training Program by Manupatra on [www.manupatra.com](http://www.manupatra.com)
  - A Faculty Training Program was also conducted on the topic of 'Use of ICT in Teaching and Research'.
  - A faculty development programme on Importance of Fitness for Teachers in association with Sports Medical Association
- Percentage of faculty invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 38%

Sr. No.	Name of the faculty	Name of the workshop/Seminar/Conference
1.	Dr. Arunachalam Chettiar (Principal)	<ul style="list-style-type: none"> <li>• Resource person on the topic 'Humanity is not a marketable commodity (in a liberalized economy)' at Three days International Conference on the topic 'Liberalization &amp; Globalization: Changing the Legal Paradigm' organized by National Law School, Bangalore, India held on 14<sup>th</sup> to 16<sup>th</sup> July, 2016, (NLS, Bangalore, India)</li> <li>• Resource Person for Refresher Courses sponsored by UGC 2016-17 in Dr. D.Y. Patil University &amp; Law College, Pimpri, Pune on the topic 'Human Rights &amp; Public Interest Movement' on 1<sup>st</sup> October, 2016</li> <li>• Member, Board of Studies, Lovely Professional University, Punjab since 19<sup>th</sup> December, 2016</li> </ul>
2.	Dr.H.G.Kulkarni (Ex –Principal)	<ul style="list-style-type: none"> <li>• National Seminar on 'Human Rights and Gender Equality' organized by Akkamahadevi Women's Arts, Science and Commerce College, Bagalkot, (Karnataka)</li> <li>• Orientation Course organized by Academic Staff College, Sant Gadge Baba Amravati University approved by UGC in Amravati</li> <li>• One Week Faculty Development Programme sponsored by Savitribai</li> </ul>

		<p>Phule Pune University, Pune on 'Research Methodology and Data Analysis' held at A.K.K, New Law Academy and Ph.D. (Law) Research Centre.</p> <ul style="list-style-type: none"> <li>• In the State Level Seminar on 'Appointment of Judges in Higher Judiciary in India', organized by Yashwantrao Chavan Law College, Pune on 8.9.2015; for the topic 'Critical Analysis of Contemporary Law relating to Appointment of Judges in Higher Judiciary'.</li> <li>• In the National Seminar on 'Rule of Law and Frontiers of Judicial Activism' at New Law College Ahmednagar, sponsored by B.C.U.D. Savitribai Phule Pune University, on 29th January 2016, for the topic 'Rule of Law and Independence of Judiciary'.</li> <li>• In the State Level Conference sponsored by B.C.U.D. of Savitribai Phule Pune University on 'National Judicial Appointments Commission – Issues and Perspectives' in N.B.T. Law College, Nashik on 29th February 2016 for the topic 'Judicial Appointments: Indian Experiences'.</li> <li>• In the Seminar organized by BARTI (Babasaheb Ambedkar Research and Training Institute), Pune for the topic 'Dr. B.R.Ambedkar and the Constitution of India' on 13.4.2016</li> </ul>
3.	Mr. Gajendra Dhamal Assistant Professor	-----
4.	Mrs. Neeta Gaikwad Assistant Professor	-----
5.	Dr. Shilpa Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>• Invited as a Resource person for the Workshop on 'Sexual Harassment of Women at Workplace- Awareness and Orientation' on the topic 'Women Harassment- Legal Issues' on 27<sup>th</sup> February, 2017 at Sinhgad College of Engineering, Pune</li> <li>• Invited as a Resource person for the Workshop on 'Prevention of Sexual</li> </ul>

		<p>Harassment of Women Employees and Students’ on 27<sup>th</sup> February, 2017 at Sinhgad College of Pharmacy, Pune</p> <ul style="list-style-type: none"> <li>Invited as judge for the 11<sup>th</sup> Shankarrao Kanitkar National Moot Court Competition 2016-17 at P.E.S. Modern Law College, Pune on 14<sup>th</sup> January 2017.</li> <li>Invited as Resource person for the Workshop on ‘Prevention of Sexual Harassment at workplace’ on 2<sup>nd</sup> March, 2017 at Sinhgad School of Business Management.</li> </ul>
6.	Mr. Rahul Gawade Assistant Professor	-----
7.	Mr. Nitin Bhandare Assistant Professor	-----
8.	Mr. Satish Munde Assistant Professor	-----
9.	Mrs. Varsha Khandagale Assistant Professor	Invited as a resource person for a Seminar on Girls personality Development under Students Welfare Activity held on 15 <sup>th</sup> December, 2016 at Sinhgad College of Science, Ambegaon, Pune
10.	Mr. Damodar Hake Assistant Professor	<ul style="list-style-type: none"> <li>Invited as a resource person in the National Conference on “ Human Rights Issues and Challenges in Current Era” for Paper Presentation session Organized by St. Wilfred’s College of Law, Panvel, Affiliated to Mumbai University, Mumbai, Dated on 8<sup>th</sup> , October 2016.</li> <li>Invited as judge for the Yashwantrao Chavan Memorial National Level Moot Court Competition 2017 at Y.C. Law College, Pune on 13<sup>th</sup> January 2017.</li> </ul>
11.	Mrs. Kirti Kamble Assistant Professor	-----
12.	Mr. Shivshankar Kalshetti Assistant Professor	<ul style="list-style-type: none"> <li>Acted as a resource person in the National Conference on “ Human Rights Issues and Challenges in Current Era” for Paper Presentation session Organized by ST. Wilfred’s College of Law, Panvel, Affiliated to Mumbai</li> </ul>

		<p>University, Mumbai, Dated on 8<sup>th</sup> , October 2016.</p> <ul style="list-style-type: none"> <li>Invited as judge for the Yashwantrao Chavan Memorial National Level Moot Court Competition 2017 at Y.C. Law College, Pune on 13<sup>th</sup> January 2017.</li> <li>Acting as a member of Institutional Ethics Committee at Smt. Kashibai Navale Medical College and General Hospital, Narhe.</li> </ul>
13.	Mrs. Sarika Shinde Assistant Professor	-----
14.	Mrs. Asha Suratkhal Assistant Professor	-----
15.	Mrs. Manjusha Mudgalkar Assistant Professor	-----
16.	Mrs. Jayashree Ingole Assistant Professor	-----
17.	Mr. Madhav Kalkatte Assistant Professor	-----
18.	Mr. Kishor Raskar Assistant Professor	-----

- Percentage of faculty who have participated in external Workshops/ Seminars/ Conferences recognized national/ international/ professional bodies: 84%

Sr. No.	Name of the faculty	Name of the workshop/Seminar/Conference
1.	Dr. Arunachalam Chettiar Principal	<ul style="list-style-type: none"> <li>Attended 3<sup>rd</sup> I.N. Conference of Symbiosis International University, Pune on the topic 'International Relation: Link West' held on 10<sup>th</sup> and 11<sup>th</sup> October, 2015</li> <li>Participated in one Day National Workshop on 'Vivekanta Thought' organized by Vivekanta Kendra, Pune on 29<sup>th</sup> November, 2015</li> <li>Participated in 10<sup>th</sup> International Co-operative Alliance – Asia Pacific &amp; Regional Research Conference on</li> </ul>

		<p>‘Governance of Cooperatives: Issue &amp; Challenges’ held on 5<sup>th</sup> and 6<sup>th</sup> November, 2015</p> <ul style="list-style-type: none"> <li>• Participated in International Conference on ‘Dr. Babasaheb Ambedkar’s Thoughts’ Organized by the Ministry of Social Justice &amp; Special Assistance Department, Government of Maharashtra, India at University of Mumbai, India on 14-15<sup>th</sup> April, 2016</li> <li>• Participated in One Day Workshop on the topic ‘NAAC Awareness: Pathway to Excellence’ organized by Matrix School of Management Studies, Pune held on 16<sup>th</sup> January, 2016</li> </ul>
2.	Dr. H.G. Kulkarni Ex-Principal	Attended Savitribai Phule Pune University organized Principals/Directors Workshop at Sinhgad Institutes, Lonavala
3.	Mr. Gajendra Dhamal Assistant Professor	Participated in the International Mind Education Seminar for Educational Leaders, hosted by International Mind Education Institute held at Savitribai Phule Pune University, Pune on 16th Oct, 2015
4.	Mrs. Neeta Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>• Attended Workshop on ‘<i>Prevention of Sexual Harassment</i>’ organized by the Internal Complaints Committee, Savitribai Phule, Pune University, Pune dated 28<sup>th</sup> April 2015.</li> <li>• State Level Seminar on ‘Materialism and Spiritualism’ organized by Matrix School of Management Studies in association with Savitribai Phule Pune University under Quality Improvement Programme held on 10<sup>th</sup> and 11<sup>th</sup> February, 2017</li> </ul>
5.	Dr. Shilpa Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>• Participated in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV’s Lokmanya Tilak Law College, Pune</li> <li>• Participated in One Day National Seminar on Social and Legal Dimensions of Disability Laws and Policies in India organized by Post Graduate Teaching Department of Law, RTM Nagpur</li> </ul>

		<p>University on 23<sup>rd</sup> September 2016.</p> <ul style="list-style-type: none"> <li>• Participated in National Seminar on the topic “Right to Information Act 2005 vis-a-vis the Right to Privacy” in A.K.K. New Law Academy, Pune.</li> <li>• Participated in National Seminar on Legal Education–Issues and Challenges”. on 15<sup>th</sup> March, 2015 conducted in A.K.K. New Law Academy, Pune.</li> <li>• Participated in National Seminar on Law Relating to Child Labour conducted in Ismail Saheb Mulla Law College, Satara.</li> <li>• Attended Workshop on ‘Prevention of Sexual Harassment’ organized by the Internal Complaints Committee, Savitribai Phule, Pune University, Pune held on 28<sup>th</sup> April 2015.</li> </ul>
6.	Mr. Rahul K. Gawade Assistant Professor	<ul style="list-style-type: none"> <li>• Participated in National Seminar on ‘Significance of Empirical Legal Research: A Contemporary Discourse’ organized by Department of Law, Savitribai Phule Pune University, Pune on 17.09.2016</li> <li>• Participated in National Seminar on ‘Expanding Horizons of International Law’ organized by Department of Law, Savitribai Phule Pune University, Pune on 24.09.2016</li> <li>• Participated in Two Day State Level Seminar on ‘Exploring the role of Business in Social Transformation’ organized by STES Smt. Kashibai Navale Sinhgad School of Business Management, Pune in association with Savitribai Phule Pune University Under QIP Programme of Savitribai Phule Pune University, Pune, on 6<sup>th</sup> &amp; 7<sup>th</sup> February 2017</li> <li>• Participated in State Level Seminar on ‘Materialism and Spiritualism’ organized by Matrix School of Management Studies in association with Savitribai Phule Pune University under Quality Improvement Programme held on 10<sup>th</sup> and 11<sup>th</sup> February, 2017</li> <li>• Participated in One Day Workshop on ‘Use of ICT in Teaching organized by</li> </ul>



		<p>Yashwantrao Chavan Law College, Pune on 1<sup>st</sup> July, 2016</p> <ul style="list-style-type: none"> <li>• Participated in One Day Conference on Gender-Biased Sex Selection and the PCPNDT Act organized by Department of Law Savitribai Phule Pune University on 18<sup>th</sup> March, 2017</li> </ul>
7.	Mr. Nitin Bhandare Assistant Professor	<ul style="list-style-type: none"> <li>• Attended Third National Conference on Contemporary Legal Scholarship</li> <li>• Attended Fifth National Conference on Contemporary Legal Research Scholarship in Symbiosis Law School on 10th September 2016</li> <li>• Attended International Seminar on recent trends in Judicial reforms at Delhi</li> <li>• Attended Conference on Open and Distance Learning At Mumbai</li> <li>• Attended National Consultation on Criminal and Civil Justice deliverance system.</li> <li>• Attended International conference on Open and Distance Learning</li> </ul>
8.	Mr. Satish Munde Assistant Professor	<ul style="list-style-type: none"> <li>• Attended State Level Two Days Seminar on Teacher Tech 2014 at Indsearch, Pune on 20 and 21 June 2014.</li> <li>• Attended One Day State Level Workshop on “Cloud Computing Using Google App Engine” held on 8<sup>th</sup> and 9<sup>th</sup> January 2016 at NBN Sinhgad School of Computer Studies, Ambegaon Bk., Pune.</li> <li>• Attended Workshop on “All India Survey on Higher Education (A.I.S.H.E) and “Management Information System (M.I.S.)” held on 6<sup>th</sup> August 2015 at Savitribai Phule Pune University, Pune.</li> </ul>
9.	Mrs. Varsha Khandagale Assistant Professor	<ul style="list-style-type: none"> <li>• On Day Workshop organized by Matrix School of Management Studies, Ambegaon, Pune on the topic ‘NAAC Awareness: Pathways to Excellence’ held on 16<sup>th</sup> January, 2017</li> <li>• State Level Seminar on ‘Materialism and Spiritualism’ organized by Matrix School of Management Studies in association with Savitribai Phule Pune</li> </ul>

		University under Quality Improvement Programme held on 10 <sup>th</sup> and 11 <sup>th</sup> February, 2017
10.	Mr. Damodar Hake Assistant Professor	<ul style="list-style-type: none"> <li>• Participated in One Day National Level Seminar on “Legal Research Methodology” Organized by Dept. of Law Savitribai Phule Pune University, Pune, on 15<sup>th</sup> November. 2014.</li> <li>• Participated in One Day National Level Seminar on “Ethical And Legal Challenges in Bio- Technology” Organized by Dept. of Law Savitribai Phule Pune University, Pune, on 23<sup>rd</sup> January, 2015.</li> <li>• Participated in One Day National Level Seminar on “Media Law and Ethics: Enhancing the Reflection of Integrity, Accountability and Responsiveness” Organized by Dept. of Law Savitribai Phule Pune University, Pune, on 14<sup>th</sup> February 2015.</li> <li>• Participated in One Day National Level Seminar on “Pursuit of Labour Law Reforms in India- the Pros and Cons” Organized by Dept. of Law Savitribai Phule Pune University, Pune, on 20<sup>th</sup> February 2015.</li> <li>• Participated in One Day National Level Seminar on “Human Rights in 21<sup>st</sup> Century- Changing Dimensions” Organized by Dept. of Law Savitribai Phule Pune University, Pune, on 21<sup>st</sup> February 2015.</li> <li>• Participated in One Day State Level Workshop on “Research Methodology- Data Analysis Techniques and Methods” Organized by STES, Sinhgad College of Arts and Commerce, Narhe, Pune. Under QIP Programme of Savitribai Phule Pune University, Pune on 16<sup>th</sup> February, 2016.</li> <li>• Participated in Two Day State Level Seminar on “Exploring the role of Business in Social Transformation” Organized by STES, S.K.N. Sinhgad School of Business Management, Pune in association with Savitribai Phule Pune University Under QIP Programme of</li> </ul>

		Savitribai Phule Pune University, Pune, on 6 <sup>th</sup> & 7 <sup>th</sup> February 2017.
11.	Mrs. Kirti Kamble Assistant Professor	<ul style="list-style-type: none"> <li>• Attended and Submitted Paper in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV's Lokmanya Tilak Law College, Pune</li> <li>• Attended and Submitted Paper in National Seminar on Law Relating to Child Labour conducted in Ismail Saheb Mulla Law College, Satara</li> </ul>
12.	Mr. Shivshankar Kalshetti Assistant Professor	<ul style="list-style-type: none"> <li>• Participated as delegate in CME on "Current Regulatory Requirements for the Members of Institutional Ethics Committee" held at IISER, Pune dated on 28<sup>th</sup> September 2016.</li> <li>• Participated in Two Day State Level Seminar on "Exploring the role of Business in Social Transformation" Organized by STES, S.K.N. Sinhgad School of Business Management, Pune in association with Savitribai Phule Pune University Under QIP Programme of Savitribai Phule Pune University, Pune, on 6<sup>th</sup> &amp; 7<sup>th</sup> February 2017.</li> </ul>
13.	Mrs. Sarika Shinde Assistant Professor	<ul style="list-style-type: none"> <li>• Participated in one day workshop on "Use of ICT in Teaching" held on 1<sup>st</sup> July, 2016 in Yashwantrao Chavan Law College</li> <li>• State Level Seminar on 'Materialism and Spiritualism' organized by Matrix School of Management Studies in association with Savitribai Phule Pune University under Quality Improvement Programme held on 10th &amp; 11th Feb 2017.</li> <li>• Participated &amp; Presented a paper in two days State Level Workshop on "Women &amp; Law: Constitutional Perspectives" held on 11th &amp; 12th January 2017 in New Law College, Ahmednagar.</li> </ul>
14.	Mrs. Asha Suratkhal Assistant Professor	<ul style="list-style-type: none"> <li>• Attended one day workshop on "NAAC Awareness Pathways to Excellence</li> </ul>

		<p>“held at Matrix School of Management Studies Ambegaon Pune on 16<sup>th</sup> January 2017.</p> <ul style="list-style-type: none"> <li>• Attended two days state level seminar conducted by SKN Sinhgad School Business Management on 6<sup>th</sup> -7<sup>th</sup> February 2017.</li> </ul>
15.	Mrs. Manjusha Mudgalkar Assistant Professor	Attended Workshop on ‘ <i>Prevention of Sexual Harassment</i> ’ organized by the Internal Complaints Committee, Savitribai Phule, Pune University, Pune dated 28 <sup>th</sup> April 2015.
16.	Mrs. Jayashree Ingole Assistant Professor	-----
17.	Mr. Madhav Kalkatte Assistant Professor	-----
18.	Mr. Kishor Raskar Assistant Professor	-----
19.	Mr. Swati Mate Assistant Professor	<ul style="list-style-type: none"> <li>• State Level seminar on Academic Integrity and Library organized by Manghanmal Udham College of Commerce Sponsored by BCUD, SPPU on 12<sup>th</sup> Nov. 2016.</li> <li>• One day Workshop on Use of E-journal and Databases held at Jayakar Library, University of Pune on 6 August 2012 .</li> <li>• State Level workshop cloud Computing held at Modern College of Arts, Science and Commerce sponsored by University of Pune on 7<sup>th</sup> Oct, 2013</li> <li>• One day workshop on Literature Search and Review Conducted on 24<sup>th</sup> Nov. 2013at Department of Library and Information Science, University of Pune.</li> <li>• One day Workshop on Technological Advances and e-resources in Libraries held at STES’s Central Library on January 20<sup>th</sup> 2013.</li> <li>• Participated in the 2days Soft Skill Development Programme organized by the central Library of STES’s for the Non Teaching Staff during 19<sup>th</sup> June to 20<sup>th</sup> June 2014.</li> <li>• One week State Level Staff Development</li> </ul>

		Programme on “Quality Parameters in Academic Librarianship” under Technical Education Quality Improvement Programme (TEQIP -II) held at Sinhgad College of Engineering , Central Library on January 28 <sup>th</sup> to February 2 <sup>nd</sup> 2013.
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- Percentage of faculty who have presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 67%

Sr. No	Name of the faculty	Name of the workshop/Seminar/Conference
1.	Dr. Arunachalam Chettiar Principal	<ul style="list-style-type: none"> <li>Presented paper ‘Humanity is not a marketable commodity (in a liberalized economy)’ in International Conference organized by National Law School, Bangalore (14-16 July,16)</li> <li>Presented Paper ‘Article 356 is Governance principle during emergency but was misused widely in India’ in National Conference organized by Tilak Maharashtra Vidyapeeth, Pune on 22<sup>nd</sup> Oct. 2016 on the topic ‘Effective Governance &amp; Misuse of Article 356’</li> </ul>
2.	Mr. Gajendra Dhamal Assistant Professor	-----
3.	Mrs. Nita Gaikwad Assistant Professor	-----
4.	Dr. Shilpa Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>Published paper titled “Law Relating to Sedition in India vis-a- vis Freedom of Speech and Expression: Issues and Challenges” in “The 19 (1)(a)” Indexed Peer Reviewed Half Yearly Law Journal (ISSN: 2348-4950)(Volume: 2 Issue: 2) published on December 2016</li> <li>Published paper titled “Compensation for Violation of Fundamental Human Rights: Critical Analysis of Indian Supreme Court Decisions” in International Research Journal of Socio-Legal Studies (IRJSLS), the Peer Reviewed Quarterly Journal (ISSN: 2455- 0019) (Registration No: MAHENG/2016/67210) (October-December, 2016 Issue).</li> <li>Published paper titled “Constitutional</li> </ul>

		<p>Mandate under Article 356: A Boon or Bane for Indian Democracy” in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV’s Lokmanya Tilak Law College, Pune</p> <ul style="list-style-type: none"> <li>• Published paper titled “Planning and Preparedness for Disaster Management in India: A Critical Evaluation of Legislative Framework” in One Day National Seminar on Disaster Management: Social and Legal Issues in India organized by Post Graduate Teaching Department of Law, R.T.M. Nagpur University on 24<sup>th</sup> September 2016.(ISSN 0972-6349 Pages 26-32)</li> <li>• Published paper titled “Issues and Challenges of Laws Relating to People with Disability: Social and Legal Aspects in Indian Scenario” in One Day National Seminar on Social and Legal Dimensions of Disability Laws and Policies in India organized by Post Graduate Teaching Department of Law, RTM Nagpur University on 23<sup>rd</sup> September 2016 (ISSN No. -0972-6349-Pages 134-142).</li> <li>• Published paper titled “Role of Judiciary in Development of Environmental Jurisprudence through Public Interest Litigation” in One Day UGC sponsored National Seminar on “Right to Pollution Free Environment - Need of Implementation” at A.K. K. New Law Academy and PhD (Law) Research Centre, Pune on Saturday 24<sup>th</sup> September, 2016 (ISBN No.978-81-930233-4-1)(Pages 70-74)</li> <li>• Research Article in Seminar on “Effective Implementation of Environmental Laws in India for Sustainable Development” On the topic Implementing Liabilities for Environmental Damages - Problems and Perspectives at Sinhgad Law College dated 24<sup>th</sup> September 2016 with ISBN</li> </ul>
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		<p>No. 978-81-932084-0-3.</p> <ul style="list-style-type: none"> <li>Published paper in National Seminar on the topic “Right to Information Act 2005 vis-a-vis the Right to Privacy” (ISBN No. 978-81-930233-2-7) on 1 March 2015 A.K.K.New Law Academy, Pune.</li> <li>Published paper in National Seminar on Legal Education on the topic of “Reforms in Legal Education in India through Clinical Methods –Issues and Challenges”. (ISBN No. 978-81-930233-3-4) on 15<sup>th</sup> March, 2015 conducted in A.K.K.New Law Academy, Pune.</li> <li>Published paper entitled “National Space Laws in India: Need for Global Convergence” in the Law Journal ‘Fiat Justitia’- Issue of April -2015, Volume No.3 (ISSN 2320-2696) in D.E.S. Law College, Pune.</li> <li>Published paper entitled “Critical Analysis of Laws Relating to Child Labour in India” in National Seminar on Child Labour conducted in Ismail Saheb Mulla Law College, Satara (Online Publication- RESEARCH FRONT- ISSN (Print) 2320- 6446, (Online) 2320-8341)(Impact Factor-1.115) (Available at:<a href="http://researchfront.in/17%20Special%20Issue%206/11.pdf">http://researchfront.in/17%20Special%20Issue%206/11.pdf</a>)</li> <li>Submitted paper in the International Conference on An Era of Transition: Socio- Economic and Legal Perspective in Global Context" on the topic “Judicial Activism vis-a -vis Right to Health and Medical Assistance - An Overview” on 10th March 2017. At Kishinchand Chellaram Law College and MKLM's B.L. Amlani College of Comm. &amp; Eco</li> </ul>
5.	Mr. Rahul Gawade Assistant Professor	<ul style="list-style-type: none"> <li>Paper presented on “Maintenance: Expanding Horizons of Women’s Rights” in Two Days National Seminar on “Empowerment of Women: Efficacy and Implementation of Laws Relating to Property and Marriage” organized by National Commission For Women, New Delhi and A.B.M.S. Parishad’s Yashwantrao Chavan Law College, Pune</li> </ul>

		<ul style="list-style-type: none"> <li>Presented paper entitled 'Swarajya and Right to Dignity of Paradhi Community at the two days International Conference on 'Swarajya is my Birth Right and I shall have it' held at Tilak Maharashtra Vidyapeeth, Pune on 6<sup>th</sup> and 7<sup>th</sup> March, 2017</li> </ul>
6.	Mr. Nitin Bhandare Assistant Professor	-----
7.	Mr. Satish Munde Assistant Professor	<ul style="list-style-type: none"> <li>Attended state level two days seminar on teacher tech 2014 at Indsearch, Pune on 20 and 21 June 2014</li> <li>Attended One Day State Level Workshop on "Cloud Computing Using Google App Engine" held on 8<sup>th</sup> and 9<sup>th</sup> January 2016 at NBN Sinhgad School of Computer Studies, Ambegaon Bk., Pune.</li> <li>Attended Workshop on "All India Survey on Higher Education (A.I.S.H.E) and "Management Information System (M.I.S.)" held on 6<sup>th</sup> August 2015 at Savitribai Phule Pune University, Pune.</li> </ul>
8.	Mrs.Varsha Khandagale Assistant Professor	<ul style="list-style-type: none"> <li>Presented Paper at National Conference on 'Changing Phases in Women Empowerment' organized by Shri. Vijaysinha Yadav Arts and Science College, Kolhapur held on 13<sup>th</sup> &amp; 14<sup>th</sup> October, 2014</li> <li>Presented paper at Sinhgad College of Arts and Commerce College, Narhe National Conference under QIP- Pune University 'Placitum - 2015 - Innovative Strategies in Dynamic Economy' held on 13<sup>th</sup> to 14<sup>th</sup> February, 2015.</li> <li>Presented Paper titled 'Revisiting Section 498A of IPC: Need of the Hour' in National Seminar on 'Review of Section 498A of Indian Penal Code, 1860' organized by Hutatma Rajguru Shikshan Prasarak Mandal's Law College, Rajgurunagar, Khed, Pune-410505</li> <li>Submitted paper for International Conference on "Swarajya is my birthright and I shall have it" Centennial of the Clariton Call (1916-2016)</li> </ul>



		organized by Tilak Maharashtra Vidyapeeth, Pune on 6th and 7th March, 2017 on the topic 'Democratic Reflections of Swaraj: Illusions and Reality'
9.	Mr. Damodar Hake Assistant Professor	<ul style="list-style-type: none"> <li>• Paper Presented on the topic of "Critical Analysis of the working of Art 356 of the Constitution of India" in National Seminar on 'Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance', sponsored and Organized by Lokmanya Tilak Law College, Pune dated on 22nd ,October 2016.</li> <li>• Paper Presented on "Maintenance-Expanding Horizons of Women's Rights" in National Seminar on 'Empowerment of Woman: Efficacy and Implementation of Laws relating to Property and Marriage', sponsored and Organized by National Commission of Woman and Y C Law College, Pune dated on 16 &amp; 17th ,December 2016. Paper</li> <li>• Manual Scavenging and Social Problem of Untouchability in India. (Indian Streams Research Journal, ISSN 2230-7850, Impact Factor: 3.1560(UIF), Volume -5, Issue -3, April -2015)</li> <li>• Historical Development of Untouchability and Approach of the Constitution towards it. (Golden Research Thoughts, ISSN 2231-5063, Impact Factor: 3.4052(UIF), Volume-4, Issue – 10, April -2015.)</li> </ul>
10.	Mrs. Kirti Kamble Assistant Professor	<ul style="list-style-type: none"> <li>• Submitted Paper in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV's Lokmanya Tilak Law College, Pune</li> <li>• Submitted Paper in National Seminar on Law Relating to Child Labour conducted in Ismail Saheb Mulla Law College, Satara</li> </ul>

11.	Mr. Shivshankar Kalshetti Assistant Professor	<ul style="list-style-type: none"> <li>• Paper Presented on “Human Rights Perspective: Rehabilitation and Resettlement under Land Acquisition Law” in National Conference on ‘Development Induced Displacement-Issues and Challenges’, sponsored by BCUD, Savitribai Phule Pune University, Pune Organized by N. B. Thakur Law College, Nashik Dated on 4<sup>th</sup> &amp; 5<sup>th</sup>, March 2016.</li> <li>• Paper Presented on “Role of Governor for imposition of president rule U/A 356 of Indian Constitution” in National Seminar on ‘Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance’, sponsored and Organized by Lokmanya Tilak Law College, Pune dated on 22<sup>nd</sup>, October 2016</li> </ul>
12.	Mrs. Sarika Shinde Assistant Professor	<ul style="list-style-type: none"> <li>• Presented paper in New Law College, Ahmednagar in two days National Seminar on Emerging Trends on Consumer Protection held on 15th &amp; 16th Sept 2016</li> <li>• ‘Legislative &amp; Judicial Approach towards Social Boycott’ presented this paper in two days State level Seminar of H.R.S.P.M’s Law College, Rajgurunagar on ‘Challenges before Social Boycott Act 2016’ held on 6th &amp; 7th January, 2017</li> <li>• Presented a paper on ‘Role of Government in Corporate Social Responsibility’ in New Law College, Ahmednagar in two days National Seminar on Corporate Social Responsibility: Emerging Trends &amp; Challenges; held on 3rd &amp; 4th March 2017</li> <li>• Published paper titled ‘Human Rights of Transgender in India’ with (ISSN 2320-2696) In journal published by D E S’s Shri. Navalmal Firodia Law College, Pune</li> <li>• Submitted paper for International Conference on “Swarajya is my birthright and I shall have it” Centennial</li> </ul>

		of the Clariton Call (1916-2016) organized by Tilak Maharashtra Vidyapeeth, Pune on 6th and 7th March, 2017 on the topic 'Swarajya & Right to Dignity'
13.	Mrs. Asha Suratkal Assistant Professor	<ul style="list-style-type: none"> <li>Presented paper on the topic of "Walking through the footsteps of Gandhiji- Have we reached?" XXXVII International Annual Conference by Indian Society of Gandhian Studies jointly organized by Pune University and Jayakranti College Katraj, Pune from 28<sup>th</sup> to 30<sup>th</sup> November 2014.</li> <li>Presented Paper on the topic "Crime against women: An Impediment in prosperity of women" at National Conference held at Bhubaneswar Odisha conducted by Indian Sociological Society and Kalinga Institute of Sociology from 27<sup>th</sup> to 29<sup>th</sup> December 2015.</li> <li>Presented Paper on the topic "Dowry System – a curse on Indian Society" at National Conference held at HRSPM Law College Rajgurunagar, Pune on 2<sup>nd</sup> January 2016 on the topic 'Review of Se.498 IPC 1860' under QIP (SPPU).</li> <li>Presented paper on the Topic of "Workplace stress of working women" at Sinhgad College of Arts and Commerce College, Narhe National Conference under QIP- Pune University 'Placitum - 2015 - Innovative Strategies in Dynamic Economy' held on 13<sup>th</sup> to 14<sup>th</sup> February, 2015.</li> <li>Presented paper on the Topic of "FDI in Higher Education- Indian Perspective" at Sinhgad College of Commerce, Kondhwa at National Conference (under QIP- Pune University) "Impact of FDI on Economic Development of India" held on 23<sup>th</sup> to 24<sup>th</sup> February 2015.</li> <li>Presented Paper at National Conference conducted by Dept. of Sociology Shivaji University Kolhapur on the topic "Analysis of Gender inequality in Indian</li> </ul>

		<p>Society with reference to Pune City” on 2<sup>to</sup>- 3<sup>rd</sup> February 2017 at Kolhapur.</p> <ul style="list-style-type: none"> <li>Published paper on the topic of “Preventing Violence against Women through Media’s Involvement” journal published by YC college of Law in the year 2016.</li> <li>Published paper on the topic of “Swarajya and Women’s Liberation” at International Conference held by Tilak Maharashtra University On “Swarajya is My Birthright and I shall have it” Centennial of the Clarion Call held on 6<sup>th</sup> to 7<sup>th</sup> March 2017.</li> </ul>
14.	Mrs. Manjusha Mudgalkar Assistant Professor	-----
15.	Mrs. Jayashree Ingole Assistant Professor	-----
16.	Mr. Madhav Kalkatte Assistant Professor	-----
17.	Mr. Kishor Raskar Assistant Professor	Presented paper on the topic of ‘Sports Injury: Accident or Incident’ at State Level Seminar on the topic of ‘Law Related Sports Injury and Insurance Claim’ organized by Sinhgad Law College, held on 16 <sup>th</sup> March, 2017
18.	Mrs. Swati Mate Librarian	Presented a Paper in the International Conference on “Electronic Publishing” organized by the Department of Library and Information Science and Jayakar Library at the University of Pune, Pune during 13 <sup>th</sup> – 15 <sup>th</sup> March, 2013

- Teaching learning methods/approaches: 1 – ‘Use of ICT in Teaching and Research’
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues

- Audio Visual Aids/multimedia
- OER's
- Teaching learning material development, selection and use

2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- The teachers engaged in research work or those who are pursuing Ph.D. are given study leave to complete their research/course work.
- They are also encouraged to present research papers and to attend workshops and seminars arranged by various institutions. The information about various seminars, conferences, workshops organized by other institutions is passed on by the Principal to all the faculty members through email/notices.
- The faculty is also promoted to publish their articles and research papers in various journals. To enable the students to undertake research work complete vacation as per the norms of the University is provided to the faculty members and no college work is generally assigned to them during the vacation period. This gives them ample of time to conduct research.
- College promotes the teachers to participate and present papers in the seminars and conferences organized by the college. The college has got ISBN number also for publishing souvenirs of the such seminars/conferences.
- College allows the faculty members' complete access to the college library where all sorts of reference books, journals are available without any restriction on number of books that can issued.
- Computers with internet facility are made available for the faculty members.
- Free wi-fi facility is made available to the faculty members within the college premises. This enables them to carry out the concerned research work on their personal laptops as well as on smart phones also.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

**Nil**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Performance of the teacher is evaluated by the students through feedback forms that are filled up by them before the end of an Academic Year. The same is analyzed by the Principal and IQAC. On the basis of this feedback, the Principal gives remarks on grey areas and provides suggestions to the concerned teachers to make their teaching more effective.

## 2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The students are made aware of the evaluation process at the induction programme.
- This information is also published in the prospectus.
- This information is also published on the website of the college.
- It is also communicated to the students through periodical notices displayed on the Notice Board of the college.
- The faculties are made aware of evaluation process by notifications and circulars. Any change made by the University in the evaluation process is notified to the faculty members by notices or in the faculty meetings.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Being an affiliated college all the evaluation reforms initiated by the affiliating University have been adopted and effectively implemented by the College from time to time.

- The College has a separate examination hall for examination related work in order to ensure smooth conduct of University examinations.
- The internal assessment for Moot Court subject (Practical Training Paper) of final year is done strictly as per the norms set by the affiliating University.
- Bar Code system was introduced by the University examination to ensure confidentiality and fair assessment. The same has been implemented by the college.
- The University took measures to do most of the exam related work in online mode. For proper implementation of it, the University mandated all the colleges to appoint a College Examination Officer. The College has appointed College Examination Officer (CEO) as per the University norms to coordinate with the University authorities with respect to examination and evaluation process.
- The University introduced the system of providing photocopy of answer sheet to the students if the students have any grievance about the marks of any subject. The students have to submit these applications to the college, who then submits the collected forms to the University.
- The photocopies are submitted by the University to the Colleges. The College then informs all the students through notice on the notice board about availability of the photocopies.
- All the concerned subject teachers assess these photocopies and guide the students as to whether there is a possibility in change in their marks or not. If yes, then they apply for verification and revaluation of Answer sheet. The students can also get refund of the revaluation fees if the result changes after revaluation.
- The university also introduced a system of Online submission of Examination form. For this entire assistance is provided by the college. They can fill up the forms in Computer Lab which has internet facility.
- The University also introduced the system of sending admit cards of all the students in soft copy. The printing of these admit card is now done by the college. All the students get the admit card from the college office.

- The University also introduced a system of uploading question papers on the University Portal about one hour before the examination. Every college had to download these password protected files of question papers and print them and make them available within 1 hour. The College Examination Officer along with the Principal were made in charge of it, to ensure proper implementation of this system with utmost regards to confidentiality. The passwords are kept secret between CEO and principal. New printer was purchased to facilitate printing of question papers. Online question paper download system is effectively implemented by the College.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Since the process stated by the University is binding on the college, the college has implemented all the changes are introduced by the University as specified in 2.5.2

The College has an examination committee to conduct the examinations. The Examination committee of the College also conducts the pre-semester examination. The committee is entrusted with the responsibility of proper execution of university examination as well as internal examination. The committee prepares schedule of pre-semester examination, fix invigilation duties, and give instructions for assessment of answer books and frames guidelines for the evaluation process.

The college has appointed a College Examination Officer who tries to implement all the reforms of the University in best possible way. The administrative staff of the college also provides all the necessary assistance with respect to filling of exam forms, providing eligibility numbers, providing of admit cards, filling of photocopy and revaluation forms, etc. The students are intimated about the procedures, dates, etc. through notices. The college also corresponds with the University if the students have any problems in that regard.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The institution follows both formative and summative approaches for measuring student achievement.

**Summative Assessment:** The college follows the semester examination patterns of the University and the performance of the students is assessed on the basis of the summative approach. The students have to write papers of each subject which carries one hundred marks each. The assessment of these papers is done through centralized assessment program of the University where the teachers from different law colleges contribute. The result is declared by the University and students are given marks on the basis of their performance in the examination and they are put into categories like distinction, first class, higher second class etc.

**Formative Assessment:** Formative assessment of the students is done throughout the year formally and informally on the basis of various procedures. The college conducts tutorials and tests. Pre-semester internal examination is also conducted on the pattern of University examination. The performance of the students in these tests, tutorials and internal examination are assessed by the faculty members and they are also given feedback on the basis of their performance. In addition to this, presentations, debates, moot courts and group discussions are also conducted in the college. The students are

encouraged to participate in such activities. On the basis of the participation and performance of the students in these activities also, the students are assessed. This has helped the students in identifying their strengths and weaknesses and target areas that need to be worked on and also helped in improving students' attainment.

- 2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

For the overall development of students the college keeps on conducting moot courts, presentation, debates, quiz, essay competitions, etc. on various topics. The work for conducting of these activities is assigned to the respective committees. They provide feedback to the students time to time for their improvements. Internal exams, tutorials, tests, etc are also conducted. The assessment and feedback of the students in internal exams, tutorials, class tests, etc. is done by respective subject teachers. In final year of LL.B. and B.A. LL.B., there is a provision for internal marks for the Practical Training Paper (i.e. Moot Court), where students are assessed for 90 Marks as per the break up given by the University. The subject in-charge takes appropriate care to take into account the overall performance and involvement of the student in college activities, attendance, behavior, communication skills, etc. while giving marks.

- 2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes of the college are as follows:

- Lawyers with good sense of professional commitment
- Sense of belongingness towards society
- Urge for continuous learning and updating
- Effective Communication Skills
- Positive attitude
- Co-operative attitude

The college ensures achievement of these graduate attributes by imparting quality education focusing on delivery of appropriate knowledge, conducting student training programs, legal awareness programs, visits, co-curricular, extracurricular activities, providing add-on courses, English language development sessions, etc.

- 2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

**Redressal of grievances at College level:**

If the students have any grievance, they can approach the College Examination Officer or the Examination Committee. Appropriate measures are taken by the CEO and Examination Committee to resolve the grievances of the students. CEO also corresponds with the University to resolve the issues of the students. If the students are not satisfied, they are free to meet the Principal of the College without any hesitation.

Apart from this the college also has a Grievance Redressal Committee in force. Grievances of any sort including that of examination and evaluation can be addressed to the Grievance Committee. The Committee after understanding their problem forwards the concerned students to the proper authorities.



**Redressal of grievances at University level:**

There is a system and procedure in place at University level which takes care of the students and institute grievances with reference to evaluation. In case of unsatisfactory result, the students are allowed to apply for photocopy of the answer book and then for revaluation. The students are guided in this process by concerned subject teachers and also by the CEO.

**2.6 Student performance and Learning Outcomes****2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The learning outcomes of the courses are stated in the vision and mission statement of the college.

The learning outcomes are made known to the students and staff through display boards which have been put up in the college at strategic locations. These outcomes are also declared on the official website of the college [www.sinhgad.edu](http://www.sinhgad.edu). A part of these learning outcomes are also published in the prospectus. Newly recruited faculty members are made aware of the learning outcomes at the time of joining. The faculty members are also frequently reminded of these outcomes through meetings. Newly admitted students are briefed with the learning outcomes through induction program.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

University examination result is declared by the University and students are given marks on the basis of their performance in the examination and they are put into categories like distinction, first class, higher second class etc. Notices are put congratulating the outstanding performers. The students are given statement of marks which depicts their result and performance. Meetings with parents are held to inform them about the progress and performance of their wards.

Throughout the year, students participate in number of activities within and outside the college. Outstanding achievements of the students are applauded by putting congratulation notices in the college. The achievements of the students are also published in the yearly college magazine.

**Result Analysis**

(University Exam-April 2013)

(Academic Year 2012-13)

Sr. No.	Class	Total Students	Fail	A. T. K. T.	Pas s Cla ss	Seco nd Class	High er Seco nd Class	First Clas s	Distincti on	Total Pass Stud ents	Percen tage of Passing (Colleg e)

1	B.S.L.,LL.B.-I	74	32	21	12	07	01	01	NIL	42/74	56.75 %
2	B.S.L.,LL.B.-II	19	10	NIL	06	03	NIL	NIL	NIL	09/19	47.36 %
3	B.S.L.,LL.B.-III	21	12	04	NIL	05	NIL	NIL	NIL	09/21	42.85 %
4	B.S.L.,LL.B.-IV	13	04	06	NIL	03	NIL	NIL	NIL	09/13	69.23 %
5	B.S.L.,LL.B.-V	08	01	NIL	01	02	04	NIL	NIL	07/08	87.50 %
6	LL.B.-I	79	31	17	NIL	18	03	NIL	NIL	38/79	48.10 %
7	LL.B.-II	09	03	01	NIL	05	NIL	NIL	NIL	06/09	66.66 %
8	LL.B.-III	12	03	NIL	NIL	05	01	03	NIL	09/12	75.00 %
9	D.L.L. & L.W.	36	03	NIL	NIL	04	09	20	NIL	33/36	91.66 %
10	D.T.L.	14	12	NIL	NIL	02	NIL	NIL	NIL	02/14	14.28 %
11	C.C.F. & M.J.	02	NIL	NIL	NIL	NIL	NIL	01	01	02/02	100 %

**Result Analysis**  
(Exam-April 2014)  
(Academic Year 2013-14)

Sr. No.	Class	Total	Fail	A.T. K.T.	Pass Class	Second Class	Higher Second Class	First Class	Distinction	Total Pass Student	Percentage of Passing (College)
1.	B.S.L., LL.B.-I	96	28	45	14	08	01	Nil	Nil	68/96	70.83 %
2.	B.S.L., LL.B.-	41	13	20	05	02	Nil	Nil	01	27/41	65.85 %

	II										
3.	B.S.L., LL.B.- III	22	07	07	Nil	08	Nil	Nil	Nil	15/22	68.18 %
4.	B.S.L., LL.B.- IV	14	05	04	Nil	03	01	Nil	Nil	8/14	57.14 %
5.	B.S.L., LL.B.- V	10	02	Nil	Nil	04	04	Nil	Nil	8/10	80.00 %
6.	LL.B.-I	162	88	49	Nil	23	02	Nil	Nil	74/162	45.69 %
7.	LL.B.- II	41	09	21	Nil	10	01	Nil	Nil	32/41	78.04 %
8.	LL.B.- III	08	04	Nil	Nil	04	Nil	Nil	Nil	4/8	50.00 %
9.	DLL &LW	32	08	Nil	Nil	10	09	05	Nil	24/32	75.00 %
10	DTL	12	12	Nil	Nil	Nil	Nil	Nil	Nil	00/12	00.00 %

**Result Analysis**  
(University Exam-April 2015)  
(Academic Year 2014-15)

Sr. No.	Class	Total Students	Fai I	Pass Class & A.T.K .T.	Second Class	Higher Second Class	First Class	Distinction	Total Pass Students	Percentage of Passing College)
1	B.A.,LL. B.-I	115	26	60	16	08	05	Nil	89/115	77.39 %
2	B.S.L.,L L.B.-II	67	31	31	05	Nil	Nil	Nil	36/67	53.73 %
3	B.S.L.,L L.B.-III	29	12	09	07	01	Nil	Nil	17/29	58.62 %
4	B.S.L.,L L.B.-IV	14	08	04	02	Nil	Nil	Nil	06/14	42.85 %
5	B.S.L.,L L.B.-V	07	02	Nil	01	04	Nil	Nil	05/07	71.42 %
6	LL.B.-I	173	102	46	22	03	Nil	Nil	71/173	41.04 %
7	LL.B.-II	60	22	12	23	03	Nil	Nil	38/60	63.33 %
8	LL.B.- III	29	06	Nil	06	15	02	Nil	23/29	79.31 %
9	D.L.L. & L.W.	28	15	Nil	06	05	02	Nil	13/28	46.42 %
10	D.T.L.	22	15	Nil	07	00	Nil	Nil	07/22	31.81 %

11	C.C.F. & M.J.	01	Nil	Nil	Nil	01	Nil	Nil	01/01	100 %
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**Result Analysis**  
(University Exam-April 2016)  
(Academic Year 2015-16)

Sr. No.	Class	Total Students	Fail	Pass Class & A.T.K .T.	Second Class	Higher Second Class	First Class	Distinction	Total Pass Students	Percentage of Passing College)
1	B.A.,LL.B .-I	171	54	87	21	07	02	Nil	117/171	68 %
2	B.A.,LL.B .-II	77	17	34	11	11	04	Nil	60/77	78 %
3	B.S.L.,LL. B.-III	50	20	14	12	04	Nil	Nil	30/50	60 %
4	B.S.L.,LL. B.-IV	25	03	08	14	Nil	Nil	Nil	22/25	88 %
5	B.S.L.,LL. B.-V	07	01	Nil	04	Nil	01	Nil	06/07	99 %
6	LL.B.-I	217	145	49	20	03	Nil	Nil	72/217	33.17 %
7	LL.B.-II	91	28	23	37	03	Nil	Nil	63/91	69 %
8	LL.B.-III	33	04	Nil	16	13	Nil	Nil	29/33	88 %

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

**Teaching strategies:**

- Teaching strategies start with the preparation of academic and activity calendar which is in line with the academic calendar given by the SPPU.
- Study of the course objectives and outcomes by the respective faculty.
- Preparation of teaching plan by each faculty.
- Planning lecture delivery and its timely execution.
- Students are provided with list of text and reference books and question banks.
- Planning of extra sessions for repeaters and slow learners.
- Attendance monitoring during semester for effective dissemination of contents.
- Guest lectures by eminent personalities are arranged on various topics.
- Quiz/ Debates/ Group discussions are held in the college as a part of student training program.
- Tutorials and class tests are undertaken to check the understanding of the students.

**Learning strategies:**

- Various teaching strategies are adopted to promote active learning by participatory activities such as:
- Student Training Program like debates, moot courts, elocution, etc.
- Paper presentations and Poster competitions
- Tutorials, Class tests, Assignments
- Visits to various organizations and industries
- Seminars, Conferences and Workshops
- E-learning lectures for the students
- Training for e-research

**Assessment Strategies:**

- University Examination
- Re-assessment and photocopy facility provided by the University
- Internal examination, tutorials, tests, etc.
- Continuous assessment through student participation and performance in the class and college activities.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- The College has a Placement Cell to take care of the employability of the students. Through this cell, lots of activities are conducted for improving the employability of the students. Through the initiatives of the Placement Cell, a lot of firms and LPO's visit the college for Campus interviews. The College also helps the students in securing internships with the reputed law firm and lawyers.
- The college also has a research cell. It encourages the students to develop their skills of legal research. Every year the college also publishes its magazine where students can voice their opinions.
- All the necessary skills to become a professional lawyer are imparted in the college itself; the students can start independent practice as an advocate very soon. The college tries it's best to impart advocacy skills to the students through wide range of activities such as Moot Courts, Mock trials, Elocution and debate competitions.
- As a part of social responsibility, the Institute conducts Legal Aid Camp and tries to solve various legal matters. Also lots of activities are conducted through Social Responsibility Club and Green Club.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- The College collects the data of Tutorial, pre semester examination and assignments from faculty and analyzes it. As per the data collected from the faculty in charge, the Head of the Institute try to solve the difficulties about teaching - learning process.
- The university result of the students is analyzed, communicated to the concerned teachers so as to enable them to take proper action
- On the basis of student's performance the faculty personally interacts with the concerned student to know the difficulties faced in learning process.
- Appropriate instructions are also given by the head of the Institution to the faculty members.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The College monitors and ensures the achievement of learning outcomes in following manner:

- The results of the University examination are carefully analyzed to find out the toppers and poor performers.
- The performance of students in moot court, Debate competitions and mock trial is analyzed by the concerned teacher.
- Feedbacks are collected from the students time to time to ensure the achievement of learning outcomes.
- Whenever necessary the counseling is done to improve the overall performance of the student.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

- Yes, the institution and individual teachers use assessment outcomes to ascertain whether the students have achieved learning objectives and performed better in the examination.
- Result analysis on the basis of University examination is prepared. On the basis of results, Principal talks with individual teachers and suggests correctional measures and improvements.
- The subject-wise result sheet of the students is prepared. It helps the faculty members to understand the result of the students in the concerned subjects.
- The students who have failed in some subjects are required to attend the special lectures which are conducted for such students.
- The interactive sessions and students training program help the teachers understand whether the students have acquired the communication ability and the required soft skills.
- So the evaluation of the students' progress done in both formal and informal
- ways is used for planning for further improvement.
- The College collects the feedback from the students about the Teaching.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

### CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

#### 3.1 Promotion of Research

- 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Presently, the college is not recognized as a research center by the affiliating university or by any other agency or organization. Because the college is imparting only undergraduate courses in law. However, the college is making sincere efforts to develop the researching minds of the students. For this, the college has established its own research cell to encourage the students to undertake research on various topics.

Students are encouraged to participate in various seminars, conferences, and competitions including the prestigious 'Avishkar Competition', conducted by Savitribai Phule Pune University, for developing the research aptitude of the students.

- 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Presently, a Research Committee is functioning in the college to monitor and address the issues of research. It is consisting of 6 faculty members as well as students and composition of it is as follows –

#### RESEARCH COMMITTEE OF COLLEGE (2016-2017)

Sr. No.	NAME OF THE MEMBER	DESIGNATION
1	Dr. Arunachalam Chettiar	Principal
2	Dr. Shilpa Gaikwad	Coordinator
3	Mrs. Sarika Shinde	Member
4	Ms. Ashwini Phate	Member
5	Ms. Simran Bhagat	Member
6.	Ms. Vaishnavi Kambolkar	Member

The faculties are encouraged to undertake research activities, and they are guided in planning and executing research projects.

Following are some recommendations made by the committee for implementation and their impact.

Sr. No.	Research committee recommendations	Impact
1.	To submit research proposals by the students in 'Avishkar' Competition of Savitribai Phule Pune University	Students have won prize on zonal level in the Avishkar Competition
2.	To organize national seminars/conferences / workshops	Organized at least 02 seminars Workshops /conferences every year
3.	To encourage the faculty and students to present and publish research papers /	The faculties participated, presented and published

	articles by providing incentives.	research papers/ abstracts at international, national and state level seminars /conferences /workshops. Even some of the faculties worked as Resource persons.
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### 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The college tries to provide all the necessary support and assistance to smooth progress and implementation of the research schemes/projects.

- **Autonomy to the principal investigator:** The faculty undertaking research is given full autonomy and discretion in selecting the area of research and topic. The Research Committee of the college does not interfere in the selection of the topic for research but on the contrary it actively assists and helps to carry the research activity smoothly and effectively.
- **Adequate infrastructure and human resources:** The faculty members and students are given complete access to the books, journals, reference books, online resources, computers, internet/wi-fi facility for conducting the research in a proper way.
- **Time-off, reduced teaching load, special leave etc. to teachers:** Extra flexibility in the time table are given to the faculty members who have registered for research to carry out data collection & analysis, library work and other research related works. Special study leaves are sanctioned for research work especially to faculty members pursuing Ph. D. Their lectures during their absence are adjusted and shared by the other faculty.
- **Support in terms of technology and information needs:** The faculty members and students are provided with computers, internet/wi-fi facility for conducting the research in a proper way and for being updated with the latest developments.
- **Facilitate timely auditing and submission of utilization certificate to the funding authorities:** The college steadily invests and utilizes the sanctioned fund for enhancing the infrastructural facilities.

### 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- To develop scientific temper as well as research culture in the students, the college plays a pro-active role by encouraging students to actively involve in research. For that, seminars, workshop industrial visits, and poster presentation, power point presentation, project works etc. are undertaken.
- To generate research aptitude among the students, the college provides laboratory facility, research journals, e-books, and internet facility. They are motivated to participate in research competition like Avishkar.
- Under the Research scheme some students have undertaken Empirical research project work under the Sinhgad Legal Research Centre on the topic Bio- Medical Waste Management.
- The students are also involved in a research project of drafting Uniform Civil Code.
- Further, in order to have effective legal research and to keep the pace with



advancement of technology the college has updated computer laboratory with internet facility for the students and has subscribed for online legal data base in the form of Manupatra for the students to update their knowledge and to keep themselves tuned with the most recent events and changes in the legal field and to carry research work. The Library has wide collection of classic text books written by renowned authors, jurists and various journals like AIR, SCC, and many more.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

- Dr. Arunachalam Chettiar, Principal is a Ph. D. guide.
- Dr. Shilpa Gaikwad is involved in guiding the students for undertaking the research project on the topic Bio- Medical Waste Management.
- The research committee also guides the students who are interested in publishing their research article in journals.
- Mrs. Sarika Shinde is guiding the students for research activity of Avishkar, where students have won prize on zonal level.
- Many faculty members are pursuing their Ph.D.

#### FACULTIES PURSUING PH. D.

Sr. No.	Name of the Teacher	Topic	University
1.	Mrs. Asha Suratkhal	Attitude and Knowledge of Adolescents towards Violence against Women in Pune City	Tilak Maharashtra Vidyapeeth
2.	Mr. Rahul Gawade	Victimization of Pardhi Community with Special reference to Pune and Satara Districts: A Critical Analysis	Savitribai Phule Pune University
3.	Mr. D. M. Hake	Abolition of "Untouchability" in India with special focus on Pune and Ahmednagar Districts: A Socio-Legal Study	Savitribai Phule Pune University
4.	Mr. Satish Munde	Judicial Activism and Expanding Horizons of Art. 21 of the Constitution of India	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
5.	Mr. Nitin Bhandare	Law	Symbiosis International University
6.	Mrs. Sarika Shinde	Human Rights of Domestic Working Women	Swami Ramananda Teerth Marathwada University, Nanded

3.1.6 Give details of workshops/ training programmes/ sensitization

programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

The following activities have been organized in the college to focus on capacity building in terms of research and imbining research culture among the staff and students:

- Research Cell has been established at the college level to motivate the faculty members and the students to engage in research activities.
- Dr. H.G. Kulkarni has delivered special lecture on the topic ‘Research Thesis Writing’ for the teachers.
- Workshop on Use of Computers for Data Analysis. Manupatra Online Database was organized for all the students and faculty members.
- The college encourages its staff and students to participate in various workshops and educative programmes conducted by various colleges.
- The college organizes various competitions like debate competition, essay writing, paper presentation, moot courts, poster preparation, etc.
- Eminent experts on the different topics are called upon to deliver guest lectures, or as resource persons for workshops, seminars, conferences, etc.
- Souvenirs of the seminars/conferences conducted by the college are published inviting research articles from the faculty members and students from Sinhgad Law College as well as other colleges.
- College provides a platform to the college students and faculty members to publish their views through a college magazine ‘Sinhgad Law Times’.
- The final year students have an independent subject on Moot Court In this subject the students are given moot problem well in advance and then they have to prepare written memorials of the same. In preparing these memorials they have to do lot of research by referring to the various statutes, case laws, reference books, case materials, internet etc.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The Faculty focuses on the current issues and the innovative areas where there is lot of scope of research. The prioritized areas of research are as follows:

- Constitutional Law
- Human Rights
- Women/Gender Justice Issues
- Environmental Law
- Family Law

Dr. Arunachalam Chettiar, Principal has done his Ph. D. in the area constitutional Law, Dr. Shilpa Gaikwad has done her Ph. D. in constitutional Law. Many others are pursuing their PhD on different topics.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college makes maximum efforts to invite the persons of eminence in research to visit the college campus during conferences, seminars, workshops, guest lectures and as judges for moot court competitions, etc. During last five years, the college has organized state level conferences/ seminars. For these activities eminent scholars from various fields were invited to guide the teachers, students and research scholars. Besides the

college invites the eminent personalities in the college functions in which their guidance, lectures and interaction motivate and inspire the faculty and students to undertake research activities.

- 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Yes, out of 16 teachers 1 teacher has utilized this facility for doing Ph. D. work. Various faculties have taken duty leave to attend the orientation programs and refresher courses. Some teachers have been granted duty leave to attend Ph. D. coursework. This has resulted in increase in number of faculties undertaking research.

- 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The research Centre activity is growing extremely well in the college. To create awareness among the students, the faculty members of the college present their research findings at regional, national and international conferences and seminars to the students as well as community. The research findings are also communicated to the society through publications, print and electronic media, public speeches, etc. During the national conferences, seminars, workshops, and other college activities, the students get an opportunity to interact with the eminent researchers and scholars. Besides, the faculty members who are invited as Resource Persons share their research findings with community and students. The doctoral research of faculty members are made available in the library.

### **3.2 Resource Mobilization for Research**

- 3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

No separate percentage of the total budget is allocated for research. However, whenever need arises, the institution makes the necessary financial arrangements for providing the funds. Considering the importance and use of research, the College allocates funds for purchase of necessary equipments, subscription of subject based research journals, Online database Manupatra and travel grants to students for participation in conferences, seminars, workshops and various competitions. The college also provides financial assistance to organize conferences, seminars and workshops and guest lectures. Free internet Wi-Fi facility is available in the e- library for the students and teachers.

- 3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No, there is no such provision in the institution to provide seed money to the faculty for research.

- 3.2.3 What are the financial provisions made available to support student research projects by students?

A fully fledged Library with research journals along with reference books and text books

is available for the use of students. The resources like library, computer lab, internet services, Manupatra Online database, etc. are made available by the college to the students. Travelling expenses, registration fee paid by the students participating in competitions in other colleges are reimbursed to the students.

- 3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The College has started a joint inter-disciplinary venture with the NGO named 'SAMAYAK', devoted for the cause of the women empowerment. Through interaction with the NGO head, many new ideas are to be implemented concentrating on the improving the research skills of the students and faculty members.

- 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

In law, the experimental or laboratory tested research is not carried out. Therefore, we don't need any equipment as such for the research activity. The research in the field of law mainly being doctrinal in nature, the staff and students are interested in having liberty to use the Library of the college as per their convenience. The E- lab/computer lab is open from 9.00 am to 5.30 pm in order to optimize the use of online legal database by the students. The faculties and the students are free to use library services from 9.00 am to 7.00 pm on working days. Free Wi-Fi facility for 24 hours is available within the college premises. Free Wi-Fi facility for 24 hours is also available in the hostel. Apart from the college library, there is facility in the campus of the 'Central Library' which is open 24/7 for students. The Wi-Fi facility is available in the ground floor.

- 3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Sr. No.	Year	Funding Agency	Amount Received	Purpose for which received
1.	2012-13	Savitribai Phule Pune University, Pune under Quality Improvement Programme	75,000/-	For organizing various seminars/conferences
2.	2013-14	Savitribai Phule Pune University, Pune under Quality Improvement Programme	70,000/-	For organizing various seminars/conferences
3.	2014-15	Savitribai Phule Pune University, Pune under Quality Improvement Programme	1,99,745/-	For organizing various seminars/conferences

- 3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From	Title of the projec	Name of the funding agency	Total Grant		Total grant received till date
				Sanctione	Receive	
Minor projects						
Major projects						
Interdisciplinary projects						
Industry sponsored						
Students' research projects						
Any other (specify)	From 2012-2016		Savitribai Phule Pune	3,53,145	3,53,145	3,53,145

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

There is a research cell in the college especially for research work. The college has provided almost all essential research facilities to the staff and the students. the following facilities are made available:

- College Library having rich collection of resource material
- Central Library in the campus open 24/7 for students.
- Printers, scanners, and computers with necessary software's
- Broadband internet/Wi-Fi connectivity in College
- Online Legal Data base of Manupatra.
- Availability of reference books research journals and periodicals
- Financial assistance to the students to attend moot court competitions/debate competitions/seminars/conferences/Workshops.
- The sister concern library has Institutional member of NLIST programme of INFLIBNET.
- Central Library is extending DELNET (Development Library Network) which gives facilities of Document delivery and access to international journals and e-resources.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college has been consistent in upgrading and creating the required facilities for pursuing research taking into account the requirements of the faculties and students. The efforts taken in this direction are—

- Library upgradation is done on the basis of recommendations of the Library Committee.
- Generator facility, battery backup, etc. are made available.
- Office staff looks after the computer and other related equipments.
- New infrastructure is purchased assessing the needs of the students and the faculty members.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

- The college has purchased the computers, printer under the Quality Improvement Programs of Savitribai Phule Pune University which are useful resources to conduct the research project.
- The college has conducted various seminars under the Quality Improvement Program of Savitribai Phule, Pune University, by receiving grants and also published the Souvenir consisting research article in the Seminar.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- The students of Diploma in Taxation law and Diploma in Labour Laws and CCF&MJ courses visit various offices and organizations so as to understand the actual working of these offices/organizations.
- The sister concern library has Institutional member of NLIST programme of INFLIBNET. They allow the faculty members and students of this college also to access this data
- Central Library is extending DELNET (Development Library Network) which gives facilities of Document delivery and access to international journals and e-resources.
- Registration to National Digital Library of India has also been done by the faculty members for accessing resources made available by HRD ministry.
- Free e journals available on Savitribai Phule Pune University website can also be accessed by the staff and the students

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The college library has a rich collection of reference books in all the subjects. The total numbers of books in the library are 4445. The total number of Bound Journals are 1268, total national and international journals are 29. The college has also subscribed to online resource i.e. Manupatra. Free Wi-Fi facility for 24 hours is available in the college premises, central library and hostel. The researchers are provided with leaves, TA, DA, financial assistance, etc. by the college.

3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

- A central library is made available for the use by students of all the colleges under the aegis of Sinhgad Technical Education Society.
- GEMS software has been made available for use by all the colleges of Sinhgad Technical Education Society. Through this software facilities like online leave applications, online self appraisal forms, automation of library, etc. are provided.
- The sister concern library has Institutional member of NLIST programme of INFLIBNET. They allow the faculty members and students of this college also to access this data.

### **3.4 Research Publications and Awards**

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product): Nil
- Original research contributing to product improvement: Nil
- Research studies or surveys benefiting the community or improving the services:
  - The Sinhgad Legal Research Center is presently conducting research in Bio-medical Waste Management Handling and its disposal with reference to Pune City.
  - The students are also presently working for a competition wherein they have to submit draft of Uniform Civil Code
- Research inputs contributing to new initiatives and social development: The college conducts free legal aid camps in association with the District Legal Services Authority. Through such camps, students get to study about the problems of the people. Legal advice is given to the needy at such camps. It also helps in finding out the legal awareness of the people.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college does not publish its research journal. However, the college publishes the proceedings of Seminar/Conference through a souvenir. One of them has been published with ISBN Number. While publishing such souvenir, original research articles from faculties and students from the college and outside institutes are called for. Then they are submitted to the editorial board. The submitted research articles are scrutinized by the editorial board, and then only the articles are accepted for publication. The composition of the Editorial Board differs with each seminar/conference. The proceedings of the following Seminar/Conference have been published:

- State Level Seminar on 'Empowerment of Women: Reality and Myth'
- State Level Seminar on 'Issues and Challenges in Investigation of Crimes and Police Accountability'
- State Level Seminar on 'Effective Implementation of Environmental Laws in India for Sustainable Development'

3.4.3 Give details of publications by the faculty and students:

- **Publication per faculty**

Sr. No.	Name of the Faculty	Research Publication
1.	Dr. Arunachalam Chettiar Principal	<ul style="list-style-type: none"> <li>• Paper titled 'International Human Rights System in the Global Economy, 16' in International Journal of Humanities &amp; Social Sciences, ISSN Print:2319-393X, VOL 5,ISSUE 4, JUN-JUL 2016; Online: 2319-3948; Impact Factor (JCC):3.1936; NAAS Rating:3.19; ICV: 3.00 journal</li> <li>• Paper titled Constitutionalism (Selected for Best Paper Award) in the International Journal of Humanities &amp; Social Sciences; ISSN Print:2319-393X; Aug-Sept 2016 ISSN Online:2319-3948; Impact Factor (JCC):3.1936; NAAS Rating:3.19; ICV: 3.00 journal</li> <li>• Paper titled 'The Crises of Humanity in the Global Economy' in International Journal of Humanities &amp; Social Sciences; ISSN Print:2319-393X; Aug-Sept 2016 ISSN Online:2319-3948; Impact Factor (JCC):3.1936; NAAS Rating:3.19; ICV: 3.00 journal, Selected for "BEST PAPER AWARD CERTIFICATE</li> <li>• Paper titled 'Chasing the Wind: Man &amp; Economy' in International Multidisciplinary Quarterly Research Journal, AJANTA, ISSN 2277-5730 Volume V, Issue-I, January-March, 2016</li> <li>• Paper titled 'Combating Corruption-A review of Corruption Law' in International Multidisciplinary Half Yearly Research Journal, GENIUS, ISSN 2279-0489 Volume IV, Issue-II, February-July, 2016</li> <li>• Paper titled 'Judicial Activism &amp; PIL in the context of Environmental Pollution' in International Multidisciplinary Half Yearly Research Journal, GALAXY LINK, Ajantha Prakashan, ISSN 2319-8508 Volume IV, Issue-II, May-October, 2016</li> <li>• Paper titled 'Environmental Protection and Green Politics' in International Multidisciplinary Half Yearly Research Journal, IDEAL &amp; Research Journal, Royal, ISSN 2319-359X Volume IV, Issue-II, March-August, 2016 &amp; ISSN 2278-8158 Volume IV, Issue-II, Dec-May, 2016 (Reprint)</li> </ul>



		<ul style="list-style-type: none"> <li>• Paper titled ‘Smuggling and National Security’ in International Journal of ROYAL, ISSN 2278-8158, Volume V, Issue-in June-Nov, 2016 (Reprint)</li> <li>• Paper titled ‘Gender Discrimination’ in International Multidisciplinary Quarterly Research Journal, AJANTA, ISSN 2277-5730 Volume IV, Issue-IV, October-December, 2015</li> <li>• Paper titled ‘Preventive Detention’ in International Multidisciplinary Quarterly Research Journal, ROYAL, ISSN 2278-8158 Volume IV, Issue-I, June-Nov, 2015</li> <li>• Paper titled ‘The Co-operative Movement in India’ in International Multidisciplinary Half Yearly Research Journal, IDEAL, ISSN 2319-359X Volume IV, Issue-I, Sept-Feb, 2015-16</li> <li>• ‘What is Law, A century of Arguments’ in International Multidisciplinary Half Yearly Research Journal, GENIUS, ISSN 2279-0489 Volume V, Issue-I, August-January, 2016-17</li> <li>• ‘Irretrievable Break- Down Theory of Marriage’ in International Multidisciplinary Half Yearly Research Journal, GENIUS, ISSN 2279-0489 Volume IV, Issue-I, August-January, 2015-16</li> <li>• ‘White Colour Crime’ in International Multidisciplinary Quarterly Research Journal, AJANTA, ISSN 2277-5730 Volume V, Issue-III, July-September, 2016</li> <li>• ‘What is Law? And Legal Education in India’ in International Multidisciplinary Half Yearly Research Journal, IDEAL, ISSN 2319-359X Volume V, Issue-I, Sept-Feb, 2016-17</li> <li>• ‘Narcotics Crimes Vs. Economic Crimes’ in International Multidisciplinary Quarterly Research Journal, AJANTA, ISSN 2277-5730 Volume IV, Issue-III, July-September, 2015</li> <li>• Presented paper ‘Humanity is not a marketable commodity (in a liberalized economy)’ in International Conference organized by National Law School, Bangalore (14-16 July,16)</li> <li>• Presented Paper ‘Article 356 is Governance principle during emergency but was misused widely in India’ in National Conference organized by Tilak Maharashtra Vidyapeeth, Pune on 22<sup>nd</sup> Oct. 2016 on the topic ‘Effective Governance &amp; Misuse of Article 356’</li> </ul>
2.	Dr. H.G. Kulkarni	<ul style="list-style-type: none"> <li>• Research Paper in All India Reporter, Nagpur</li> </ul>

	Ex- Principal	(Journal Section), 2014, on the topic 'Right to Health under the Constitution of India' Citation: AIR Dec. 2014 Journal Section at page 201
3.	Mr. Gajendra Dhamal Assistant Professor	-----
4.	Mrs. Neeta Gaikwad Assistant Professor	-----
5.	Dr. Shilpa Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>Published paper titled "Law Relating to Sedition in India vis-a- vis Freedom of Speech and Expression: Issues and Challenges" in "The 19 (1)(a)" Indexed Peer Reviewed Half Yearly Law Journal (ISSN: 2348-4950)(Volume: 2 Issue: 2) published on December 2016</li> <li>Published paper titled "Compensation for Violation of Fundamental Human Rights: Critical Analysis of Indian Supreme Court Decisions" in International Research Journal of Socio-Legal Studies (IRJSLS), the Peer Reviewed Quarterly Journal (ISSN: 2455- 0019) (Registration No: MAHENG/2016/67210) (October-December, 2016 Issue).</li> <li>Published paper titled "Constitutional Mandate under Article 356: A Boon or Bane for Indian Democracy" in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV's Lokmanya Tilak Law College, Pune</li> <li>Published paper titled "Planning and Preparedness for Disaster Management in India: A Critical Evaluation of Legislative Framework" in One Day National Seminar on Disaster Management: Social and Legal Issues in India organized by Post Graduate Teaching Department of Law, R.T.M. Nagpur University on 24<sup>th</sup> September 2016.(ISSN 0972-6349 Pages 26-32)</li> <li>Published paper titled "Issues and Challenges of Laws Relating to People with Disability: Social and Legal Aspects in Indian Scenario" in One Day National Seminar on Social and Legal Dimensions of Disability Laws and Policies in India organized by Post Graduate Teaching Department of Law, RTM Nagpur University on</li> </ul>

		<p>23<sup>rd</sup> September 2016 (ISSN No. -0972-6349- Pages 134-142).</p> <ul style="list-style-type: none"> <li>• Published paper titled “Role of Judiciary in Development of Environmental Jurisprudence through Public Interest Litigation” in One Day UGC sponsored National Seminar on “Right to Pollution Free Environment - Need of Implementation” at A.K. K. New Law Academy and PhD (Law) Research Centre, Pune on Saturday 24<sup>th</sup> September, 2016 (ISBN No.978-81-930233-4-1)(Pages 70-74)</li> <li>• Research Article in Seminar on “Effective Implementation of Environmental Laws in India for Sustainable Development” On the topic Implementing Liabilities for Environmental Damages - Problems and Perspectives at Sinhgad Law College dated 24<sup>th</sup> September 2016 with ISBN No. 978-81-932084-0-3.</li> <li>• Published paper in National Seminar on the topic “Right to Information Act 2005 vis-a-vis the Right to Privacy” (ISBN No. 978-81-930233-2-7) on 1 March 2015 A.K.K.New Law Academy, Pune.</li> <li>• Published paper in National Seminar on Legal Education on the topic of “Reforms in Legal Education in India through Clinical Methods – Issues and Challenges”. (ISBN No. 978-81-930233-3-4) on 15<sup>th</sup> March, 2015 conducted in A.K.K.New Law Academy, Pune.</li> <li>• Published paper entitled “National Space Laws in India: Need for Global Convergence” in the Law Journal ‘Fiat Justitia’- Issue of April -2015, Volume No.3 (ISSN 2320-2696) in D.E.S. Law College, Pune.</li> <li>• Published paper entitled “Critical Analysis of Laws Relating to Child Labour in India” in National Seminar on Child Labour conducted in Ismail Saheb Mulla Law College, Satara (Online Publication- RESEARCH FRONT- ISSN (Print) 2320- 6446, (Online) 2320- 8341)(Impact Factor- 1.115) (Available at: <a href="http://researchfront.in/17%20Special%20Issue%206/11.pdf">http://researchfront.in/17%20Special%20Issue%206/11.pdf</a>)</li> <li>• Submitted paper in the International Conference on An Era of Transition: Socio- Economic and Legal Perspective in Global Context" on the topic “Judicial Activism vis-a -vis Right to Health and</li> </ul>
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		Medical Assistance - An Overview” on 10th March 2017. At Kishinchand Chellaram Law College and MKLM's B.L. Amlani College of Comm. & Eco
6.	Mr. Rahul Gawade Assistant Professor	<ul style="list-style-type: none"> <li>Paper presented on “Maintenance: Expanding Horizons of Women’s Rights” in Two Days National Seminar on “Empowerment of Women: Efficacy and Implementation of Laws Relating to Property and Marriage” organized by National Commission For Women, New Delhi and A.B.M.S. Parishad’s Yashwantrao Chavan Law College, Pune</li> <li>Presented paper entitled ‘Swarajya and Right to Dignity of Paradhi Community at the two days International Conference on ‘Swarajya is my Birth Right and I shall have it’ held at Tilak Maharashtra Vidyapeeth, Pune on 6<sup>th</sup> and 7<sup>th</sup> March, 2017</li> </ul>
7.	Mr. Nitin Bhandare Assistant Professor	-----
8.	Mr. Satish Munde Assistant Professor	-----
9.	Mrs.Varsha Khandagale Assistant Professor	<ul style="list-style-type: none"> <li>Presented Paper at National Conference on ‘Changing Phases in Women Empowerment’ organized by Shri. Vijaysinha Yadav Arts and Science College, Kolhapur held on 13<sup>th</sup> &amp; 14<sup>th</sup> October, 2014</li> <li>Presented paper at Sinhgad College of Arts and Commerce College, Narhe National Conference under QIP- Pune University ‘Placitum - 2015 - Innovative Strategies in Dynamic Economy’ held on 13<sup>th</sup> to 14<sup>th</sup> February, 2015.</li> <li>Presented Paper titled ‘Revisiting Section 498A of IPC: Need of the Hour’ in National Seminar on ‘Review of Section 498A of Indian Penal Code, 1860’ organized by Hutatma Rajguru Shikshan Prasarak Mandal’s Law College, Rajgurunagar, Khed, Pune- 410505</li> <li>Submitted paper for International Conference on “Swarajya is my birthright and I shall have it” Centennial of the Clariton Call (1916-2016) organized by Tilak Maharashtra Vidyapeeth, Pune on 6th and 7th March, 2017 on the topic ‘Democratic Reflections of Swaraj: Illusions and Reality’</li> </ul>
10.	Mr. Damodar M. Hake	<ul style="list-style-type: none"> <li>Paper Presented on the topic of “Critical Analysis of the working of Art 356 of the</li> </ul>

	Assistant Professor	<p>Constitution of India” in National Seminar on ‘Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance’, sponsored and Organized by Lokmanya Tilak Law College, Pune dated on 22nd ,October 2016.</p> <ul style="list-style-type: none"> <li>• Paper Presented on “Maintenance- Expanding Horizons of Women’s Rights” in National Seminar on ‘Empowerment of Woman: Efficacy and Implementation of Laws relating to Property and Marriage’, sponsored and Organized by National Commission of Woman and Y C Law College, Pune dated on 16 &amp; 17th ,December 2016. Paper</li> <li>• Manual Scavenging and Social Problem of Untouchability in India. (Indian Streams Research Journal, ISSN 2230-7850, Impact Factor: 3.1560(UIF), Volume -5, Issue -3, April -2015)</li> <li>• Historical Development of Untouchability and Approach of the Constitution towards it. (Golden Research Thoughts, ISSN 2231-5063, Impact Factor: 3.4052(UIF), Volume-4, Issue – 10, April -2015.)</li> </ul>
11.	Mrs. Kirti Kamble Assistant Professor	<ul style="list-style-type: none"> <li>• Participated in One Day National Seminar on Implementation of Article 356 of the Indian Constitution and issues related to a more responsive system of Governance on Saturday, 22nd October, 2016 at TMV’s Lokmanya Tilak Law College, Pune</li> <li>• Participated in National Seminar on Law Relating to Child Labour conducted in Ismail Saheb Mulla Law College, Satara</li> </ul>
12.	Mr. Shivshankar Kalshetti Assistant Professor	<ul style="list-style-type: none"> <li>• Paper Presented on “Human Rights Perspective: Rehabilitation and Resettlement Under Land Acquisition Law” in National Conference on ‘Development Induced Displacement- Issues and Challenges’, sponsored by BCUD, Savitribai Phule Pune University, Pune Organized by N. B. Thakur Law College, Nashik Dated on 4<sup>th</sup> &amp; 5<sup>th</sup> ,March 2016.</li> <li>• Paper Presented on “Role of Governor for imposition of president rule U/A 356 of Indian Constitution” in National Seminar on ‘Implementation of Article 356 of the Indian Constitution and issues related to a more</li> </ul>

		responsive system of Governance’, sponsored and Organized by Lokmanya Tilak Law College, Pune dated on 22 <sup>nd</sup> , October 2016
13.	Mrs. Sarika Shinde Assistant Professor	<ul style="list-style-type: none"> <li>Presented paper in New Law College, Ahmednagar in two days National Seminar on Emerging Trends on Consumer Protection held on 15th &amp; 16th Sept 2016</li> <li>‘Legislative &amp; Judicial Approach towards Social Boycott’ presented this paper in two days State level Seminar of H.R.S.P.M’s Law College, Rajgurunagar on ‘Challenges before Social Boycott Act 2016’ held on 6th &amp; 7th January, 2017</li> <li>Presented a paper on ‘Role of Government in Corporate Social Responsibility’ in New Law College, Ahmednagar in two days National Seminar on Corporate Social Responsibility: Emerging Trends &amp; Challenges; held on 3rd &amp; 4th March 2017</li> <li>Published paper titled ‘Human Rights of Transgender in India’ with (ISSN 2320-2696) In journal published by D E S’s Shri. Navalmal Firodia Law College, Pune</li> <li>Submitted paper for International Conference on “Swarajya is my birthright and I shall have it” Centennial of the Clariton Call (1916-2016) organized by Tilak Maharashtra Vidyapeeth, Pune on 6th and 7th March, 2017 on the topic ‘Swarajya &amp; Right to Dignity’</li> <li>Published Paper titled ‘Human Rights of Domestic Working Women’ in Double blind Peer Reviewed Indian Streams Research Journal, Vol. VI, Issue – 11, Dec. 2016, Impact factor – 4.1625</li> </ul>
14.	Mrs. Asha Suratkal Assistant Professor	<ul style="list-style-type: none"> <li>Presented paper on the topic of “Walking through the footsteps of Gandhiji- Have we reached?” XXXVII International Annual Conference by Indian Society of Gandhian Studies jointly organized by Pune University and Jayakranti College Katraj, Pune from 28<sup>th</sup> to 30<sup>th</sup> November 2014.</li> <li>Presented Paper on the topic “Crime against women: An Impediment in prosperity of women” at National Conference held at Bhubaneswar Odisha conducted by Indian Sociological Society and Kalinga Institute of Sociology from 27<sup>th</sup> to 29<sup>th</sup> December 2015.</li> <li>Presented Paper on the topic “Dowry System – a</li> </ul>

		<p>course on Indian Society” at National Conference held at HRSPM Law College Rajgurunagar, Pune on 2<sup>nd</sup> January 2016 on the topic ‘Review of Se.498 IPC 1860’ under QIP (SPPU).</p> <ul style="list-style-type: none"> <li>Presented paper on the Topic of “Workplace stress of working women” at Sinhgad College of Arts and Commerce College, Narhe National Conference under QIP- Pune University ‘Placitum - 2015 - Innovative Strategies in Dynamic Economy’ held on 13<sup>th</sup> to 14<sup>th</sup> February, 2015.</li> <li>Presented paper on the Topic of “FDI in Higher Education- Indian Perspective’ at Sinhgad College of Commerce, Kondhwa at National Conference (under QIP- Pune University) “Impact of FDI on Economic Development of India” held on 23<sup>th</sup> to 24<sup>th</sup> February 2015.</li> <li>Presented Paper at National Conference conducted by Dept. of Sociology Shivaji University Kolhapur on the topic “Analysis of Gender inequality in Indian Society with reference to Pune City” on 2<sup>to</sup>- 3<sup>rd</sup> February 2017 at Kolhapur.</li> <li>Published paper on the topic of “Preventing Violence against Women through Media’s Involvement” journal published by YC college of Law in the year 2016.</li> <li>Published paper on the topic of “Swarajya and Women’s Liberation” at International Conference held by Tilak Maharashtra University On “Swarajya is My Birthright and I shall have it” Centennial of the Clarion Call held on 6<sup>th</sup> to 7<sup>th</sup> March 2017.</li> </ul>
15.	Mrs. Manjusha Mudgalkar Assistant Professor	-----
16.	Mrs. Jayashree Ingole Assistant Professor	-----
17.	Mr. Madhav Kalkatte Assistant Professor	-----
18.	Mr. Kishor Raskar Assistant Professor	Presented paper on the topic of ‘Sports Injury: Accident or Incident’ at State Level Seminar on the topic of ‘Law Related Sports Injury and Insurance Claim’ organized by Sinhgad Law College, held on



		16 <sup>th</sup> March, 2017
19.	Mrs. Swati Mate Librarian	Presented a Paper in the International Conference on “Electronic Publishing” organized by the Department of Library and Information Science and Jayakar Library at the University of Pune, Pune during 13 <sup>th</sup> – 15 <sup>th</sup> March, 2013

- **Number of papers published by faculty and students in peer reviewed journals (national / international)**

Sr. No.	Name of the Faculty	Research Publication
1.	Dr. Shilpa Gaikwad Assistant Professor	<ul style="list-style-type: none"> <li>• Published paper titled “Law Relating to Sedition in India vis-a- vis Freedom of Speech and Expression: Issues and Challenges” in “The 19 (1)(a)” Indexed Peer Reviewed Half Yearly Law Journal (ISSN: 2348-4950)(Volume: 2 Issue: 2) published on December 2016</li> <li>• Published paper titled “Compensation for Violation of Fundamental Human Rights: Critical Analysis of Indian Supreme Court Decisions” in International Research Journal of Socio-Legal Studies (IRJSLS), the Peer Reviewed Quarterly Journal (ISSN: 2455- 0019) (Registration No: MAHENG/2016/67210) (October-December, 2016 Issue).</li> <li>• Published paper entitled “National Space Laws in India: Need for Global Convergence” in the Law Journal ‘Fiat Justitia’- Issue of April -2015, Volume No.3 (ISSN 2320-2696) in D.E.S. Law College, Pune.</li> </ul>
2.	Mr. Damodar M. Hake Assistant Professor	<ul style="list-style-type: none"> <li>• Manual Scavenging and Social Problem of Untouchability in India. (Indian Streams Research Journal, ISSN 2230-7850, Impact Factor: 3.1560(UIF), Volume -5, Issue -3, April -2015)</li> <li>• Historical Development of Untouchability and Approach of the Constitution towards it. (Golden Research Thoughts, ISSN 2231-5063, Impact Factor: 3.4052(UIF), Volume-4, Issue – 10, April -2015.)</li> </ul>
3.	Mrs. Sarika Shinde Assistant Professor	<ul style="list-style-type: none"> <li>• Published paper titled ‘Human Rights of Transgender in India’ with (ISSN 2320-2696) in journal published by D E S’s Shri. Navalmal Firodia Law College, Pune</li> <li>• Published Paper titled ‘Human Rights of Domestic Working Women’ in Double blind Peer Reviewed Indian Streams Research Journal, Vol.</li> </ul>



		VI, Issue – 11, Dec. 2016, Impact factor – 4.1625
4.	Mrs. Asha Suratkal Assistant Professor	<ul style="list-style-type: none"> <li>Published paper on the topic of “Preventing Violence against Women through Media’s Involvement” journal published by YC college of Law in the year 2016.</li> </ul>

- **Number of publications listed in International Database (for E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)- NIL**
- **Monographs - NIL**
- **Chapter in Books - NIL**
- **Books Edited**

Sr. No.	Title of the Book	Whether Sole or Co-Author	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed
1.	AJANTA, An International Multidisciplinary Quarterly	Member, Editor Board. Peer & Expert team	Ajanta Prakashan Jaisingpura, Aurangabad, Maharashtra, India.	ISSN 2277-5730	Referred

- **Books with ISBN/ISSN numbers with details of publishers**

Sr. No.	Title of the Book	Whether Sole or Co-Author	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed
1.	Economic offences & Preventive Detention Pages 499	Sole	Ajanta Prakashan Jaisingpura, Aurangabad, Maharashtra, India. 2017	ISBN-978-93-83587-70-4	Yes
2.	THE CRISIS OF HUMANITY (ALL OF US ARE AT RISK), Pages 165	Sole	Ajanta Prakashan Jaisingpura, Aurangabad, Maharashtra, India. 2016	ISBN-978-93-83587-62-9	Yes

- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

3.4.4 Provide details (if any) of

- **Research awards received by the faculty:** Received “Best Paper Certificate for Paper titled ‘The Crises of Humanity in the Global Economy’ submitted to International Journal of Humanities & Social Sciences; ISSN Print:2319-393X; Aug-Sept 2016 ISSN Online:2319-3948; Impact Factor (JCC):3.1936; NAAS Rating:3.19; ICV: 3.00
- **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

The faculty has not received any recognition or rewards so far.

### 3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- Institute – Industry interface is established with a view to study and analyze various socio-legal issues in new and emerging areas.
- The faculty members and students visit the courts like Civil Court, Criminal Court, Industrial Court, Labour Court as the part of their curriculum. This exposes them to actual court procedures giving them practical knowledge about lawyering.
- Visits are also organized to other institutions like Forensic Lab, Prison, Anti Corruption Bureau, Crime Investigation Department, Food and Adulteration Department, Factory, Employees State Insurance Office, Maharashtra Labour Welfare Board, Provident Fund Office, etc. to enable the students to get in field training about the working of these institutions, documentation, testing and other norms followed by them.
- Experts from various fields visit the college for guest lectures, seminars, conferences, competitions, etc. The students can have formal as well as informal discussions with the experts on such occasions.
- Various LPO’s and legal firms visit the college for placement and also for delivering placement related guidance to the students.
- Legal aid camps and legal awareness camps are organized. This provides exposure to the students about dealing with people, understanding their problems, gathering information, providing consultation, etc.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- Consultancy services are provided to needy people by organizing Legal Aid Camps at villages and Legal Awareness Camps.
- The college has established Legal Aid Cell for the People of North Eastern States as per the directions of Hon'ble Supreme Court in Alana Golmei v. Union of India [Writ Petition (Civil) No.53/2015].
- Students of the college also participate in Lokadalat organized by District Court, Pune.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The college encourages the staff to utilize their expertise for consultancy services by networking with institutions, organizations and other law agencies.
- The institution provides the amount for organizing legal literacy camps in village areas where students and faculty members have to go and provide legal consultancy and knowledge.
- College encourages the staff to visit the NGO's and utilize their expertise for consultancy services.
- On duty leaves are sanctioned for such occasions, based on the discretion of Principal.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The institution provides free legal aid and advice to the needy people through its Legal Aid Cell. Therefore no revenue is generated out of the consultancy services provided by the institution.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?  
Not Applicable.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

College organizes Legal Aid and Awareness Camp under the Legal Aid Center. College has also established Social Responsibility Club called MAITRI for community network and Green Club for environmental activities. Students of the college has participated in some social awareness programmes like Traffic Awareness Programme, Blood Donation Camp, Lokadalat, etc. The college also has conducted Tree Plantation drive and has also made provision of drinking water for birds in summer season. Students created awareness about cashless transactions under the Vittiya Saksharta Abhiyan of HRD ministry by presenting street play on busy streets in pune.

Important days are celebrated in the college like –

- Human Rights Day (December 10) in which themes like Women's rights, Child rights, Dalit rights, Environmental Rights and Rights of people with disabilities are taken;
- International Peace Day (September 21),
- Gandhi Jayanti (October 2),
- Independence Day (August 15) – Celebrating Indian Democracy,
- World Disability Day (December 3),
- Constitutional Day (November 26),
- Republic Day (January 26),
- Women's Day(08 March)
- Unity Day(October 30),
- Yoga Day(June 21),
- Advocate's Day(December 3),
- World Day of Social Justice(20 February).

These activities create awareness amongst students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens, and problems of vulnerable sections of society.

The College works with neighborhood slums in the areas of citizenship ,Legal education, health awareness and women's issues fostering reciprocal learning where both the students and the recipients of service benefit from the activities. College also conducts awareness programmes like waste segregations drives, use of eco-friendly Ganesh immersion, reducing plastics in our daily lives etc.

Poster exhibitions and street plays on the issue of environment, displacement, gender equality and sexual harassment, cashless transactions have been conducted.

### 3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

College informs all students by way of Notice, some time by way of oral communication, by making registration of students by college.

College encourages the students for taking part in various social activities.

Students had participated in various activities like training of cashless transactions.

College provides the Certificates to students for the participation in such kind of activities.

Mission PTR was conducted for the purpose of completion of the documentation of charitable trusts.

Every year, College sends students to attend Lokadalat programmes.

Creating awareness about one's rights and duties, working to uphold the human rights of the vulnerable sections of the society, protecting the environment, instilling patriotism are ways in which we promote citizenship education. This is done through observation of various days, sensitizing students about various issues and such other activities of college.

This is monitored by student coordinators appointed for each of these activities and the teacher in charge.

### 3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Feedback from students is taken which indicates institutional performance. It helps in assessing the quality of academic inputs for all programmes. Apart from this, students are offered an open platform to express their views on all the activities of the college. This has helped in planning and reorganizing the activities from time to time. Parents feedback is also collected which helps in assessing the quality of the performance and also in getting some suggestions if any. Feedback of villagers taken in Legal Aid Camp provides guidelines for further improving the quality of such camps. All these feedbacks help the institution to improve quality and performance of Institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college has conducted many activities as a part of its extension and outreach programmes.

- Legal aid and awareness programmes are conducted through Legal Aid Cell of the college.
- Free aid and advice is given to the people of North Eastern Students through a special legal aid cell established for such people.
- Students time and again participate in Lokadalat programmes organized by Pune District Court.
- Students have also helped in drafting the documents for Charitable Trusts Department under the programme called 'Mission P.T.R. training'
- Tree plantation drive was conducted by adopting a housing society near Undri called 'Atur Hills' 20 plants were planted and the college has taken the responsibility of looking after those plants.
- Provision has been made of drinking water for birds within the college premises by hanging waste plastic containers on the trees.
- Poster exhibition highlighting issues about women was conducted.
- Movie screening is conducted time to time in the college for sensitization of the students. A documentary called 'Right to Life' prepared by Sahyog Trust was filmed. Also a movie called 'Pray Back the Devil to Hell' was shown in association with Samyak Ngo.
- A workshop on Sexual Harassment of Women at Workplace was conducted on 27<sup>th</sup> February, 2017. One of the faculty member also helped in creating awareness about this issue in nearby other colleges.
- Workshop on issues of health, hygiene, nutrition and body literacy was conducted
- Conducting energy, water, air and green audit of Institution, promoting eco-friendly practices on campus and organizing campaigns like 'Say No to plastic' and e-waste awareness and collection drive as a part of Green Campus Initiative.
- Visits to juvenile justice board, to yerwada central prison, visit to regional forensic laboratory, anti corruption bureau , criminal investigation department, pune etc. are helpful to student for increasing their practical knowledge.
- Visits are also organized to old age home, disabled children's school, tribal museum for sensitization of the students.
- Free checkup of girl students and female faculty members was done for the purpose of addressing the issue of anemia.

**Impact of Extension and Outreach Activities:**

- Inculcation and cultivation of human rights, constitutional goals and its dynamics, values amongst students.
- Imbibing importance of moral, ethical and social values
- Improvement of leadership qualities.
- Exposure to intellectually challenging situations.
- Development of the sense of responsibility towards socio-economically deprived sections of the society.
- Legal awareness about latest significant issues.
- Inculcating empathy toward the problems of under privileged rural people, farmers, child labours women's rights etc.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

At the beginning of each academic year, various committees have been formed and accordingly work has allotted for increasing the enrolment of student in the programmes organized by National and International Agencies. Academic and career benefits are also discussed with the students who wish to participate in these activities.

Financial assistance/ allowances are given to the students and teachers participating in the extension activities. Duty Leave is also granted to them for such types of activities. If students participated in any of the National or International agencies, college provides credits and certificates for that and also record has been maintained. The college consistently working to promote student's participation in extension activities. But we do not have NSS, NCC, YRC. We are planning to start National Service Scheme shortly. The college always encourages the students and faculty to participate in extension activities by making certain fund available for that.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

College has taken many initiatives towards ensuring social justice and empowering students. Some of the initiatives taken in this regard are as follows:

Sr. No.	Type	Description
1	Cashless World	Street Play was presented by students as per the directions of HRD ministry under the Vittiya Saksharata Abhiyan (VISAKA)-Campaign by students of higher Educational Institutions for promoting a digital economy on 12 <sup>th</sup> Jan. 2017 on Katraj Bus Stop.
2	Lokadalat	Every year students with staff participate in Lokadalat.
3	Mission PTR Training	Students took part in completing the documentation of Charitable Trusts.
4	Legal Aid Camp	College organizes Legal Aid camp, in which all students with faculties went to village Bhor Pisaware. Eminent Advocates provided legal assistance to the people of this village.

5	Social Responsibility Club	This club works towards performance of social responsibilities of the students. Various programs have been held for awareness of students towards vulnerable groups and under privileged society. Programmes like health check up of girl students and female faculty members for anemia, poster presentation on the topic violence towards women, movie screening on sensitizing topics, etc. have been conducted.
6	Traffic Awareness Campaign	Students participated in traffic awareness campaign organized by Pune Traffic Police Department
7	Tree Plantation	Tree plantation drive was conducted by adopting a housing society near Undri called 'Atur Hills' 20 plants were planted and the college has taken the responsibility of looking after those plants.
8	Provision of water for birds in summer season	Provision has been made of drinking water for birds within the college premises by hanging waste plastic containers on the trees.
9	Blood Donation Camp	Students donated blood in blood donation camp organized by other college of Sinhgad Institutes
10	Organ Donation Awareness	Students and faculty members attended organ donation awareness session conducted by Smt. Kashibai Navale Medical College and General Hospital. Some also submitted forms of organ donation.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- Social Outreach is an integral part of college educational programme which inculcates a sense of social responsibility amongst students. These programmes engage students in meaningful social service that meets community needs. The college takes several steps towards making class room learning more effective, enduring and meaningful. Working with civil society helps link class room learning to the real world outside.
- Students also develop several skills like organizational skills – from planning to execution to evaluation; interpersonal skills – team work, cooperation; communication skills – (oral, written, report writing), and others (posters, street plays) and research skills.
- Universal and enduring values like democracy, peace, justice, tolerance, compassion, equality, pluralism and co-operation are inculcated through these programmes.
- It helps in increasing confidence level, moral & ethical values of the students.
- It provides realization of Advocates' duties, problems faced by the society, understanding of social responsibility of citizens.

- The activities like blood donation camps, tree plantation, have been very fruitful in inculcating values and skills among students. The experience of students in such activities positively complements with their academic learning experience.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The college believes in working with the community. Community participation is ensured at all levels of planning, implementation and follow-up of our activities.
- Advertisement/News in newspaper is published before conducting legal aid camp. This provides information to the people of the activity to be conducted by the college.
- News about opening of Legal Aid Cell for People of North Eastern States is published so as to acquaint the people and enable them to approach the college in case of need. The information about such cell has also been sent to all the nearby colleges by sending a letter to them.
- The college is closely associated with the District Legal Services Authority, through whom legal aid activities are provided to the needy people. Also during Lokadlat, college sends its students and staff.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Neighborhood communities and other social organizations help the college in creating awareness among the students regarding social problems.

These types of joint ventures have helped the college/ students in understanding the needs of the society in general and created awareness among students in particular

- The college has signed memorandum of understanding with Sinhgad College of Nursing. In association with them activities like health checkup is organized
- A Memorandum of Understanding has also been signed with Matrix Educational Foundation. Through this association, students and faculty members are allowed to participate in activities conducted by the other college.
- For conducting activities relating to women empowerment and gender justice, the college has collaborated with Ngo named Samyak. In association with them activities like poster presentation, movie screening, workshop on sexual harassment, etc. are organized.
- Along with it, the college also maintains good rapport with other institutions like police department, through which students participate in traffic awareness activities.
- Good relations are also maintained with prison, Crime Investigation Department and other organizations which help in organizing visits to such institutions.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The college as such has not yet received any award for extension activities and as we are working selflessly with a mission to transform the society, we do not expect such awards. But Founder President of Sinhgad Technical Education Society, Prof. M.N. Navale and Founder Secretary of Sinhgad Technical Education Society, Dr. (Mrs.) Sunanda Navale has received many awards at for the extraordinary contribution made by them in the field



of education.

### 3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- As the Sinhgad Law College is one of the constituent units of Sinhgad Technical Education Society, the college utilizes many facilities and also staff members along with other institutions of Sinhgad Institutes.
- Mrs. Asha Suratkhal, one of our faculty member also teaches in Sinhgad College of Science and Sinhgad College of Nursing.
- Sports facilities, Playground, Hostel, Swimming Pool, Auditorium, Students Activity Center, and many such other facilities are enjoyed by the college in association with other colleges of Sinhgad Institutes.
- College has signed a MOU with Sinhgad College of Nursing and Matrix Educational Foundation in association with whom activities like health check up, faculty development programme are conducted. Usually college exchange their faculties with each other.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

We have conducted Faculty Development Programme in collaboration with the Sinhgad College of Nursing and Matrix Educational Foundation. The college has also entered into collaborative arrangements with a NGO named Samyak.

- Faculty exchange and development – Joint faculty development activities/programmes have been carried out.
- The faculty exchange is facilitated whereby faculty members of one college delivers guest lectures on specialized topics to students of other colleges.
- Consultancy -The collaborations with local bodies, NGOs and other institutes have helped us in identifying our strengths in various areas. These are instrumental in enhancing competency and expertise in faculty and students.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/new technology /placement services etc.

- College has organized various guest lectures on various socio-economic problems as well as legal issues.
- Through guest lectures, college also provides information of various competitive examinations to students.
- College also established Placement Cell which takes initiatives for providing jobs to students.
- College also organizes visits to courts and different organizations like juvenile justice board, Yerwada Central Prison, Regional Forensic Laboratory, Anti- Corruption

Bureau , Criminal Investigation Department, Pune and such other offices and factories.

- Alumni Association is established. College invites alumni in various programmes. They are also invited for providing guidance lectures to students.
- College also signed MOU with NGO-Samyak, by which college organizes various gender sensitivity activities.
- Visit to etc. are helpful to student for increasing their practical knowledge.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Every year college organizes Seminars/Conferences/Workshops on various topics to broaden the understanding of the students on current and important legal and social issues. Though no national/international seminar has been conducted, state level Seminars/Conferences/Workshops have been conducted every year. The details of it are as under

Sr. No.	Academic Year	Seminars/Conferences/Workshop Conducted
1.	2012-13	<p>One Day State Level Seminar on ‘Consumer Protection Act – New Trends’ on 9<sup>th</sup> March, 2013</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Shri. Bindumadhav Joshi</b>, Pioneer of Indian Consumer Movement, Ex-Minister and Freedom Fighter</li> <li>- <b>Dr. Iresh Swami</b>, Ex- Vice Chancellor of Solapur University</li> <li>- <b>Dr. Rega Surya Rao</b>, Principal, Priyadarshini Dnyan Prabodhini Law College, Phaltan, Satara</li> <li>- <b>Adv. Shivaji Kshirsagar</b>, Ex-President, District Forum</li> <li>- <b>Shri. P.S. Joshi</b>, Asst. Prof. N.S. Soti Law College, Sangli</li> <li>- <b>Dr. Shreeram Karandikar</b>, Former CJJD and JMFC</li> </ul>
2	2014-15	<p>One Day State Level Seminar on the topic of ‘Legal Dimensions of Right to Health’ on 26<sup>th</sup> July, 2014.</p> <p>Resource Persons</p> <ul style="list-style-type: none"> <li>- <b>Hon’ble Shri. Justice Shrihari P. Daware</b>, Judicial Member, Maharashtra Administrative Tribunal, Aurangabad Bench, Aurangabad.</li> <li>- <b>Dr. Santosh Kakade</b>, CEO &amp; Director of Rashtrasant Tukdoji Regional Cancer Hospital</li> <li>- <b>Adv. (Dr.) Milind Salunkhe</b>, Advocate &amp; Medico Legal Consultant.</li> <li>- <b>Dr. Sanjay Jain</b>, Professor, I.L.S. Law College, Pune.</li> <li>- <b>Ms. Aditi Gehlot</b>, Senior Attorney, Legasis</li> </ul> <p>One day Workshop on the topic of ‘Career Opportunities in Legal Profession’ on 9<sup>th</sup> August, 2014.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Adv. Sudhakar Avhad</b>, Senior Advocate, District</li> </ul>

		<p>Court, Pune.</p> <ul style="list-style-type: none"> <li>- <b>Adv. Rhishikesh Ganu</b>, Senior Advocate, District Court, Pune</li> <li>- <b>Shri. Vishwas Nimbalkar</b>, Faculty at Synergy, IAS Coaching Institute, Pune</li> <li>- <b>Dr. Jyoti Bhakare</b>, Associate Professor, Dept. of Law, Savitribai Phule Pune University</li> <li>- <b>Prof. Dr. T.S.N. Sastry</b>, Dept. of Law, Savitribai Phule Pune University.</li> </ul>
		<p>One Day State Level Conference on the topic of 'Legal Response to the Issue of Mass Disasters' on 13<sup>th</sup> September, 2014.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Col. V. N. Supanekar</b>, Associate Professor, Centre for Disaster Management, YASHADA (Yashwantrao Chavan Academy of Development Administration).</li> <li>- <b>Mr. Sufi Pore</b>, Consultant, Disaster Management</li> <li>- <b>Mr. Suhas Diwase</b>, Additional Collector, Pune</li> <li>- <b>Dr. Pravin Saptarshi</b>, Professor of Sustainability Management, IndSearch Institute, Pune</li> </ul>
		<p>One Day State Level Seminar on 'Empowerment of Women: Reality and Myth' on 29<sup>th</sup> November, 2014 under Quality Improvement Programme in association with Savitribai Phule Pune University, Pune.</p> <p>The Seminar got tremendous response from the students, academicians as well as advocates with 101 (One Hundred and One) participants from various districts like Mumbai, Sangli, Satara, Kolhapur, Beed, Parbhani, Solapur, Ahmednagar, Pune, and Aurangabad participating in it.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Hon'ble Dr. Rasheed Shaikh</b>, Dean, Faculty of Law, Savitribai Phule Pune University and Principal AKK New Law Academy, Pune.</li> <li>- <b>Dr. Dipali R. Jadhav</b>, Associate Professor, Department of MBA, Shivanagar Vidya Prasarak Mandal's Institute of Management, Malegaon, Baramati.</li> <li>- <b>Dr. Sadhana Pande</b>, HOD, Dept. of Law, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.</li> </ul>
		<p>One Day State Level Seminar on 'Issues and Challenges in Investigation of Crimes and Police Accountability' on 14<sup>th</sup> February, 2015 under Quality Improvement Programme in association with Savitribai Phule Pune University, Pune.</p> <p>The Seminar got overwhelming response from the students of various colleges, academicians and advocates with 98 (Ninety Eight) participants from various districts like</p>

		<p>Mumbai, Jalna, Aurangabad, Pune, Solapur, Beed and Satara participating in it.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Hon'ble Dr. Sudhakar Pathare</b>, Deputy Commissioner of Police, Pune.</li> <li>- <b>Mr. Kedar Balbhim</b>, Former Judicial Magistrate First Class and Advocate, High Court of Bombay, Aurangabad Bench.</li> <li>- <b>Mr. Phaneendar B.N.</b>, Court Commissioned Forensic Documents and Handwriting Expert, Bangalore.</li> <li>- <b>Mr. Pramod Phalnikar</b>, IPS</li> </ul>
		<p>One Day State-Level Conference on 'Rethinking on Indian Punishment System' on 28<sup>th</sup> February, 2015. Advocates, Law Faculties, students from a number of Colleges and institutions participated in it.</p> <ul style="list-style-type: none"> <li>- <b>Mr. Prakash Pawar</b>, IPS, Addl. DGP (Retd.), State of Maharashtra.</li> <li>- <b>Mr. Shrikant Pathak</b>, DCP, Pune</li> <li>- <b>Mr. Asim Sarode</b>, Advocate, Pune</li> <li>- <b>Dr. I.S. Netto</b>, Psychiatrist</li> <li>- <b>Dr. Pramod Jogdeo</b>, C.S.</li> </ul>
3	2015-16	<p>One Day State Level Workshop on 'Legal Ethics and Professional Conduct' on 25<sup>th</sup> July, 2015</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Hon'ble Adv. Shri. Harshad Nimbalkar</b>, Chairman, Bar Council of Maharashtra &amp; Goa.</li> <li>- <b>Adv. Bhagwan R. Chaudhari</b>, Ex-Judge, Pune</li> <li>- <b>Adv. Prashant P. Mane</b>, Senior Advocate, Pune</li> <li>- <b>Adv. Adhir H. Saraf</b>, Senior Advocate, Pune</li> <li>- <b>Adv. Amit A. Agashe</b>, Senior Advocate, Pune</li> </ul> <p>One Day State Level Seminar on the topic of 'Contribution of Judiciary in Development of Human Rights Jurisprudence' on 8<sup>th</sup> August, 2015.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Dr. Shashikala Gurpur</b>, Director, Symbiosis Law School, Pune.</li> <li>- <b>Adv. Keshavrao V. Patil</b>, Advocate, Satara</li> <li>- <b>Dr. Nilima Bhadbhade</b>, Associate Professor, I.L.S. Law College, Pune.</li> <li>- <b>Shri Sayajirao Patil</b>, Advocate, Satara</li> </ul> <p>One day State Level Conference on 'Defence in Criminal Trials' on 22<sup>nd</sup> August, 2015.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Hon'ble Dhairyasheel Patil</b>, Renowned Senior Advocate, Satara.</li> <li>- <b>Shri. S. P. Nikam</b>, Retd. District Judge</li> </ul>

		<ul style="list-style-type: none"> <li>- <b>Adv. Shri. Prasad Kulkarni</b></li> <li>- <b>Adv. Shri. Anant Randive</b></li> <li>- <b>Adv. Shri. Ashok Shelke</b></li> </ul>
		<p>One day State Level Workshop on ‘Redressal of Consumer Grievances under the Consumer Protection Act, 1986’ on 26<sup>th</sup> September, 2015.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Smt. Anjali Deshmukh</b>, President, Additional District Consumer Disputes Redressal Forum, Pune.</li> <li>- <b>Dr. Santosh Shah</b>, Senior Advocate</li> <li>- <b>Dr. Shreeram Karandikar</b>, Advocate and Former Judge, Pune</li> <li>- <b>Mrs. Sandhya Kulkarni</b>, Advocate &amp; Former President, District Consumer Disputes Redressal Forum, Pune</li> <li>- <b>Mr. Pradip Yadav</b>, Advocate</li> </ul>
		<p>One Day State Level Seminar on ‘Independence of Indian Judiciary: Issues and Challenges’ on 23<sup>rd</sup> January, 2016.</p> <p>Resource Persons</p> <ul style="list-style-type: none"> <li>- <b>Hon’ble Shri H.L. Gokhale</b>, Former Judge, Supreme Court of India</li> <li>- <b>Dr. Shashikant Hajare</b>, Associate Professor, Symbiosis Law School, Pune.</li> <li>- <b>Adv. Satish Talekar</b>, Renowned Advocate, Bombay High Court Bench at Aurangabad and Ex- Chairman, Bar Council of Maharashtra and Goa.</li> <li>- <b>Mr. Sunil Tambe</b>, Independent Journalist</li> <li>- <b>Mr. Aashuutosh Srivastava</b>, Advocate, Supreme Court of India and Member, Supreme Court Bar Association, New Delhi.</li> </ul>
		<p>One Day State-Level Conference on ‘Right to Privacy in the Light of Social networking Media and Legal Obligations’ on 27<sup>th</sup> February, 2016. Advocates, Law Faculties, students from a number of Colleges and institutions participated in it.</p> <ul style="list-style-type: none"> <li>- <b>Dr. R.K. Madhavi Reddy</b>, Head, Department of Media and Communication Studies, Department of Communication and Journalism, Savitribai Phule Pune University.</li> <li>- <b>Mr. Ajit Tiwary</b>, Director, Affirm Services and Consultancy</li> <li>- <b>Mr. Amit Jadhav</b>, Entrepreneur, Author, Founder of 2 Startups</li> <li>- <b>Mr. Swapnil Bangali</b>, Asst. Professor, Symbiosis Law School, Pune</li> <li>- <b>Mr. Sanjay Thenge</b>, Assistant Police Inspector, Cyber Crime Cell, Crime Branch, Pune</li> </ul>

4	2016-17	<p>State Level Seminar on ‘Effective Implementation of Environmental Laws in India for Sustainable Development’ on 24<sup>th</sup> September, 2016. It was organized by the college in association with the Quality Improvement Programme of Savitribai Phule Pune University. 24 participants presented their papers</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Abhinandan Vagyani</b>, Govt. Pleader, State of Maharashtra</li> <li>- <b>Adv. Sandip Babar</b>, Assistant Govt. Pleader, State of Maharashtra</li> <li>- <b>Supriya Dangare</b>, Advocate</li> <li>- <b>Dr. B.L. Chavan</b>, H.O.D. &amp; Prof., Dept. of Environmental Science, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad</li> <li>- <b>Mrs. Sujata Arya</b>, Professor, Symbiosis Law School, Pune</li> </ul> <p>One Day Workshop on the topic ‘Sexual Harassment Prevention Training’ on 27<sup>th</sup> February, 2017</p> <p>Resource Person:</p> <ul style="list-style-type: none"> <li>- <b>Ms. Preet Manjusha</b>, Member, Samyak, NGO</li> </ul> <p>One Day State Level Seminar on ‘Law Related Sport Injury and Insurance Claim’ on 16<sup>th</sup> March, 2017.</p> <p>Resource Persons:</p> <ul style="list-style-type: none"> <li>- <b>Dr. Deepak Mane</b>, HOD, Physical Education Department, Savitribai Phule Pune University</li> <li>- <b>Adv. Hrishikesh Ganu</b>, Senior Advocate, Pune</li> <li>- <b>Adv. Chandrashekhar Aiyar</b>, Senior Advocate, Pune</li> </ul>
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For providing comprehensive knowledge of law to the students, College organizes lectures of various eminent personalities in legal arena like Advocates, Judges, Police Personnel, Academicians, etc. These guest lectures help the students in understanding practicalities and niceties of law.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

College has signed formal MoUs with:

- Matrix Educational Foundation
- Sinhgad School of Nursing
- A NGO – SAMYAK

College also has linkages with District Legal Services Authorities, Pune.

**Curriculum development/enrichment**

**Internship/ On-the-job training**

**Summer placement**

**Faculty exchange and professional development:**

- Faculty development programme was conducted in collaboration with Sinhgad

College of Nursing. Almost 46 faculty members from Sinhgad Law College and Sinhgad College of Nursing and faculty members from other colleges benefitted due to this Faculty Development Programme.

- Faculty members from Sinhgad College of Nursing have delivered lectures relating to health issues, drug addiction to the students of Sinhgad Law College.

**Research:**

- The research cell of the college is presently working on the research project on the topic of 'Bio-Medical Waste'. Sinhgad College of Nursing has agreed to provide all the necessary support and assistance in conducting this research.
- Principal Dr. Arunachalam Chettiar and Assistant Professor Mrs. Asha Suratkhal are members of Ethics Committee constituted by Sinhgad College of Nursing for reviewing the research proposals.
- The institute is planning to start a research project on gender issues in association with SAMYAK.

**Consultancy:**

- Free consultation is provided to needy people under the legal aid cell of the college in association with the District Legal Services Authorities, Pune

**Extension:**

- Legal aid camp and legal awareness sessions are conducted in association with the District Legal Services Authorities, Pune
- Legal Aid Cell for Students of North Eastern States have been established under the guidance and directions of District Legal Services Authorities, Pune
- Free health check up especially about anemia of girl students of Sinhgad Law College was conducted by Sinhgad College of Nursing.
- In collaboration with SAMYAK, lot of extension activities are carried out
- Gender sensitivity workshop concentrating on prevention of sexual harassment was conducted.
- Poster exhibition highlighting the issues relating to gender injustice, violence against women was organized.
- Screening of a movie 'Pray back the devils to Hell' was organized for sensitization of students

**Publication**

**Student Placement**

**Twinning programmes**

**Introduction of new courses**

**Student exchange**

- Students of Sinhgad Law College are allowed to attend workshops and seminars at Matrix School of Management Studies free of cost.
- Similarly, students of Matrix School of Management Studies are allowed to participate in activities of Sinhgad Law College free of cost.

**Any other**

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The college organizes programmes to facilitate interactions with academicians/ scientists and experts from the Judiciary in formal as well as informal ways. Visits are organized and tentative areas/ subjects for collaborations are discussed. Institution always tries to work with some authorities such as some NGO's, LPO, Law Firms, District Legal Services Authority etc.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

NIL



## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

- 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Sinhgad Education Technical Society's Sinhgad Law College, Ambegaon (Bk), Pune is one of the institutions of Sinhgad Education Technical Society, Pune. The entire infrastructure and other facilities are provided by the parent institution to all its establishments. Therefore, all decisions regarding the creation, development and enhancement of the various institutions are taken at the Central Office of the parent institution. For creation and enhancement of infrastructure, suggestions from the staff and students are collected and forwarded to Central Office of the parent institution. When need arises, the college communicates its requirement to the Central Office with a detail proposal to the Central Office. Central Office has its separate division called Estate Department which studies the entire proposal and the exigency of the college. After the approval of the Governing Body of Sinhgad Education Technical Society, the Central Office undertakes the creation, development and enhancement of the infrastructure of the college. Sinhgad Education Technical Society has appointed various agencies for the construction, development and enhancement of its infrastructure of various establishments.

Sinhgad Education Technical Society, Pune has provided to this college an excellent building and ample open space for expansion. Presently, the College is situated in its own building at S. No. 10, Ambegaon (Bk), STES Vadgaon-Ambegaon Campus, Pune-411041. This College has constructed a spacious building having total built up area 38,106 sq. ft. The building is constructed as per the norms of the Bar Council of India, New Delhi. The existing building of the college is sufficient to cope with its need for academic purpose and extra- curricular activities.

- 4.1.2 Detail the facilities available for

- Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Sinhgad Education Technical Society's Sinhgad Law College, Ambegaon (Bk), Pune is center for imparting professional education. It has 3540 sq.mt. built up area for conducting its curricular, co- curricular as well as extra –curricular activities. Sinhgad Law College functions within three floors of the said building. It has two entrances. On the ground floor there is Principal's office, Administrative Office, Seminar Hall, Library, Reading room for the students, NAAC/IQAC Office, Moot court Hall, Ladies common room with Ladies toilet, Computer Lab/E-Library, Toilet for physically handicapped people, Legal Aid Cell for people of North Eastern States, Competitive Examination Cell and lift facility.

There are seven class rooms on the first floor of the building, Ladies Faculty room, and boys' common room. There are six class rooms on the second floor of the building. The following table shows the existing infrastructural facilities available in the college for conducting its Curricular, Co- curricular, Extra–Curricular activities and administrative activities:

Sr.No.	Particulars	Carpet Areas (Sq. Ft.)
<b>GROUND FLOOR</b>		
1.	Seminar Hall	1119
2.	Reading Hall	1160
3.	Library	1117
4.	Moot Court Hall	826
5.	Discussion Room	841
6.	Legal Aid Centre	566
7.	Debate Hall	566
8.	Exam Control Office	565
9.	Office	566
10.	Principal Room	551
11.	Girl's Common Room	311.9
12.	Girl's Toilet	311.9
13.	Toilet for Handicapped	100
<b>FIRST FLOOR</b>		
1.	Computer Room	826
2.	B.A.LL.B.-I Div - A	1131
3.	B.A.LL.B.-I Div - B	1131
4.	Ladies Faculty Room	272
5.	B.A.LL.B.-II	1131
6.	B.S.L.,LL.B.-III	1131
7.	B.S.L.,LL.B.-IV	1131
8.	B.S.L.,LL.B.-V	1131
9.	Boy's Common Room	311.9
10.	Boy's Toilet	311.9
<b>SECOND FLOOR</b>		
1.	LL.B.-I Div - A	1131
2.	LL.B.-I Div - B	1131
3.	LL.B.-II	1131
4.	LL.B.-III	1131
5.	Gents Faculty Room	268
6.	Girl's Common Room	311.9
7.	Girl's Toilet	311.9

Apart from the above, the college has a parking facility, ample of open space around the college building, compound with ample of tree plantation near the compound. In addition

to this, the college students are allowed to utilize the facilities provided by the parent institute in common with other institutions. These common facilities include:

- Auditorium
- Cricket Ground
- Lawn Tennis Court
- Basketball Court
- Swimming Tank
- Volleyball Court
- Table Tennis Court
- Football Court
- Hockey Ground and
- Kabbadi Ground
- Cultural Centre for Cultural activities like singing, Poster Making, Folk Dance, Street Plays etc.
- Student Activity Center for carrying out other activities of the students.

The college has ample open space for conducting different activities. The college has one Drinking Water Connection from the Pune Municipal Corporation. We have constructed an underground water tank for its storage. There is one overhead water tank. College has a Acquaguard water cooler, a filter for drinking water.

- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college is offering two UG courses, two Diploma courses & one Certificate course. Considering the intake capacity of the college existing infrastructure is sufficient in terms of the minimum space required per student. Further, the academic planning has been designed in such a way that the college does not find any inconvenience in running the courses. The academic plan for each course is prepared in such a way so as to ensure optimum use of infrastructure.

The college continuously makes efforts for up gradation of the infrastructure every year. The IQAC suggest improvements in the infrastructure facilities. Then these suggestions are forwarded to the Management for their approval. After their approval, the estate department of the parent institute takes care of providing the concerned facilities to the college.

The amount spent on infrastructure facilities in the last four years are as follows:

Academic Year	Amount Spent
2012-13	4,000/-
2013-14	----
2014-15	40,59,551/-
2015-16	1,06,288/-
2016-17	9,820/-

- 4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Though there are no differently abled students admitted in the college till now. But the college undertakes to provide all the necessary assistance and support to such students if admitted in future. Presently following facilities are made available:

- The institute has separate wash rooms constructed for differently abled students.
- To have an access to differently-abled students, the college has made a provision of ramp on the ground floor itself.
- The administrative office, library, principal's office, computer lab all are available on the ground floor itself.
- For avoiding difficulties faced by them while accessing their classrooms situated on first floor, lift facility is made available.
- Apart from this, a special library scheme for such students is decided to be introduced in the College so that they can have the books for longer period than other students. This is to reduce the physical inconvenience of these students.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy Constant supply of safe drinking water
- Security

The institute has made the residential facilities available for both staff and students. All the staff quarters and student hostels are fully equipped with the basic needs. The details of residential facilities and various provisions available within the campus are given in Table 4.1.5.

**Table No.4.1.5 Details of residential facilities and various provisions**

Sr. No.	Available Residential Facilities	Various Provision Available within them
1.	Hostel Facility – Accommodation Available	10 boys hostel with capacity of 4224 (Four seated) out of which one is for NRI students.
		Girls hostel has 970 rooms with three, four and five seated respectively provided with cot, mattress, pillow, table, chair and cupboard. For NRI students three seated rooms are available with provisions like refrigerator, TV, Kitchen trolley with Gas cylinder and

		washing machine.
2.	Recreational facilities, gymnasium, yoga center, etc.	Daily newspaper to serve as a source of information Swimming pool is freely available between 5.00 PM – 7.00 PM.
3.	Computer facility including access to internet in hostel	Computer facility is not available in the hostel however central browsing centre is open from 5.00 PM – 1.00 AM.
4.	Facilities for medical emergencies	Doctor is available for 24 hours, medical store is available and open from 9.00 AM – 9.00 PM. In case of emergency ambulance is made available by society and students are taken to Smt. Kashibai Navale General Hospital for treatment at free of cost.
5.	Library facility in the hostels	Central Library facility is available in the campus and is open for 24 hours.
6.	Internet and Wi-Fi facility across the campus	Internet with 28 Mbps and Wi-Fi with 45 Mbps 24 × 7 is available
7.	Recreational facility-common room with audio-visual equipment	Television set is available in the common room.
8.	Available residential facility for the staff and occupancy	In-campus 1 RK, 1 BHK and 2 BHK flats are available for teaching and non-teaching staff.
9.	Constant supply of safe drinking water	Water cooler with aqua guard is available at the institute and in every hostel.
10.	Security	Guards on shift basis: 2 guards in the morning shift, 2 in the evening/night shift.
11.	Firefighting equipment	Firefighting facility is available at the institute and in every hostel.
12.	Mess	Five messes for girls and seven messes for boys are available with average capacity of 200 sitting capacity
13.	Generator back-up	Available for 24 hours in case of emergency.
14.	Laundry shop	Two laundry shops are available
15.	Gents and ladies Parlour	Hair dressing parlor one for gents and one for ladies is available.
16.	Water filter plant	One water filter plant is available in the campus.
17.	Sinhgad Shopping Complex	Two shopping complex with various accessories required for the students (boys and girls) are available.

4.1.6 What are the provisions made available to students and staff in terms of health care on the

campus and off the campus?

- The institute has got campus clinic available from 9.00 AM to 5.00 PM for medical emergency, counseling and treatment.
- STES has got Smt. Kashibai Navale General Hospital which is 3 kms away from the institute where all the facilities are available for any type of medical treatment. The medical treatment is available at nominal cost for all the staff, students and also the general public. In addition, two meals are provided to indoor patients at nominal cost and to the patient's relative.
- The institute has got in campus dental college cum hospital where all the facilities required for dental care is available and the treatment is free of cost for all the faculty and students.
- In-campus ambulance facility attached with Smt. Kashibai Navale Medical college and General Hospital and Dental Hospital is available throughout the day for any medical emergency.
- First aid box is made available in the college.
- Medical Insurance scheme (General Insurance Scheme) and Personal Accident Insurance for staff at Society level and Students Safety Insurance for the students is made available.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The existing college building is self sufficient to accommodate the space for meetings of special units like IQAC, Grievance Redressal cell, Sexual Harassment Prevention Committee, Anti Ragging Committee, Counseling Career Guidance unit, Placement Unit. One room on the ground floor is made available for the meetings of these committees.

In addition to this, the college students are allowed to utilize the facilities provided by the parent institute in common with other institutions. These common facilities include:

- Auditorium
- Cricket Ground
- Lawn Tennis Court
- Basketball Court
- Swimming Tank
- Volleyball Court
- Table Tennis Court
- Football Court
- Hockey Ground and
- Kabbadi Ground
- Cultural Centre for Cultural activities like singing, Poster Making, Folk Dance, Street Plays etc.
- Student Activity Center for carrying out other activities of the students.

## **4.2 Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a

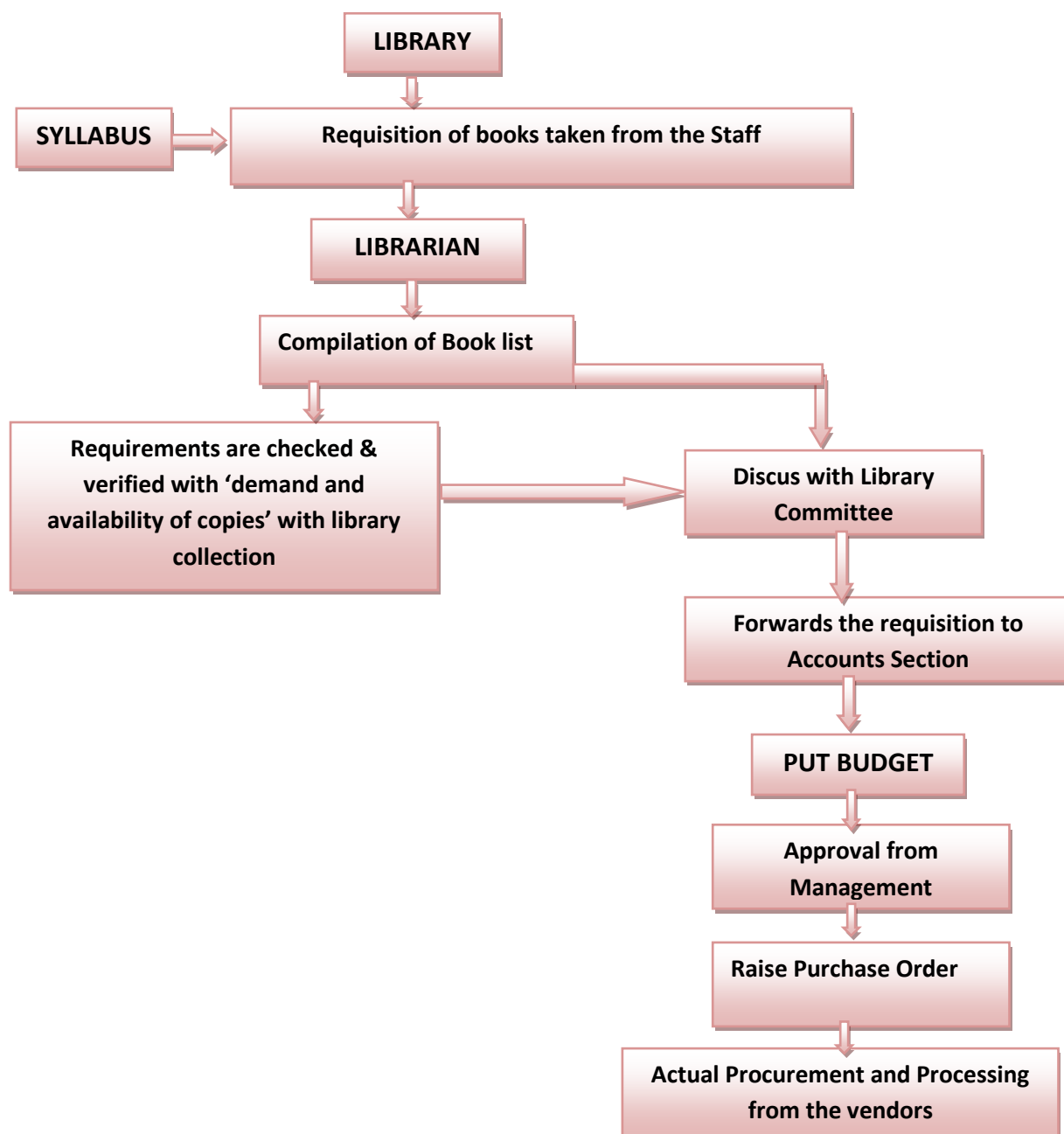
committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

**Yes.** The library has an Advisory Committee. It is formed under the Chairmanship of the Principal with Three Faculty members and two student representatives and Librarian as a Member-Secretary. The Library Committee is responsible for administering, organizing and maintaining the Library and their services/facilities. The members of the library committee are as follows:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
<b>1.</b>	Dr. Arunachalam Chettiar, Principal: Chairman	Chairman
<b>2.</b>	Mrs. Swati Mate, Librarian: Member Secretary	Secretary
<b>3.</b>	Mr. Nitin Bhandare, Asst. Professor: Member	Member
<b>4.</b>	Mrs. Asha Suratkhal, Asst. Professor: Member	Member
<b>5.</b>	Mrs. Jayashree Ingole, Asst. Professor: Member	Member
<b>6.</b>	Aishwarya Kadam, B.S.L.LL.B. - III : Student Representative	Member
<b>7.</b>	Ravi Kumar Gupta, LL.B. III : Student Representative	Member

Following initiatives are taken by Library Advisory Committee (LAC) to support the development of Library:-

- Preparation of the rules and regulations for issue-return system for smooth functioning taking into considerations the students' needs
- Ensuring procurement of quality books commensurate with the syllabus revisions of SPPU syllabus.
- Enhancing general reading skills among the students by providing Open Access to library resources.
- Ensuring and monitoring stock verification and record maintenance.
- Library Automation.
- Organizing E-Library Lectures for students for effective usage of e-Resources like Manupatra in library.
- The process shown in the Figure 4.2.1 is used for procurement of books and other reference material.



**Figure 4.2.1: Procedure for procurement of books.**

4.2.2 Provide details of the following:



The college has its own library within the college building. It has three sections: Book Stack Area, Reading Hall and Digital library. Apart from this college library, there is a central library available for use of all the Sinhgad technical Education Society's students. It is situated very near to the college building. The description of both the libraries is provided hereunder:

**Total Area of Law College Library (in sq.m.)**

Sr. No.	Description	Area in Sq. Mts.
1.	Stack Section Area	104.87
2.	Reading Hall Area	104.87
3.	Digital Library Area	51.7725

**Total Area of Central Library (in sq.m.)**

Sr. No.	Description	Area in Sq. Mts.
1.	Total Central Library Area	6,870
2.	Each Floor Area	1145
3.	Total Reading Hall Area	2671
4.	First Floor reading Hall Area	636
5.	Digital Library Area	254

**Total Seating Capacity of Central Library: 3000**

**Total Seating Capacity of Law College Library: 100**

**Working Hours:**

Sinhgad Law College Library Stack Section is Open from 9.00a.m. to 5.30p.m.

The Central Library is open for 24 hours (in 3 shifts), all the days in a week including holidays for reading for boys and 8a.m. to 8p.m. for girls.

Sinhgad Law College Reading hall is open from 9.00am to 7.00pm.

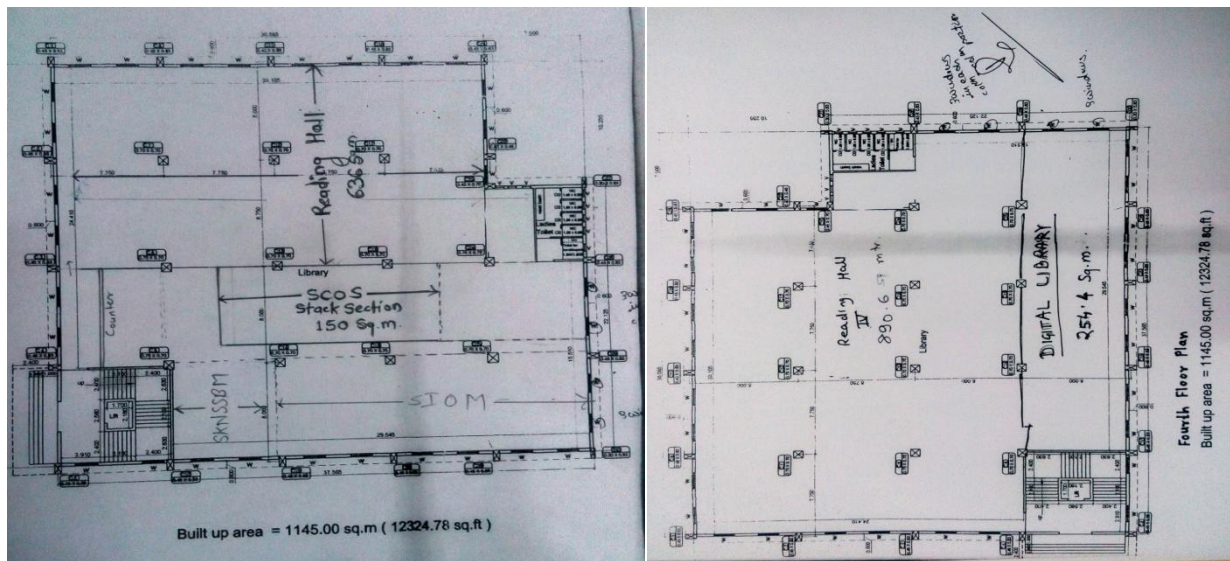
In the Central Library Digital library facility is available from 8 a.m. to 12 midnight on all days.

In Law College Digital Library is Open from 9.00am to 5.00 pm.

**Library Layout:**

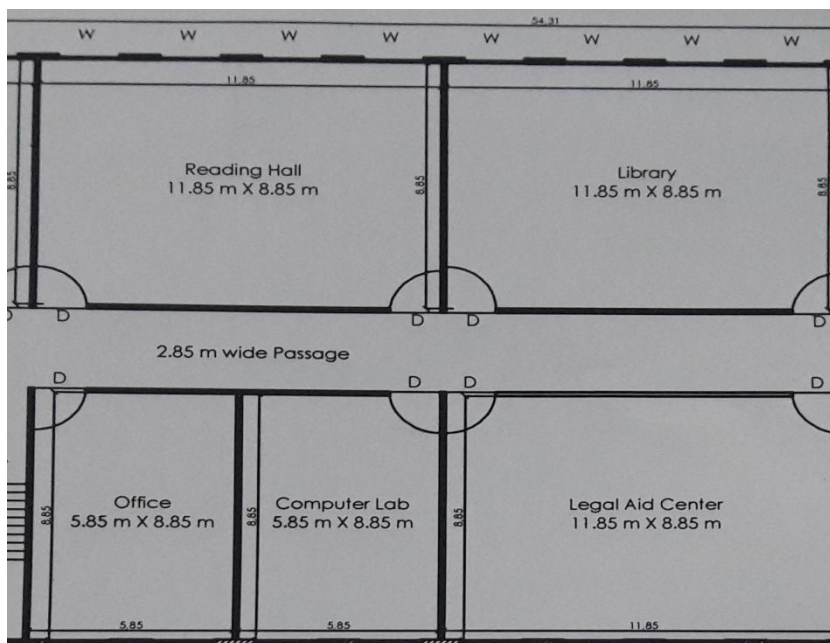
- Ground floor - Stack section
- Ground floor - Reading hall
- Ground floor – Computer Lab

The floor wise layout of the central library is shown in Figure 4.2.2.



**Figure 4.2.2: Floor wise layout of the central library**

**Layout of the Law College Library**



**Figure 4.2.3 Layout of Law College Library**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

- **Selection and Procurement of Current Titles:**

- The selection and procurement of current titles is ensured by taking into account the syllabus and requirements as outlined in point no. 4.2.
- The purchase process laid down in fig. 4.2.1 is followed for procurement of all library material
- The procured books are classified, catalogued and stacked as per the standard procedures, to ensure easy and open access.
- Books are lent to each student for 15 days and renewal is permitted as per the availability of Books.
- Database of books is created in standard Library Software and OPAC is made available.
- Besides academic books, the central library also possesses literature and fiction books.

- **Use of current titles:**

- Current titles are displayed in library as new arrivals. New Arrival Lists is displayed on the Notice Board of the College.
- Web OPAC is available for students to browse through book lists and check availability
- Students get open access and assistance of library staff to locate the books. Shelf guides are properly placed.

- **Print and e-journals:**

- Print journals are subscribed from vendors by sending orders.
- Sinhgad Law College is subscribing the Manupatra Legal Database for Law

Students.

- Sister concern college Library is the member of N-LIST Program. It gives access to NLIST Programme at remote place by providing individual username & password. IP enabled browsing facility is made available in the Central Library to access various e-resources like IEEE, Science Direct, Proquest Databases from sister concerned institute.
- Users have facility to browse through open resources like e-Pathshala, DOAJ (Directory of Open Access Journals)

**Table 4.2.3: Details of facilities and various provisions for Library**

Library Holdings	Year -1 2011-12		Year -2 2012-13		Year -3 2013-14		Year -4 2014-15		Year -5 2015-16		Year - 6 2016-17	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text Books	48	21,911.25	236	59,523.75	0	00	667	2,27,502.12	26	13661.25	0	00
Reference Books	262	116583.75	74	17,216.25	4	1292.00	989	203563.17	180	87225	13	3050.5
e-Books in Digital Database					30		30		30		30	
Journals	19	64,168	15	44,478	67	2,94,869	32	1,39,360	31	1,65,120.00	29	1,57,645
Digital Database	01	7,350	01	7,350	02	1,27,350	01	120000	01	1,20,526.00	01	1,20,526
CD & Video	-		-		-		-		-		-	
Others (Bound Journal)	-		42		87	-	46		123		-	

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC:** Library has “GEMS-ERP” integrated library software and has Online Public Access Catalogue for users browsing.
- **Electronic Resource Management package for e-journals** – The College subscribed Legal Database Manupatra. It covers Supreme Court, High Court Judgments; Bare Acts, Statutes, Bills of Parliament, Committee Reports, etc.
- **Federated searching tools:** Knimbus is a federated search engine which is installed in Central Library and users are benefited with search facility at single platform. Open access resources are indexed into it and users information requirement are fulfilled at one platform.
- **Library Website:** Sinhgad Law College is its having website [www.sinhgad.edu](http://www.sinhgad.edu) and Library is included in the part Infrastructure.
- **In-house / remote access to e-publications:** The e-resources are Ip Based. Wi-Fi Connectivity in the College makes it possible to view e-resources as well as library catalogue from distant location.
- **Library Automation:** GEMS – web version integrated software is used for library automation and bar-coding is implemented for book transaction.
- **Total Number of computers for public Access:** – There are 18 PCs in Computer Lab

for use of the students and faculty members.

- **Total Number of printers for public Access** – No
- **Internet bandwidth/speed** - 100 mbps.
- **Institutional Repository** – No
- **Content Management system for e-learning** – GEMS-Institutional ERP software is used to store and publish teacher notes and making them available for students.
- **Participation in Resource sharing networks/Consortia (Like INFLIBNET)**: The sister concern library has Institutional member of NLIST programme of INFLIBNET.
- Central Library is extending DELNET (Development Library Network) which gives facilities of Document delivery and access to international journals and e-resources.

#### 4.2.5 Provide details on the following items:

- |   |                 |
|---|-----------------|
| • Average no. of walk-ins                               | : 40-50         |
| • Number of users (issue book) per day                  | : 30-40         |
| • Ratio of library books to students enrolled           | : 8:1           |
| • Average number of books added during last three years | : 622           |
| • Average number of login to OPAC                       | : Not Counted   |
| • Average number of login to e-resources                | : 10-15 per day |
| • Average Number of e-resources downloaded and printed  | : 10-15 per day |
| • Number of Information Literacy trainings              | : 1 per year    |
| • Details of Weeding –out of Books and other material   | : As on today,  |
| the library has not Weed out the Books.                 |                 |

#### 4.2.6 Give details of the specialized services provided by the library

- **Manuscripts** – No
- **References** – Yes.
- **Reprography** – No.
- **ILL (Inter Library Loan)** – Yes, User get facility to borrow books from other institutes of STES.
- **Information deployment and notification**: Notices are displayed on Notice Boards. New arrivals are displayed on Notice Board
- **Download** – Yes, the College Library has 17 computers. The students can avail the browsing and downloading facility on these computers. Central library has digital library of 30 PCs wherein document downloading facility is provided to students.
- **Printing** – No.
- **Reading List / Bibliography compilation**: Yes. Reading Lists and Bibliographies of a particular topic are given to the Staff on request.
- **In-house / remote access to e-resources**: Yes. Library provides IP based access to Manupatra and User based access to NLIST-program and open source resources. Students can browse for them from anywhere in the campus.
- **User Orientation and awareness** – Orientation program for First year students at the time of library visit is conducted and information about library rules & regulation, membership, e-resource, use of these resources, etc. is provided to the students

- **Assistance in searching databases** – Yes. Library has a separate Digital Library; library Staff is helping the user to solve the queries related to e-resources.
- **INFLIBNET/ IUC facilities:** Yes. Sister concern College subscribe NLIST programme.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff extends the following facilities and services to the users:

- Issue-Return (Home Lending ) of books
- Interlibrary Loan Service
- Reference Service
- News Paper Clippings Service
- Question papers and Syllabus Consultation facility
- Internet browsing facility through Digital Library
- Book Reservation Facility
- Overnight book issue facility
- Selective Dissemination of Information Service (SDI) is given to users to know about book collection in their specialized subjects.
- Library has open access and proper shelve guides are maintained.
- Use of ICT is made to reach to the users. OPAC is used. Bar coding is done to save the time of the reader.
- More than two books are issued to students on application for Moot court Competitions, Debate Competitions, Paper Presentations, and Essay writing Competitions Etc.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- The college at present doesn't have any physically challenged person. But the college is ready and committed to provide all the necessary assistance and support to any such person in future.
- Since the institute has multimedia computers, the audio facility is provided to visually challenged students.
- There is a facility of ramp made available for physically disabled students.
- Central Library has Lift facility for all the floors for physically disabled students.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- **Yes**, the library has its feedback mechanism. A feedback form is designed for the students. The feedback form has questions for resource adequacy, service quality, staff behavior and many other aspects relating to the library and digital library.
- The gathered feedback is analyzed by the IQAC and inferences are drawn to improve upon. These inferences along with the suggestions are communicated to the Library Committee which then implements them with the consultation of the head of the

institute.

- A suggestion box is also kept for judging students requirement wherein students are free to give their suggestions or complaints in writing.
- The students can meet the Librarian directly at any point of time and give their feedback and complaints.

### 4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution. The college has a well equipped Computer Lab/E-Library for the exclusive use of the students. Presently, there are 18 computers in Computer Lab., 4 computers in administrative office, 2 computers in the Principal office and 1 computer in Library. One Laptop is also available for use. All the computers are with high configuration and latest software installed therein.

- LAN facility – Presently, all the computers in the college are connected with LAN facility.
- Wi-Fi facility – Free Wi-Fi facility is available to all the students and staff members in the college.
- Number of nodes/ computers with Internet facility – At present, 25 computers are having net connection in computer Lab, administrative office, Library, Principal Office.
- Computer-Student ratio: 1:30

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The teaching faculty of the college is provided with the computer facility with net connection. The college has computer lab with 18 computers and internet facility. This computer lab is for the exclusive use of the students. They can avail this facility on any working day to update themselves with recent developments in the field of law, up to date Judgments of the Supreme Court and various High Courts.

Free Wi-Fi facility is also made available for all the students and staff members within the college premises.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Sinhgad Technical Education Society, Pune has appointed several agencies for the supply of all necessary materials and for the maintenance of the computers in all its colleges. It provides the maintenance services to the college as per its requirements. They are providing preventive maintenance for all the computers according to the decided schedule and check the equipments and the accessories. Apart from preventive maintenance, the service engineers are available whenever need arises. This keeps the computers and the accessories in the best working conditions.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)



The parent institution has appointed skilled persons in order to upgrade and for timely maintenance of the Computer lab. The college is availing the services of those persons from time and again for upgrading and maintaining the computer lab and computers used in college.

No exact budgetary provision is made by the college for procurement, up gradation, deployment and maintenance of the computers in the college. But the college makes a demand to the Central Office in the event of any requirement of the computer or other accessories. The Central Office then supplies the computers and other accessories to the college through the appointed agencies. The college then makes the payment of the same to the concerned agency. Following table shows the amounts spend on the procurement and maintenance of the computers for the college –

Particulars	2012-13	2013-14	2014-15	2015-16	2016-17
Computers	93,450/-	6,02,205/-	1,15,600/-	1,100/-	5,82,241/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Presently, the college has five class rooms with LCD projection system and one Laptop for the faculty to introduce the modern technology in the process of teaching learning. Facility for LCD projectors, audio system is made available in the Seminar Hall. Further, they are also provided with projector for making the teaching – learning more effective. The computer lab with internet facility is also available open for the students free of cost on all working days.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- A well equipped and up-graded Computer Lab is also open for the students free of cost on all working days of the college. A student can avail of this facility for keeping himself in touch with the most recent knowledge and information through the net access.
- Similarly, the teaching faculty is also provided with the internet facility to update itself with the recent developments in the field of law.
- The college has five classrooms with LCD projection.
- The Seminar Hall is also ICT enabled with LCD projectors and audio system.
- In near future, the college is proposing to make all classrooms enabled with LCD facility as well as with internet facility to enable its students to keep pace with the time.
- Teaching faculty and students mostly use the computers for searching recent cases and update their knowledge of law.
- Training is imparted to the students and teachers for using online resources efficiently for academic development. Workshops are conducted for this purpose.
- E-training lectures are conducted to provide opportunities to the students to develop their computer skills.



- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?  
Presently, the college is not availing the National Knowledge Network connectivity directly or through the affiliating university.

#### 4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

**Table No.4.4.1 Maintenance of Campus Facilities**

Sr. No	Facilities	Year 2012-13		Year 2013-14		Year 2014-15		Year 2015-2016	
		Budget	Expenses	Budget	Expenses	Budget	Expenses	Budget	Expenses
1.	Building	1,86,706	1,61,396	1,48,330	78,229	3,14,407	1,66,813	4,52,521	1,87,039
2.	Furniture						21,591		4,085
3.	Equipment		3,100				2,200		4,922
4.	Computers								1,01,334
5.	Vehicle		22,210		63,467		39,005		34,158
6.	Any other				6,634		84,798		1,20,983
	Total		1,86,706		1,48,330		3,14,407		4,52,521

- 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?
- *Class Rooms, Seminar hall, Moot court room and Library Cleaning:* All the rooms are cleaned by College peon and maids and this activity is monitored by the college authorities.
  - When new purchase is to be made, then faculty in charge proposes the annual requirement and provisions for the same are accordingly made in the budget. For consumable items, budget is prepared by staff in charge .
  - *Equipment:-* Maintenance is carried out regularly as per schedule and this activity is monitored by staff in-charge.
  - *Computers:* All the computers and peripherals are checked by technical Staff. Any maintenance activity, if required is carried out and required consumables are purchased.
  - *Library:* The Library of the institute is well maintained and each section in it is taken care of by an assigned person for cleanliness. Maintenance of electric fittings, equipment like, computers, printers, etc. is done from time to time. Old machines are sent to scrap with set procedure of the institute. Book Stacks are thoroughly cleaned once in a week. The book binding is done to keep them in condition of use. The stock verification is done as a part of regular maintenance and Security.
  - Civil maintenance is looked after by estate office for minor maintenance work and through civil contractor for major maintenance.
  - Hostel maintenance is carried out by two different teams of housekeeping staff

separate for girls' hostel and boys' hostel.

- Mess maintenance: A committee of faculty members and students is formed to look after the quality of food and hygienic in the mess.
- Garden maintenance is looked after by gardening staff under the supervision of estate office.
- Pest control is carried out in the hostels at regular intervals by external agency under the supervision of hostel warden and also in College building, common room, Pantry area, toilet blocks as and when required.

4.4.2 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The calibration and precision measures for the equipment/instruments are taken time to time as per the requirement.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- Fire extinguishers are provided at multiple strategic locations.
- Floor indication boards are given at strategic locations.
- Electricity: - 3-Phase line with HT 1095 kW, 500 kVA electricity supplies from Maharashtra State electricity Distribution Co. Ltd.
- Power Backup: - Power back up from Kirloskar Genset 500 kVA (50 Hz).
- Water supply: - Water is directly lifted from canal and filtered in DMF plant with a capacity of 3,00,000 lit/hr also there is overhead tank of 50,000 liter capacity which is maintained annually.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

NIL

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

- 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The institution publishes its updated prospectus annually. It provides information about admission procedure, fees structure, syllabus, rules of refund of fees, academic calendar, intake capacity and a list of teaching and non teaching staff. But last year the college did not publish the prospectus because the college was having sufficient numbers of prospectus copies to distribute.

- 5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The institution disburses scholarship and freeship given by the government as per the rules specified from time to time. The students belonging to the scheduled caste, scheduled tribes, OBC receive freeships and scholarships from the government.

Sr. No.	Type of Scholarship	Amounts Disbursed				
		2012-13	2013-14	2014-15	2015-16	2016-17
1.	SC Scholarship	NIL	20,950/-	90,250/-	1,04,800/-	Pending
2.	ST Scholarship	NIL	NIL	NIL	NIL	Pending
3.	OBC Scholarship	1771/-	5,701/-	14,265/-	3,486/-	Pending
4.	NT Scholarship	NIL	34,840/-	NIL	1,68,920/-	Pending

- 5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Sr. No.	Type of Scholarship	% of students receiving financial assistance
1.	SC Scholarship	0.781%
2.	ST Scholarship	0%
3.	OBC Scholarship	0.651%
4.	NT Scholarship	0.911%

- 5.1.4 What are the specific support services/facilities available for

✓ **Students from SC/ST, OBC and economically weaker sections**

- Scholarships and freeships are provided to Students from SC/ST, OBC and economically weaker sections as per government rules from concerned government department.
- The students from SC/ST category are given relaxation of 5% in the qualifying marks at the time of admission to the college as per the directions of the Bar Council of India and the Government of Maharashtra.
- The reservation policy as per the rules and regulations of the Government of Maharashtra is followed at the time of admission.
- The college runs earn and learn scheme of the University through which financial assistance is provided to economically weaker sections of the students.

✓ **Students with physical disabilities**

- Though there are no differently abled students admitted in the college till now. But the college undertakes to provide all the necessary assistance and support to such students if admitted in future. Presently following facilities are made available:
- The institute has separate wash rooms constructed for differently abled students.
- To have an access to differently-abled students, the college has made a provision of ramp on the ground floor itself.
- The administrative office, library, principal's office, computer lab all are available on the ground floor itself.
- For avoiding difficulties faced by them while accessing their classrooms situated on first floor, lift facility is made available.
- Apart from this, a special library scheme for such students is decided to be introduced in the College so that they can have the books for longer period than other students. This is to reduce the physical inconvenience of these students.
- Extra time at the time of examination as per the rules of Government is given to them.
- Further, the college has kept special reservation in the admission for differently abled students.

✓ **Overseas students**

Till now, no overseas students have been admitted in the college. But the parent institute has established a separate cell for International students to take care of such students.

✓ **Students to participate in various competitions/National and International**

The students are encouraged to participate in various state, national and international level competitions. The college, in order to develop the confidence and competitive spirit among its students, continuously organizes various activities through debate society, moot court society and other clubs. The college has many indoor and outdoor sports equipments for the use of students of the college. The College also provides financial help to the students for participating in competitions by paying registration fees of the competitions or even by paying them travelling allowance as well.

✓ **Medical assistance to students: health centre, health insurance etc.**

- Every Year College does compulsory medical Check- up of all First year students of B.A.LL.B. As per university norms.
- Students Safety Insurance Scheme is implemented.
- Apart from it, institution has separate students Safety Insurance Policy.
- There is a facility of Campus Clinic available for all students free of cost.
- Ambulance facility is also available.
- IPD and OPD treatment is made available to all the students and faculty members at Smt. Kashibai Navale General Hospital at nominal costs.
- Free Dental treatment is available for the students and faculty members at Sinhgad Dental Hospital.
- First aid treatment equipment is available with the college to meet with minor casualties. The college also sometimes undertakes to bear the expenditure incurred by any student for his/her medical treatment, if he is admitted in any hospital other than Smt. Kashibai Navale General Hospital

✓ **Organizing coaching classes for competitive exams**

Yes. The college has started a competitive examination center for the students who are interested in appearing competitive examinations. Some training sessions are conducted under the aegis of the center.

✓ **Skill Development (spoken English, computer literacy, etc.,)**

- The college is sincerely making efforts to develop English language of the students. For Skill Development a separate language Lab has been established. Various activities are conducted under the aegis of the language lab to improve the communication skills of the students.
- For improving the computer proficiency of the students, an internet enabled e-lab is made available for the use of students. Workshops imparting training to the students about use of online resources are also conducted.

✓ **Support for “slow learners”**

- Teacher guardian along with psychologist conducts personal interviews and guidance sessions for the students to find out their hidden talents and to solve their personal and other problems. The students with hidden talents are motivated for participation in activities of their interest.
- Students with poor communication and linguistic skills are required to join the English Language Lab.
- The students are given home assignments, paper solving assignment, extra tests for practicing purposes.
- Special remedial lectures are scheduled for them.

✓ **Exposures of students to other institution of higher learning/ corporate/business house etc.**

College always sends the students to other institutions for participating in various competitions. Students are encouraged to do Internship Programmes at various legal

departments, organizations and firms. Visits are conducted to various institutions, factories, organizations for providing wide exposure to the students.

✓ **Publication of student magazines**

Every Year College publishes its Magazine called Sinhgad Law Times in which students are publish their Articles, poems, paintings, etc

- 5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Law course is a Professional Course in which various skills can be learned through Moot court competitions, Court Visits, Elocution, debate etc. The institution encourages and develops entrepreneurial skills among the students by giving the opportunity to the students to lead in organizing activities like legal aid camps, tree plantation, moot court competitions, debate competitions, cultural programmes, etc. This gives an opportunity to the students to develop their leadership, organizational and entrepreneurship skills.

- 5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

**Additional academic support, flexibility in examinations**

- Due to participation in the events students have to practice and because of that they are not able to attend all the lectures. The college gives them exemption from attendance till they are preparing for such competitions. The faculties take extra lectures for such students who miss their lectures.
- The faculty members guide the students for their preparation. Practice sessions in front of the faculty members, screening rounds are conducted.
- If the students have to pay registration fees for such competitions and have to travel to distant places, such fees and travelling expenses are reimbursed by the college many times.
- Students participating in moot court competitions are allowed to carry reference books from the library beyond the ordinary limit laid down for the students.
- Students with extra ordinary achievements are felicitated. Their names and photos are published in the college magazine.

**Special dietary requirements, sports uniform and materials**

No special dietary requirements are provided but a lot of sports material and equipment is available in the college. A separate sports room is made available for the students use. All the equipments and facilities can be used by the students.

**Any other**

Nil

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified

in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college has recently started a competitive examination center to provide some guidance and support services to the students preparing for the competitive examinations. Some of the students who have cleared the competitive examinations are mentioned below

- Pankaj Sankhla (JMFC)
- Rekha Choudhary (JMFC)
- Prachi Kate (SET)
- Chirag Balyan (NET)

5.1.4 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- The College has a counseling cell operative in the college. Through this cell, academic, personal, career and psycho-social counseling is provided to the students.
- Every faculty is appointed as teacher guardian of certain number of students. The teacher guardian looks after the performance and progress of the students. They also try to solve their problems and grievances.
- As some of the students are from rural and remote areas, they face language problem. So after lecture hours, faculties explain them concepts in vernacular language.

5.1.5 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Yes, the institution has a structured mechanism for career guidance and placement of its students. A Placement Committee looks after all these aspects and plan all the events accordingly. Many Law firms, BPO, LPO's are called for the campus interviews and for grooming the students entering into the professional world.
- Throughout the year, many activities are conducted by Placement Cell. Various people from different firms and companies are invited to guide the students about various aspect like drafting of CV, interviewing skills, career opportunities for law students, Advocacy Skills, etc.

The placement cell also tries to augment the help of its alumni in its endeavors.

Till now, following companies and firms have visited the college for the purpose of campus:

- Kale and Shinde Associates
- **Nayak and Associates**
- Lonkar and Associates
- Lex Eye Pvt. Ltd.
- **Talekar and Associates Law Firm**

5.1.6 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a grievance redressal cell. Its function is to solve the problems

regarding admission, accommodation, academics, teaching –learning, health services, library, examination, ragging and overall administration of the college. The grievances of the students are properly heard by the Grievance Committee. The members try and understand the actual problem and difficulties of the students. After hearing to the grievances, if the matter relates exclusively to any other committee like examination/admission, then the students are referred to that committee. If the students are not satisfied with the relief provided by the Grievance Redressal Cell, then can approach Principal. The grievances relating to Library, university examination related problems, etc. have been resolved successfully.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

A Committee has been constituted for Prevention of Sexual Harassment at the institutional level in accordance with the provisions of ‘Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act, 2013. The committee holds its meetings thrice in a year. Boards prohibiting sexual harassment in any manner have been put up in the college premises. College organizes gender sensitivity programmes, expert’s lectures, open discussions, to sensitize the students.

5.1.7 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. There is an anti-ragging committee. As per the guidelines of U.G.C. and Supreme Court of India the college has constituted Anti-ragging committee and it is actively functioning in the college. Anti-ragging committee consists of principal of the college as chairperson and two full time faculties along with one female faculty and one member of administrative staff. One Police Inspector of concern police station in whose jurisdiction the college is located and one guardian of the student are the other members of this committee. The committee meets periodically and holds meetings.

Principles of natural justice are followed and student’s complaints / grievances are resolved promptly and to their fullest satisfaction. Fortunately, no complaint of ragging has been received by the committee. Boards prohibiting ragging have been put within the college premises.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- The students enjoy the lush-green and eco-friendly ambience of the college with spacious buildings, all modern infrastructure and amenities, auditorium, computer lab, library, *wi fi* facility, provision for hostels, mess, canteen, provision stores, bank with ATM facilities and much more.
- The college has ‘Student Safety Insurance Scheme’ which covers all the students of the college.
- There is a medical clinic situated within the campus wherein the students can take the benefit of free medical treatment. Free medical treatment is also available for all the students of the college at Smt. Kashibai Navale General Hospital including for IPD also.
- College runs ‘Earn and Learn Scheme of the University for the benefit of economically weaker students.
- Free wi-fi facility is available for all the students in the college premises and also at



hostel.

- Good food at concessional rate is provided in the mess and canteens. Facilities like banks, ATM, laundry services are also made available for the students within the campus itself.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- No. The institution has an Alumni Association, but is not registered. However, the institution is keen to register its Alumni Association in the recent future. Though the Alumni Association is unregistered one, still lot of activities are conducted through this association. Alumni Meets are organized for the Alumni whereby there can be fruitful interaction between the institution and the Alumni. Alumni are called frequently to interact with the students and to share their experiences. The students gain lot from such sessions. Alumni also help the college in getting good speakers for guest lectures, seminars, conferences, etc.
- To motivate the alumni to contribute to the college and to foster positive relation between the Alumni and the college, awards are given to the alumni who contribute in the best way to the college.
- Alumni are also invited to groom and guide the students for participation in moot courts.
- The college also conducts a Graduation Day as per the norms of the University whereby fresh alumni get an opportunity to visit the college campus again and refresh their memories. Graduation certificates are provided to the alumni on this day.
- One representative of Alumni has been added as member of IQAC to suggest policy reforms for the betterment of the college.

## 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	%
UG to PG	50%
PG to M.Phil.	-----
PG to Ph.D.	Some students are pursuing LLM and PhD

Employed • Campus selection • Other than campus recruitment	Some students have been selected through campus selection process. The Placement Cell was established in the College in 2014. In 2014 these Students were sent for off campus Drive. Following students were selected in Infosys's and Mind crest and Law Firms
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5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

**Result Analysis**  
(University Exam-April 2013)  
(Academic Year 2012-13)

Sr. No.	Class	Total Students	Fail	A.T.K.T.	Pass Class	Second Class	Higher Second Class	First Class	Distinction	Total Pass Students	Percentage of Passing (College)
1	B.S.L., LL.B.-I	74	32	21	12	07	01	01	NIL	42/74	56.75 %
2	B.S.L., LL.B.-II	19	10	NIL	06	03	NIL	NIL	NIL	09/19	47.36 %
3	B.S.L., LL.B.-III	21	12	04	NIL	05	NIL	NIL	NIL	09/21	42.85 %
4	B.S.L., LL.B.-IV	13	04	06	NIL	03	NIL	NIL	NIL	09/13	69.23 %
5	B.S.L., LL.B.-V	08	01	NIL	01	02	04	NIL	NIL	07/08	87.50 %
6	LL.B.-I	79	31	17	NIL	18	03	NIL	NIL	38/79	48.10 %
7	LL.B.-II	09	03	01	NIL	05	NIL	NIL	NIL	06/09	66.66 %
8	LL.B.-III	12	03	NIL	NIL	05	01	03	NIL	09/12	75.00 %
9	D.L.L. & L.W.	36	03	NIL	NIL	04	09	20	NIL	33/36	91.66 %
10	D.T.L.	14	12	NIL	NIL	02	NIL	NIL	NIL	02/14	14.28 %
11	C.C.F. & M.J.	02	NIL	NIL	NIL	NIL	NIL	01	01	02/02	100 %

**Result Analysis**  
(Exam-April 2014)  
(Academic Year 2013-14)

Sr. No.	Class	Total	Fail	A.T.K.T	Pass Class	Second Class	Higher Second Class	First Class	Distinction	Total Pass Student	Percentage of Passing (College)
11.	B.S.L.,L L.B.-I	96	28	45	14	08	01	Nil	Nil	68/96	70.83 %
12.	B.S.L.,L L.B.-II	41	13	20	05	02	Nil	Nil	01	27/41	65.85 %
13.	B.S.L.,L L.B.-III	22	07	07	Nil	08	Nil	Nil	Nil	15/22	68.18 %
14.	B.S.L.,L L.B.-IV	14	05	04	Nil	03	01	Nil	Nil	8/14	57.14 %
15.	B.S.L.,L L.B.-V	10	02	Nil	Nil	04	04	Nil	Nil	8/10	80.00 %
16.	LL.B.-I	162	88	49	Nil	23	02	Nil	Nil	74/162	45.69 %
17.	LL.B.-II	41	09	21	Nil	10	01	Nil	Nil	32/41	78.04 %
18.	LL.B.- III	08	04	Nil	Nil	04	Nil	Nil	Nil	4/8	50.00 %
19.	DLL &LW	32	08	Nil	Nil	10	09	05	Nil	24/32	75.00 %
20.	DTL	12	12	Nil	Nil	Nil	Nil	Nil	Nil	00/12	00.00 %

**Result Analysis**  
(University Exam-April 2015)  
(Academic Year 2014-15)

Sr. No.	Class	Total Students	Fail	Pass Class & A.T.K.T.	Second Class	Higher Second Class	First Class	Distinction	Total Pass Students	Percentage of Passing College)
1	B.A.,LL.B -I	115	26	60	16	08	05	Nil	89/115	77.39 %
2	B.S.L.,LL. B.-II	67	31	31	05	Nil	Nil	Nil	36/67	53.73 %
3	B.S.L.,LL. B.-III	29	12	09	07	01	Nil	Nil	17/29	58.62 %
4	B.S.L.,LL. B.-IV	14	08	04	02	Nil	Nil	Nil	06/14	42.85 %
5	B.S.L.,LL. B.-V	07	02	Nil	01	04	Nil	Nil	05/07	71.42 %
6	LL.B.-I	173	102	46	22	03	Nil	Nil	71/173	41.04 %
7	LL.B.-II	60	22	12	23	03	Nil	Nil	38/60	63.33 %
8	LL.B.-III	29	06	Nil	06	15	02	Nil	23/29	79.31 %
9	D.L.L. & L.W.	28	15	Nil	06	05	02	Nil	13/28	46.42 %

10	D.T.L.	22	15	Nil	07	00	Nil	Nil	07/22	31.81 %
11	C.C.F. & M.J.	01	Nil	Nil	Nil	01	Nil	Nil	01/01	100 %

**Result Analysis**  
(University Exam-April 2016)  
(Academic Year 2015-16)

Sr. No.	Class	Total Students	Fail	Pass Class & A.T.K.T.	Second Class	Higher Second Class	First Class	Distinction	Total Pass Students	Percentage of Passing College)
1	B.A.,LL.B.-I	171	54	87	21	07	02	Nil	117/171	68 %
2	B.A.,LL.B.-II	77	17	34	11	11	04	Nil	60/77	78 %
3	B.S.L.,LL.B.-III	50	20	14	12	04	Nil	Nil	30/50	60 %
4	B.S.L.,LL.B.-IV	25	03	08	14	Nil	Nil	Nil	22/25	88 %
5	B.S.L.,LL.B.-V	07	01	Nil	04	Nil	01	Nil	06/07	99 %
6	LL.B.-I	217	145	49	20	03	Nil	Nil	72/217	33.17 %
7	LL.B.-II	91	28	23	37	03	Nil	Nil	63/91	69 %
8	LL.B.-III	33	04	Nil	16	13	Nil	Nil	29/33	88 %

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

Presently, the college does not have the facility of post graduation education and other post graduation courses. Therefore, we suggest the students to pursue their LLM from other colleges and always inspire them to opt for different PG Programs that are offered by different universities. Many of our students have registered themselves for PG education in the Department of Law of Pune University.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

For drop outs we have started the extra classes after the regular classes. We are conducting Preliminary exams before the semester exams. We check the papers of preliminary exam and call every student and suggest him/her the necessary changes. After the results we are asking students to apply for the photocopies of the answer sheets. When the students are coming with photocopies we are guiding them on what they have written and what they can write. We are organizing Guest Lectures to motivate the students.

### 5.3 Student Participation and Activities

This institution proactively encourages the students to participate in different co curricular activities, extracurricular, cultural as well as sports activities throughout the year. An active participation of students in these activities is encouraged through student co-ordination committee, students council etc.

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

- Besides developing academic skills of the students, the institution concentrates on other skills of the students for their all round development and gives exposure to their creativity through different ways.
- The institution offers a wide range of sports/ games to students. College has a dedicated Sport Committee to motivate and encourage the students to participate in various sport events. College provides Gymkhana with indoor sport facilities like Chess, Carrom etc. Institution have its own Cricket Ground, Lawn Tennis Court, Basketball Court, Swimming Tank, Volleyball Court, Table Tennis Court, Football Court, Hockey Ground and Kabbadi Ground.
- Along with these indoor and outdoor sport facilities, institution has its own Central Gym for having good health of students. Every year institution organizes Sinhgad Sports Karandak with the objective of providing platform to the students for showing their skill and talent in various sports including indoor games like Table Tennis, Chess, Carrom etc. and outdoor games like Athletics, Football, Hockey, Basket Ball, Volley Ball, Swimming, Lawn Tennis, Cricket, Kabaddi etc. Along with sport facilities and infrastructure, the institution has its own Cultural Centre for Cultural activities like singing, Poster Making, Folk Dance, Street Plays etc. and Student Activity Centers for carrying out other activities of the students. With the objective to find out the hidden talent of the students, the College organizes events like Law Spectrum, cultural days, etc. for students.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Every year institution organizes Mega Sport event called Sinhgad Sports Karandak wherein students from different campuses of STES takes part in Intercampus Matches and students from other colleges are also invited to participate in Inter Collegiate Matches. The institution sends its students to participate in outside competitions and cultural activities. Students from our college are also participates in Swimming and Fencing matches organized by Pune District Sport Zone (PDSZ), Zonal and Inter University matches as well as Ashwamedh Competition held at Aurangabad in 2014-2015. In Ashwamedh Competition in Fencing event (Saber and Foil) student from our college has won Gold medal. The students have achieved prizes in State and National Moot Court Competitions, Debate, Elocution Competition etc. Students also

participated in Avishkar Competition organized by Savitribai Phule Pune University, Pune. Students from our have also participated in Pinnacle Sport Competition organized by A.K. Khan New Law Academy, Azam Campus, Pune.

- Komal Khanekar and Mayuri Rathi, students of Diploma in Labour Laws and Labour Welfare stood 5<sup>th</sup> in the order of merit in Savitribai Phule Pune University Examination held in April, 2015.
- Saket Anand, Priyanka Kamte, Tejaswini Girase, George Thomas and Pranita Menkar won the ‘runner-up prize’ in Law Tryst, 2016 organized from the 26<sup>th</sup> to 28<sup>th</sup> of February, 2016 in the campus of Jitendra Chauhan College of Law (JCCL), Vile Parle, Mumbai
- Sarang Ramrao Munde & Neha Nandkumar Pawar secured the Best Team Championship out of 31 teams participating from all over Maharashtra in State Level Inter College Debate Competition organized by Gramonnati Mandal’s Arts, Commerce and Science College, Narayangaon, Tal. Junnar, Dist. Pune held on 13<sup>th</sup> January, 2016. Neha Pawar secured first prize in the competition as best speaker.
- Sarang Ramrao Munde bagged ‘Appreciation Prize’ in 10<sup>th</sup> State Level Debate Competition held on 5<sup>th</sup> September, 2015 organized by Marathwada Legal and General Education Society’s M.P Law College, Aurangabad.
- Aishwarya Sancheti, a student of our college has been participating and winning in Fencing Competition at different levels.
- Gaurav Mahajani, had participated and won the swimming competition at different levels.
- Saket Anand secured the Best Mooter Award in the ‘Sixth All India Shivaji University Moot Court & Alternative Dispute Resolutions (A.D.R.) Competition & Vidhi Mela, 2015’ held on 10<sup>th</sup> January, 2015 by Department of Law, Shivaji University, Kolhapur.
- Saket Anand, Saleh Koilakh and Shivprasad Borade participated in PINNACLE – 2015, an event organized by A.K. Khan New Law Academy, Pune. Participated in Law Quiz and secured First Prize in the same.
- Sameer Dandekar, Priyanka Kamte, Pranav Purohit, Kedar Bokil, Manjiri Lende and Bharati Itangi participated in ‘Inter Collegiate Legal Skit Competition, 2015’ on 31<sup>st</sup> January, 2015 arranged by Hutatma Rajguru Shikshan Prasarak Mandal’s Law College, Rajgurunagar, Taluka, Khed, District, Pune. They were successful in securing First rank.
- Saket Anand secured Consolation Prize for Best Speaker in the ‘The State Level Inter Collegiate Debate Competition, 2014-15’ organized by M.P. Law College, Aurangabad on 20<sup>th</sup> September, 2014.
- Anupam Dwivedi secured First Runners-up position in Dr. Shamarao Kalmadi Memorial State Level Elocution Competition, 2014 held on 11<sup>th</sup> September, 2014 by Kaveri College of Science and Commerce, Pune.
- Ravikumar Gupta and Mrigank Shekhar participated in AVISHKAR - A Research Competition conducted by Savitribai Phule Pune University. In this competition, they represented Sinhgad Law College and they succeeded in clearing the Zonal level and were selected for the University Level.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- Feedback being an essential thing to improve the quality of education and other essential requirements in college premises, we take feedback from the students and tries to incorporate their suggestions while taking steps to improve infrastructure, library services, teaching etc.

- The IQAC of the college plays vital role in the all activities of Students. After commencement of every academic year IQAC constitutes various committees as per requirement keeping in mind the best interest of the students. These committees plans and executes various student centralized activities. This data is preserved at IQAC. This data provides a details information about the performance of the students and that helps in designing further strategies for improving the performance and quality of the students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Besides learning skills, the students need some exposure to show their talent. Therefore, the college ensures that the students develop their creative, innovative, writing skills. The college encourages the student's literary as well as research skills by providing platform to the students to publish their work in the magazine titled 'Sinhgad Law Times'. Sinhgad Law Times is an annual magazine providing an opportunity to the students to showcase their talent of varied nature. The college publishes this magazine annually. It contains contributions from the students. it also gives annual report of various activities conducted in the college every year. The Students are also encouraged to participate and publish their research papers at various seminars organized by other educational institutions.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- Yes, the college has a "Student Council" for every Academic Year. The selection of "Student Council" is as per provisions of Section 40(2)(b) of the Maharashtra University Act, 1994. The composition of "Student Council" consists of Principal, Student Welfare Officer one student from each class with academic merit at the examinations held in the preceding year and engaged in fulltime studies in the college, one Student each (nominated by the Principal) showing outstanding performance in Sports and Cultural Activity, two female students nominated by the Principal (SC/ST/NT/DT-NT/OBC). Out of these members, one becomes the Secretary/University Representative of the Students Council of the college. This Secretary/University Representative is elected on the basis of voting. This is how the Students Council is formed. This formation of the Council is based on the guidelines provided by the Students' Welfare Board, Savitribai Phule Pune University. The function of the Student Council is to maintain overall discipline on the campus, work as a facilitator between the students and the college and coordinate all the extracurricular activities.
- However in academic year 2016-2017 Student Council is not framed as per the provisions of Section 40(2) (b) of the Maharashtra University Act, 1994 and as per the directions given by Savitribai Phule Pune University because of directions given to the colleges to not to conduct election for Student Council for academic year 2016-2017. However College has framed Student Council at College level.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

For smooth functioning of the college, lot of committees has been formed. Many of these committees require co-operation from the student community and therefore the committee itself has student members on its board. Following committees have students' representatives:

- Magazine committee
- Legal Aid Centre
- Students Welfare Committee
- Sexual Harassment Prevention Committee
- Anti-ragging Cell
- Students' Grievance Cell
- Cultural Committee
- Sports Committee
- Student Council
- Internal Quality Assurance Cell
- Earn and Learn Scheme
- Debate Society/Committee
- Moot Court Society/ Committee

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- College has formed Alumni Association. College involves the alumni in various activities like for delivering Guest Lectures, guiding to the students, placement purpose etc. Alumni Meets are organized for the Alumni whereby there can be fruitful interaction between the institution and the Alumni. Alumni are called frequently to interact with the students and to share their experiences. The students gain lot from such sessions. Alumni also help the college in getting good speakers for guest lectures, seminars, conferences, etc.
- To motivate the alumni to contribute to the college and to foster positive relation between the Alumni and the college, awards are given to the alumni who contribute in the best way to the college.
- Alumni are also invited to groom and guide the students for participation in moot courts.
- The college also conducts a Graduation Day as per the norms of the University whereby fresh alumni get an opportunity to visit the college campus again and refresh their memories. Graduation certificates are provided to the alumni on this day.
- One representative of Alumni has been added as member of IQAC to suggest policy reforms for the betterment of the college.
- The college invites former faculty members for seminars and conferences organized by the college and they are felicitated on such special occasions.

Any other relevant information regarding Student Support and Progression which the college would like to include. NIL



## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

#### **VISION**

To emerge as an institution of legal education with student-centered outcomes that emphasize the pursuit of excellence in legal fundamentals and preparation for professional practice. Our goal is for our graduates to possess the core competencies essential to embark on the practice of law. A law college *dedicated* to advancing human dignity, social welfare and justice through knowledge of law and be compassionate members of the society.

#### **MISSION:**

We are committed to provide scholarly ambience, access and excellence by creating a welcoming and vibrant educational environment that imparts comprehensive legal education. We strive to offer our students the fullest opportunity to participate and experience through innovative programs, engaging with community and the academia at all levels of our work, including teaching, scholarship, public service and public policy.

We strive to instill in each student a sense of intellectual curiosity, capability of integrating knowledge of legal theory, practical skills, professional values and commitment to life-long learning.

#### **Objectives**

- To become a center of excellence in imparting legal education.
- To attract young minds and develop trained and dedicated professionals.
- To evolve and impart comprehensive legal education at all levels to achieve excellence.
- To provide knowledge with Academic excellence, integrity and accountability.
- To foster a strong sense of individual responsibility, integrity, ethics and self confidence.
- To develop critical thinking skills.
- To disseminate legal knowledge by organizing Moot Courts, Seminars and Workshops on contemporary legal issues.
- To cherish the hope that the graduates passing out from this institution will be the best in the legal profession and in judiciary.
- To promote legal awareness in the community for achieving social and economic justice.

- 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institute has a Governing Body and Local Managing Committee as per Government of Maharashtra norms. For designing and implementing its quality policy and plans effectively, the institute has an efficient co-ordination and internal management system. The Quality Policy of the institute aims to establish center of excellence in legal

education and research in Law by way of

- Inducting faculty having sound knowledge in the field of law.
- Developing human capital by supporting talent, ideas and energies of outstanding individuals.
- Developing excellent teaching learning process by establishing cohesive bond between students & faculty and healthy atmosphere with decent discipline.

For the effective and efficient implementation of its Quality Policy, the management has formulated standard practices which show the commitment, leadership role and its involvement. Following are some of the points which highlight the intent of the college for implementation of its quality policy.

- Recruitment procedures and policies are followed as per Savitribai Phule Pune University / Directorate of Higher Education, Government of Maharashtra rules and regulations and the directions given by Bar Council of India.
- Motivation, guidance, appreciation, incentives and moral support to all the stakeholders.
- Some of the major decisions taken at the college level need to be approved of by the top management. As far as financial support for major activities and recruitment of staff are concerned, the top management has a final say on them. In addition, they also play a supervisory role to some extent.
- The Principal is the central authority for supervising the functioning at the institute level. He supervises by distributing work, reviewing the progress of the work, calling meeting and monitoring the quality of all activities, academic and non-academic.
- The principal is assisted by the faculty and the administrative staff. Proper distribution of work is done by the principal between all the faculty members. Administrative work is also distributed between the administrative staff. Suggestions from the staff and the faculty members are given due consideration.
- The teachers are in charge of various academic committees and the committees of extension activities. They take decisions in consultation with the Principal. So the teachers are involved in designing and actual implementation of policies and plans. Wherever necessary, the teachers take the help of the student members as well.

6.1.3 What is the involvement of the leadership in ensuring :

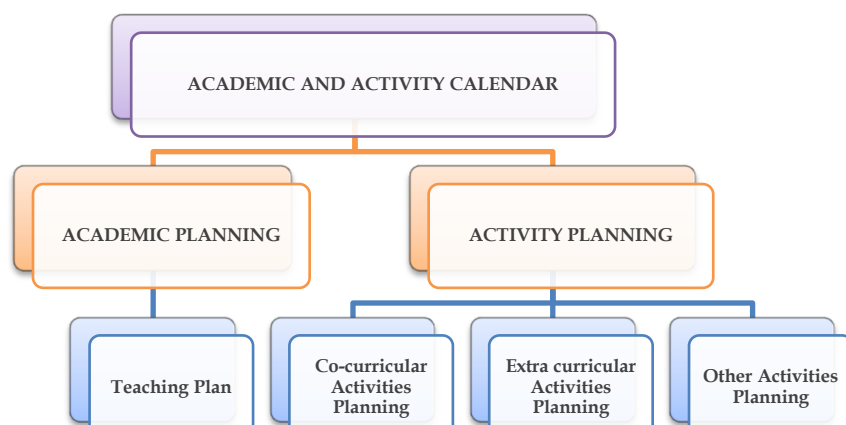
- **the policy statements and action plans for fulfillment of the stated mission**

Preparation of the plans and policies of the college is mainly done by the Principal in consultation with the management. These plans are designed after taking into consideration suggestions of the faculty members and the needs of the students.

- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

For proper and smooth implementation of these plans and strategies, proper distribution of work is done between all the employees and their responsibilities are defined well in advance. While distributing the work, interests, strengths and weaknesses of the each of the staff members are taken into consideration.

For proper implementation of the curriculum following process is followed:



### **ACADEMIC AND ACTIVITY CALENDAR:**

As the college is affiliated to Savitribai Phule Pune University, Pune, the college follows the University-prescribed curriculum. The IQAC along with members of various other committees prepare Academic and Activity calendar. The University norms are followed by the college strictly in all aspects. At the beginning of each academic year, the affiliating University provides an tentative academic calendar, based on which the institution's own Academic and Activity Calendar is prepared. It contains the dates of beginning and end of semester, university examination dates, internal examination dates and dates of various events to be conducted by the college in the coming Academic Year. This calendar is made available to the faculty members for suggesting any amendments and then is finalized. It is also made available on the college website for the information of the students.

### **ACADEMIC PLANNING:**

Considering the University Circular about beginning and end of the Semester, Timetable is prepared by the Time Table Committee. A meeting is held towards the end of the one semester to do the course-distribution for the next semester. The timetable for each semester is made before the end of the previous semester itself. The subjects are allotted to each of the faculty considering their specializations, interest area, experience in teaching a particular subject and feedback obtained from the students. The time table committee ensures that adequate Students Training Program lectures are included within the time table. The timetable committee also ensures that additional lectures are scheduled for the slow learners.

### **TEACHING PLAN:**

After allotting the subjects, the faculty members are required to submit their teaching plan. The teaching plan is prepared taking into account dates of University Examination and internal examination. The teaching plan includes actual class room teaching classifying units of the syllabus according to their content and weightage, scheduling of class test, tutorials, classroom discussions, updating the students of latest changes in the concerned subject. This helps in timely completion of the syllabus and enables review to be taken by the Principal.

### **ACTIVITY PLANNING:**

IQAC decided the tentative events to be conducted throughout the year and their dates in consultation with the committee members of the concerned events. It includes planning of following programs:

### **CO-CURRICULAR ACTIVITIES PLANNING:**

It includes deciding of various events like seminars, conferences, workshops, guest lectures, moot court competitions, debate competitions, visits, etc. Tentative dates and topics are well in advance so that the concerned committee members can start working on it.

**EXTRA CURRICULAR ACTIVITIES PLANNING:**

A tentative schedule of sports activities and cultural activities is prepared well in advance. It is also communicated to the students and the concerned committee members to start their preparations.

**OTHER ACTIVITIES PLANNING:**

The planning of other activities like college magazine, various day celebrations, environmental activities, social activities, etc. are also planned well in advance so as to enable proper preparation and implementation of these activities.

- **Interaction with stakeholders**

All the stakeholders such as students, parents, alumni, industry, employers and professional bodies participate in institutional activities through the feedback mechanism as well as regular contact. The involvement of all stakeholders is ensured for improving the quality of the institution and internal coordination.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

The college policies are constituted to meet the market demands. The stakeholders' requirements and industrial/ professional needs are taken into account while planning the policies. For the execution of these policies, the facilities are created by the institution for the training of the students and for improving their soft skills.

- **Reinforcing the culture of excellence**

The institute has recognized the need to achieve the academic as well as overall excellence. In order to achieve this, Guest lectures, workshops, Talent Search competitions (Law Spectrum), industry-institute interaction through visits, various Governmental Departments-institute interaction through visits like Anti Corruption Bureau Visit, Regional Forensic Science Laboratory Visit, Criminal Investigation Department Visit etc. are carried out which help to achieve the aim of excellence.

- **Champion organizational change**

For the overall development of the college, regular feedback is taken from all the stakeholders. Any areas of improvement mentioned in the feedback are given due consideration and the related changes or the improvements are brought in the relevant areas. The college is striving hard for achieving excellence.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- **Sinhgad Technical Education Society (STES)**

The resolutions made in the Governing body meetings related to the policies and plans are communicated to the institute.

- **Institute**

- Regular meetings of Teaching and Non-teaching staff with Head of the Institute are conducted for smooth functioning of the college. All suggestions regarding better functioning of the College are accepted and positively executed. Apart from this, the implementation of policies and plans recommended by the LMC are discussed.
- Feedback is collected from the stakeholders and it is given due consideration.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The institute provides various platforms for faculty to develop leadership skills at institute and STES level by giving them various portfolios. The policies are decided by the governing body of STES and complete academic, administrative freedom is given to the Principal and faculty. The details of responsibilities, duties and expected outcomes from the individual are mentioned below:
- Every faculty is given complete freedom to decide the suitable teaching methodology of his/her choice by understanding the time frame and evaluation mechanism of SPPU.
- Decentralization has been done at various levels. Under the leadership of Principal, coordinators of various committees are delegated powers and responsibilities to handle specific task assigned to them.
- Based on the feedback and periodic result analysis, the remedial actions to achieve the expected outcome are specifically given to all the faculty members by the principal.
- Also faculty members exploit their knowledge and ability to percolate the knowledge with the help of academic freedom given by Principal with clear understanding of their responsibilities and expected outcomes.

6.1.6 How does the college groom leadership at various levels?

The functioning of the college operates at three different levels such as student, faculty and Principal. The institute provides various forums for all to develop leadership at institute and STES level by giving them various portfolios.

The Principal as a leader understands the strength of the faculty and assess involvement of faculty and interest shown while executing specific activities. The Principal is empowered to promote specific faculty to handle dedicated events in best possible way. The institute grooms the leadership as follows-

**Student level:**

- Encouraging the students to conduct various activities for the students
- Assigning freedom and responsibilities to develop their plan of execution of various activities
- Enhancement of their personality development, soft skills and communication skills and build the confidence while execution of specific task
- Motivation and encouragement for new innovative ideas with strong moral support from faculty

**Faculty level:**

- Opportunities to lead specific committee while conducting various activities at institute level
- Freedom is given to express their thoughts, new ideas and novel approaches
- Inspiring them to lead the students community during the classes, practical and industrial visits to guide the students while acquiring knowledge
- Encouragement to lead the faculty while organizing various seminars and workshops and other activities

**Principal level:**

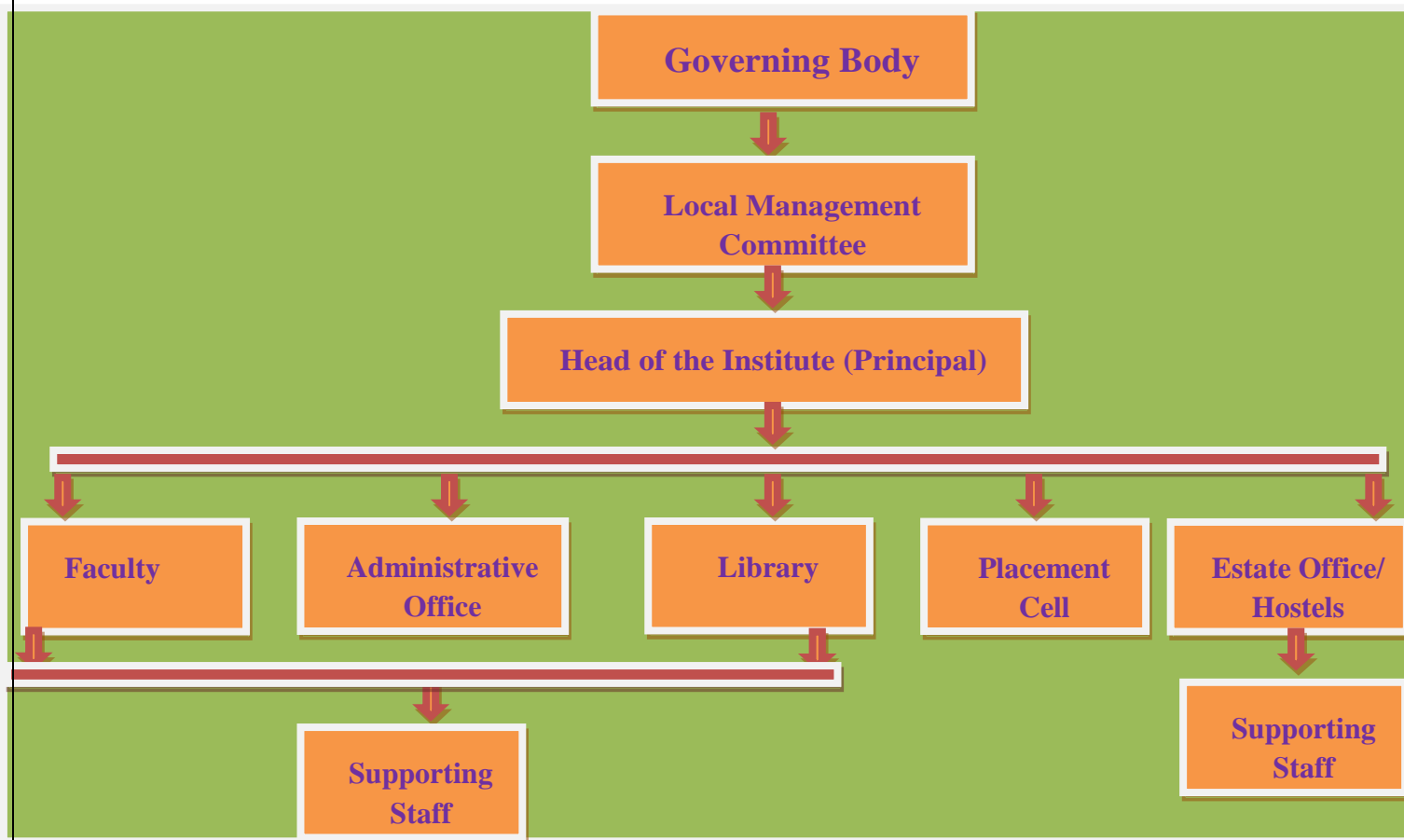
- Freedom is given while executing academics
- Appreciation for execution of best practices
- Experiencing healthy competition among the institutes and encouragement to head of the institute to achieve greater academic performance

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

The management of the institute has two main committees, Governing Body (GB) and Local Management Committee (LMC). The role of the GB is to decide the policies for the smooth functioning of the institute. The GB decides the policies and gives directions to the institute through LMC for the effective implementation.

The organizational structure of SLC is a blend of professional autonomy, individual accountability and well-defined administrative structure. Within this overall framework, faculty members have the professional operational autonomy in conducting their teaching, research, training and consultancy.

The involvement of faculty members in all aspects of academic administration throughout the Institution is assured by the administrative structure. Decentralization has been done at all levels for good governance. The units of the institution like Moot Court Committee & Debate Committee are constituted by the Institute for encouraging Co-curricular activities, Cultural (NEON) and Sports Committees are constituted and operational for maintenance of healthy campus life and work towards decentralized governance system.



6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes participative management. The college constitutes committees for general and academic development which includes faculty, non-teaching staff and students' participation and everyone is involved in decision making processes. These Committees are formed in the College as per the directives of the Governing Body which plays an important role in various institutional functions. Regular meetings of these committees are held for the effective and smooth functioning of the college. The innovative ideas, concepts and thoughts from the different committee members are appreciated and due care is taken to implement those. There are two levels of administrative structure under which all the activities of the institute are carried out.

**STES:**

The management of the College rests with its Governing Body, whose members, are appointed in accordance with the guidelines provided by the Savitribai Phule Pune

University.

**Institute:**

All the main decisions related to the institute are taken by the Principal in consultation with the faculty members. Principal is the academic and administrative head of the Institute and the Member Secretary of the Governing Body.

## 6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

**Yes.** The plan for the development activities of the college are initiated by the Governing body of the institute. The management is committed in assuring quality service to all its stakeholders, students, alumni, employees, employers and the community. Quality Policy of the institute aims to establish Centre of Excellence of Legal Education and Research in Law by way of–

- Inducting qualified faculty having sound knowledge in the field of Law and Social Sciences
- Developing human capital by supporting talent, ideas and energies of outstanding individuals.
- Developing excellent teaching learning process by establishing cohesive bond between students & faculty.
- Healthy atmosphere with decent discipline.
- Enhance the employability, no. of students going for higher studies and entrepreneurship.

The quality policy of the institute is formulated and based on the vision and mission of the institute. The quality policy is driven through entire organizational structure involving Principal, faculty, supporting staff and students. All the stakeholders are made aware about the quality policy through formal and informal mechanisms. The quality policy of the institute is deployed and reviewed by the information collected through various stakeholders like students, parents, faculty and staff. The institutional ways strives to improve its quality of programs through feedback mechanism.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

**Yes,** The institute has a perspective plan for the development and the following aspects are taken into account for the development.

- The institute aims to become a Centre of Excellence in Law and wishes to march towards that goal in all possible ways.
- The institute is planning to start Post Graduate Masters Course in Law i.e. LL.M. and some new Diploma Courses.
- It is planning to increase the number of faculty with Ph. D degree. So, the faculty members from the institute are encouraged for higher education and they are deputed for Doctoral Programs.

6.2.3 Describe the internal organizational structure and decision making processes.

The broad outline of internal organizational structure of the institute is shown in Fig.6.2.3.



The institute has various committees coordinated by faculty members and monitored by Principal to keep a check on academics and effective as well as efficient performance of the institute in all aspects.

- Several committees are formed at institute level for appropriate coordination of the activities. Due departmental representation is ensured in central committees.
- The Local Managing Committee and Governing Body are the final approving bodies.
- IQAC: It is one of the crucial cells consisting of the Principal (Chairman) and the members of the management and teachers. It discusses both academic and non academic issues and takes decisions for further processes.
- Various committees have been framed for internal coordination and monitoring which are as follows :
  - ✓ Governing Council
  - ✓ Local Managing Committee
  - ✓ Admission Committee
  - ✓ NAAC/IQAC Committee
  - ✓ QIP Committee
  - ✓ Library Committee
  - ✓ Public Relation & Publicity Committee
  - ✓ Placement & Internship Committee
  - ✓ Legal Aid Committee
  - ✓ Seminar/Conference/Workshop/Legal Research Activities Committee
  - ✓ Guest Lecture /Debate/Elocution/ Parliamentary Debate Committee
  - ✓ Moot Court Committee
  - ✓ Sinhgad Cultural (NEON)Committee
  - ✓ Sports Committee
  - ✓ Sponsorship Committee (For Sinhgad Cultural Events)
  - ✓ Anti Ragging Committee
  - ✓ Time table Co-ordination Committee
  - ✓ Examination Committee
  - ✓ Research Committee
  - ✓ Prospectus Committee
  - ✓ Website Committee
  - ✓ Alumni Committee
  - ✓ Committee for college Magazine '*Sinhgad Law Times*'
  - ✓ Affiliation Committee
  - ✓ Educational Tour Committee
  - ✓ Court Visit Committee
  - ✓ Students' Welfare Committee
  - ✓ Grievance Redressal Committee
  - ✓ Sexual Harassment Prevention Committee

**Fig. 6.2.3: Organizational Structure of the institute**



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

**- Teaching & Learning**

Quality improvement in teaching & learning is achieved by scrupulously following the academic calendar and processes laid down by the University and the institute. The academic steps broadly comprises of:

- Preparation of time-table with sufficient number of hours for lectures and Student Training Programmes.
- Tutorial classes to address personal level doubts and queries
- Remedial classes and additional make-up tests to help academically weaker students
- Teacher Guardian system to help at individual levels

- Generation of self-learning facilities, and availability of materials for learning beyond syllabus.
- Contents beyond the syllabus have been identified in all the courses, which are addressed through guest lectures, Court/Jail/ Government Offices visits and seminars
- By participation and organization of Legal events
- Students are motivated to refer to reference books, on- line/ hard copies of reputed journal papers for Self Learning and contents beyond syllabus.
- Free access to library and internet with *wi-fi* facility in College premises.

These practices help in broadening and stimulating the students' thinking process and ultimately improving the quality of teaching – learning process.

#### • **Research & Development**

- A research committee has been constituted to encourage research work of the students and faculty members.
- The institute encourages the faculty to participate in seminars and conferences, to publish their research work, to enroll for doctoral programs and to become members of and participate in the activities of professional bodies in their respective fields.
- Conferences and Seminars are organized by the institute to attract researchers of eminence to visit the campus and interact with teachers and students.
- Publication of research outcomes by faculty in different International and National referred journals, books, articles in edited volumes, seminar proceedings etc. is encouraged.
- Internet, LAN and journal and e-journal subscription is made available to the faculty by the institution to facilitate smooth progress and implementation of research schemes/projects

#### • **Community engagement**

- The college initiates community orientation programs and executes them through Legal Aid camps, Free Legal Aid Centre of SLC for North- Eastern Students and Sinhgad Students Council (SSC).
- The institute motivates students to undertake social activities through a forum called 'MAITRI' and 'GREEN CLUB'. Some of the activities are: organizing rallies, workshops on sensitive issues, tree plantation drives, cleanliness campaigns, traffic awareness programs, etc.

#### • **Human resource management**

The Institute has the following mechanisms for better management and improvement in Human Resource:

- Recruitment of well qualified and experienced faculty as per UGC and SPPU norms.
- Visiting/guest faculty is inducted as per the necessity.
- Support for professional development of staff is provided by the institute.
- Free and cordial relations are maintained between the staff and the head of the institution.
- Freedom is given to the staff to follow their own methods of teaching and implementing programmes of the college.
- The performance of the teaching faculty is regularly monitored and evaluated at the institute level through feedback from students and other stakeholders. Based on the

feedback corrective measures are implemented for managing and improving the overall performance of the teachers.

- These activities are monitored centrally and effectively to utilize the available manpower with the institute. The Non-teaching staff is involved in supporting all the above activities.
- The good retention ratio of the faculty indicates that best human resource management policies are practiced in the institute.
- **Industry interaction**
- Industry interaction is facilitated by calling eminent people to the college for guiding the students and the faculty members through arranging guest lectures, seminars, conferences, etc.
- Visits are organized to different organizations like courts, prisons, anti corruption bureau, forensic lab, etc. to acquaint the students about the working of these organizations.
- Placement cell calls industry experts to guide the students about different aspect while entering into the profession.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The feedback both online and in paper format is collected from all the stakeholders periodically. The head of the institute communicates this feedback to the management.
- ERP system helps in the review of various activities and contributions of the staff towards the institution.
- In case of any comments from the higher authorities regarding any faculty member he/she is informed about the same and instructed to bring about necessary improvements.
- Apart from the formal mechanism of collecting feedback, the college also follows the best practice of 'Student Interaction with the Head of the Institution.' In this practice, contact numbers and email Ids of all the students of the college are maintained. The principal collects information about working of the institution through interaction with the students. The collected information is used for bringing about improvements in the institution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The involvement of staff in various committees listed above and hence in the decision making process of the institution ensures their participation in improving the effectiveness and efficiency of the system. The faculties are entrusted with the responsibility of carrying out an activity completely and they are encouraged to give their feedback to further improve the smooth and efficient execution of the activity.

Freedom is necessary to bring out full efficiency of the faculty and staff members. Freedom with understanding of responsibility is what we follow in our institution for smooth functioning of the institutional process.

Faculties successfully completing certain work with great dedication and commitment are appreciated by giving appreciation letters.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Resolutions made by Management Council in the last year and their status:

***Academic Monitoring Committee:***

- Preparation of Academic Calendar –Completed
- Time Table and Work Load –Completed

***Human Resources Management Committee:***

- Staff Position Record updation (Teaching and non-teaching) –Completed
- Leave Record updation (Teaching and non-teaching) –Completed
- Installation of biometric system of attendance - Completed

***Finance Committee:***

- Budget sheet preparation and Submission –Completed
- Approval for expenses of purchase and repairs of equipments (computers, laptop, printer, scanner, lift, furniture, Air Conditioners, etc.)
- Approval for purchase of books, periodicals, journals and newspapers in library
- Approval for expenses of seminars, workshops, conferences and moot court competitions

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

The Institute is affiliated to the Savitribai Phule Pune University. The University has the provision for awarding autonomy. The institute has so far made no efforts for getting a status of autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- A Grievance Redressal Committee at the institute level has been formed to address the grievances of faculty, staff and students.
- The categorization of the grievances is done by the said committee and after proper analysis and review it suggests and recommends the corrective measures.
- After the decisions of said committee the administrative authority implements it to resolve the issues and help maintain cordial relations within the stakeholders
- Further, there is also a Sexual Harassment Prevention Committee and Anti Ragging Committee in force in the college to address issues relating to sexual harassment of women and ragging respectively.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No court case has been filed by and against the institute in the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

Yes, the institution has a mechanism to analyze the feedback on the institutional performance. It collects feedback from students and prepares a report on it after its analysis. Generally, the feedback is collected about all the aspects of an institutional performance like teaching, administration, library, maintenance, etc. The report is kept before the meetings of IQAC and teachers' monthly meeting. The suggestions and the parameters showing a low quality sign in the performance on the feedback of students are considered thoroughly. For example, there were suggestions from the students to shift the library from the central library to the college building, and it was accordingly implemented. There were suggestions for purchasing new computers for the computer lab and it was implemented.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

The Institute constantly strives to enhance the professional skills of its teaching and non-teaching staff.

##### *Teaching Staff*

- The Institute encourages and motivates the faculty by encouraging them for
  - Attending workshops, conferences, seminars, short term courses, etc.
  - Sending them for refresher and orientation courses
  - Granting duty leaves for such purposes
  - Undertaking research projects and writing of research papers.
  - Providing all the infrastructure and facilities for promoting such research activities.
  - Allows them to deliver lectures as guest lecturer or resource persons at different institutions.
- The Institute organizes Faculty Development Programmes periodically.
- Experts from various fields are invited to guide the students and faculty members.

##### *Non-Teaching Staff*

- They are encouraged to participate in the organization of technical events
- They are encouraged to go for higher studies and their workload is adjusted if the need arises
- They are sent for attending various workshops and training session organized by the Institute and the University.

#### **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The Institute provides all the necessary training, retraining and motivation to the faculty members through various measures like:

- Providing information to the faculty about various workshops, conferences, seminars, short term courses, etc., organized by other colleges
- Sending them for refresher and orientation courses
- Granting duty leaves for such purposes
- Encouraging them to undertake new research projects and writing of research papers.
- Providing all the infrastructure and facilities for promoting such research activities.
- Allowing and motivating them to deliver lectures as guest lecturer or resource persons at different institutions.
- Organizing Faculty Development programmes at periodically
- Inviting experts from the legal field to guide the faculty members

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Firstly the faculty members are required to evaluate their performance on their own by filling the Self Appraisal Forms. These forms are then scrutinized by the Head of the Institute and accordingly performance of the staff members is evaluated by the Principal. These forms are then forwarded to the management for scrutiny and action thereon.

At the end of the academic year student's feedback in the prescribed format is collected and is analyzed. Thus, the College has adopted self appraisal method, comprehensive evaluation by students and peers for performance assessment of faculty and staff.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance appraisal reports are used for reviewing the annual progress of staff and for promotion to the next scale/designation.

The Performance appraisal reports are initially submitted to the Principal. He then submits it to the management along with his remarks and evaluation.

The performance appraisal system enables each faculty/staff to become aware of self-weaknesses and gives him/her an opportunity to improve in those areas so that they can score better in the next year.

The remarks obtained in the Performance appraisal report contributes to the decision about faculty appreciation.

Remarks obtained in Performance appraisal reports of faculties are available to stakeholders and appropriate steps like warnings, etc. are taken in case of poor performance of the faculty and also based on their performance appreciation letters are issued.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The following welfare schemes are available for teaching and non-teaching staff.

Sr. No.	Welfare Schemes	Percentage of staff to whom the scheme is applicable	Percentage of staff who has availed the scheme
1.	Group Insurance Scheme	54%	54%
2.	EMBF	100 %	100%
3.	PF	36%	36%
4.	Gratuity	100 %	100%
5.	Accident Insurance	100 %	100%
6.	Free medical facilities for all faculties and their families	100 %	100%
7.	Maternity leave, extended maternity leave and permission to leave early or extended lunch	100 % of the female staff for first two children	18%
8.	Uniform for security guards	100%	100%
9.	Yearly increment in salary at the rate of 3% of basic	100%	100%
10.	Faculty and staff quarters	100%	9%
11.	Admission to the wards of faculty and staff at schools and colleges	100%	22%

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Institute offers Pay scale as per the norms of Govt. of Maharashtra from time to time. It encourages the transparent work culture.
- All the leaves as per the in lines of government norms are provided to the staff members.
- The institute offers freedom to work and gives an opportunity to excel in the domain of individual areas. It also assigns important roles to the eminent faculty with defined roles.
- Additional incentives/increments are given to experienced faculty.
- The institute provides functional office infrastructure and other space to carry



out their work effectively and efficiently.

- Decentralized academic environment, good governance and flexibility in the teaching – learning process are provided in the institute.
- During last three years, the institute has an average retention ratio of faculty as 93 %.
- Appreciation letters are issued to well performing faculty.

## **6.4 Financial Management and Resource Mobilization**

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Every year two meetings of the Local Management Committee are held to look after the financial matters of the college. At the beginning of the year, Academic and Activity Calendar is prepared and on the basis of this calendar, the budget of the college is prepared allocating probable expenses under various heads and it is approved of by the management. Thereafter the expenses are made on infrastructure, various activities and academic programmes decided in the academic year by the IQAC and the Principal and also on the salaries of the staff. All the expenses to be incurred need approval of the Management.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The parent institute has made a provision for conducting quarterly external and internal audit and auditor's report is prepared at the end of financial year. The audit along with auditor's report for the financial year 2015-16 has been already completed. The last date of audit is 28<sup>th</sup> February, 2017. No major audit objections were raised.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institution, if any.

The college is totally self financed institution. No grants are received from the government for carrying out the functioning of the college. Therefore the only source of institutional receipts is student fees (Tuition Fees). The deficit is managed by the parent institute.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institute always attempts to secure funds from BCUD of Savitribai Phule Pune University in order to achieve academic growth and to carry out various academic and extension activities and research work. The details of the funding secured from the University are as follows:

Academic Year	Particulars	Amount Received
2012-13	Quality Improvement Programme of the Savitribai Phule Pune University	75,000/-
2013-14	Quality Improvement Programme of the Savitribai Phule Pune University	70,000/-
2014-15	Quality Improvement Programme of the Savitribai Phule Pune University	1,99,745/-
2015-16	Special Guidance Scheme of BCUD, Savitribai Phule Pune University	8,400/-

## 6.5 Internal Quality Assurance System (IQAS)

### 6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has established an Internal Quality Assurance Cell. The Cell is dedicated for overall development and progress of the college and for enhancing the quality of the institution. The policy for quality assurance framed by IQAC is as follows:

- Optimum utilization of available resources for achieving maximum benefit of the students.
- Ensuring the effectiveness of the teaching learning process
- Making teaching –learning an enjoyable process
- Providing opportunities to the students and the faculties to flourish, develop and upgrade
- Providing best infrastructure facilities to the students and staff
- Inculcating spirit of brotherhood and nationality amongst the students
- Imbibing a sense of morality and humanity amongst the students
- Contributing to the society in whatever manner possible

IQAC has helped in institutionalization of quality assurance process through conducting meetings, evaluating the performance of the college at all fronts, monitoring the implementation of these policies and by suggesting recommendations for improvement.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented? Most of the decisions of IQAC have been approved and implemented by the management. Examples are construction of seminar hall, moot court hall; increasing the activities for the students, purchasing of new computers, conducting of faculty development programs, etc.
- c. Does the IQAC have external members on its committee?  
If so, mention any significant contribution made by them.  
IQAC has external members in its committee. Dr. Sampada Joshi, Principal, Sinhgad College of Arts and Commerce, Mr. Sudhakar Ghorpade, Director, Corporate Relations, Sai Sinhgad Business School and Adv. Chaitanya Sakhare. These expert members contribute to IQAC by giving their valuable suggestions from time to time for quality enhancement and they also actively assist the institution in its various endeavors.
- d. How do students and alumni contribute to the effective functioning of the IQAC?  
Students and alumni are the stakeholders of the college and therefore their opinion and suggestions matter a lot while taking any action towards quality enhancement. IQAC therefore has included one student member and one member from alumni of the college. These members are changed after every two years and new members are added. Their suggestions are also given due consideration while chalking out the plan of action. Apart from this feedback is collected from the students and alumni periodically. It is analyzed and the results are discussed for further action.
- e. How does the IQAC communicate and engage staff from different constituents of the institution?  
IQAC has teacher representatives as well as representative from the non teaching staff on its committee. These persons represent the interest of their group as a whole. Prior to IQAC meeting, these representative tries to communicate with all the others members of his group for understanding their issues or concerns. These issues are then raised by the concerned representatives in the IQAC meetings. The decisions and resolutions passed in the IQAC meetings are communicated by the Chairman of IQAC i.e. the Principal to all the other staff members along with necessary guidelines and instructions.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.  
Yes, the institution has an integrated framework for quality assurance of academic and administrative activities. For maintaining the quality of performance the college follows decentralization system wherein work is properly distributed between all the constituents considering their capabilities, weaknesses, strengths and interests along

with powers necessary to carry out those activities with well defined responsibilities. Instead of allocating the work to any single person, committees are formed with one coordinator, one assistant coordinator (if needed) and some members. The committee then functions under the guidance of the principal. The head of the institution monitors the performance of these committees through constant supervision. Through the mechanism of feedback, informal interaction with various constituents of the institution, personal supervision, verification of documents, etc. the head of the institution tries to ascertain the quality of their performance and then accordingly gives them directions.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes. The institution organizes training for the development of its faculty members. They are also encouraged and supported for participation in such training programs organized by other institutions. The institution also sends its administrative staff for trainings organized by the University and the Parent Institute. Whenever new softwares/methods/techniques are sought to be implemented, thorough training is imparted to the staff about its use. Due to such in-house training, there has been improvement in the efficiency of the staff.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. Internal Academic Audit is conducted by the Principal with the help of IQAC. It is done on the basis of Plan of action chalked out in the beginning of the year and action taken report showing the extent to which the plan has been implemented. Result analysis, feedback given by the students and alumni, activities conducted throughout the year, achievements of the students, etc. are taken into account while conducting the Academic Audit.

- 6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college is affiliated to Savitribai Phule Pune University and is approved by Bar Council of India. For continuation of the affiliation, University conducts inspection of the college through its Local Inquiry Committee to ensure that minimum standards laid down by the University are fulfilled by the college. Similarly, Bar Council of India also conducts inspection through its committee to ensure fulfillment of minimum standards of legal education. These committees after inspection give recommendations for quality assurance. The recommendations relate to improvement of infrastructure facilities, library upgradation, recruitment of additional staff, etc. The college implements all the recommendations given by these agencies and which ultimately help in quality assurance.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has set up some mechanisms to review the teaching learning process and to improve them.

- Each faculty member is allotted a subject much in advance. Before the end of first semester itself, subjects of the next semester are decided and allotted to the teachers. This gives them ample of time for preparation. Also the subjects are allotted considering the specialization and interest area of each of the faculty member.
- To make teaching learning effective, the Principal plays a supervisory role. He takes surprise rounds to the classrooms and attends the lectures delivered by the teachers. He communicates his observations to the concerned teacher for improvement.
- Teaching Plan is prepared by each of the faculty. It ensures completion of the curriculum on time. It also helps in planning the entire lectures much in advance and to prepare for the same. The teaching plan is signed by the principal.
- Time table is framed in a manner to accommodate student training lectures, e-training lectures and remedial lectures for the slow learners or repeaters.
- Activities to be conducted like seminars, conferences, workshops, guest lectures, debate competitions, moot court competitions, etc. are planned much in advance for proper implementation.
- The Principal holds monthly meetings and reviews the activities of the month along with the progress in teaching.
- Students give their feedback on the teaching learning process adopted by the college
- The information on the teaching learning process is gathered at different structural levels like through informal discussions with various stakeholders like students, alumni, parents, etc. This information is utilized to bring out the necessary changes.
- Good infrastructure facilities are made available to the teachers to make teaching learning process more interesting like free wi-fi facility, ICT enabled classrooms, availability of computers, rich library resource, etc.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to internal and external stakeholders through various channels.

- The Plan of action prepared by IQAC is circulated to all the staff members.
- The Academic and Activity Calendar which is a reflection of the plan of action of IQAC is posted on the website of the college, is displayed on the notice board and is circulated to all the staff members through e-mail.
- ‘Sinhgad Law Times’ which is annual college magazine contains annual report of

all the activities conducted by the college for quality assurance and its outcomes. A copy of this magazine is kept available for all the students and staff members in the library; they are allowed to carry soft copy of this magazine as well.

- The Annual Quality Assurance Report which is submitted by the college to NAAC is posted on the website of the college every year.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

NIL

## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college and the parent institution is environment conscious. The college is situated in a lush green campus. The Institution has done extensive plantation within the campus. Though a formal green audit has not yet been conducted, the agencies conducting green audit have been identified & conduction of green audit formalities is in process. In the meantime, some initiative are taken by the faculty members, staff and the students, through various projects wherein few aspects under the green audit concept are covered like maintenance of existing trees, identifying places for plantation of new trees, planting new trees and maintaining them, etc. Such projects have helped in sensitizing the students and developing eco-concern amongst the students and the staff members.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

✓ Energy conservation

- At Sinhgad Institutes we believe that 'Energy Saved is Energy Generated'. The buildings have been planned in such a manner as to take advantage of natural ventilation and day light.
- Fans and lights are turned off whenever the classrooms are unoccupied. Computers and Printers are turned off when the work is completed
- Further, to create awareness amongst the students, faculty and staff, slogans has been put at appropriate places like classrooms, reading hall, computer laboratory etc. mentioning about switching off lights and fans when not required.
- Unnecessary photocopying of documents is avoided and students are advised to take help of online resources without printing, whenever possible.
- Students and Staff are encouraged for vehicle Pooling and to use public transport, to reduce pollution. Students who are pooling vehicles are identified and appreciated by awards.
- Internal monitoring committee keeps a watch on the maintenance of all electrical equipments as well as water connections to minimize wastage of resources.

✓ Use of renewable energy

**Solar Panels**

Solar water heaters have been installed in various hostels. (Refer Table No. 7.2.1.1)

**Table No. 7.2.1.1 List of Solar Water Heaters Installed in Hostels**

Sr. No.	Particulars/ Capacity (Liters)	No. of panels installed	Building Details	Remarks / Name of Hostel
1.	375	09	Girls' Hostel	Indrayani
2.	300	01	Girls' Hostel	Saraswati
3.	300	02	Boys' Hostel (Ambegaon)	Raigad
4.	2800	01	2 Boys' Hostels	Rajgad, Torana



			(Ambegaon)	
5.	2400	11	Boys' Hostels (Ambegaon)	Vishalgad
6.	2000	09	Ambegaon Girls' Hostel	Krishna
7.	1400	03	Ambegaon Campus Boys' Hostel	Sajjangad
8.	2000	06	Ambegaon Campus Boys' Hostel	Purandar

✓ **Water harvesting**

Though water harvesting in conventional mode is not observed by the college, however some other methods are adopted. Waste water is recycled and is used for gardening purposes. Sprinklers are used in the garden. These methods help in minimizing the usage as well as wastage of water. As a pilot project water urinals done by Sinhgad college of Engineering have been installed at two places in the campus and it is resulting in saving around 4000 to 5000 liters of water every day

✓ **Check dam construction**

Check dam construction is not possible as the institution is situated very close to the Khadakwasla Dam

✓ **Efforts for Carbon neutrality**

- Students and faculty members are encouraged to utilize public transport systems. They are also advised to opt for car pooling or vehicle pooling.
- Proper landscaping and greenery over the entire campus is the first step towards curbing the pollution. More than 2500 trees have been planted in the campus & more trees will be planted in future.
- Organic waste generated in the campus is composted within the campus. As this waste is not going to landfill, ultimately it is helping in reduction of emission of Green House Gases (GHG).
- Though the college is situated immediately next to school, but according to the rules of parent institute, school children are provided with bus facilities, which results in huge saving of fuel and emissions.
- As good ventilation is there, the use of air conditioners is rare and is limited only to Principal's cabin and Seminar hall. Classrooms and other rooms are not air conditioned.
- Practices like ERP help in saving huge amount of paper and thus can be considered to be a step towards carbon neutrality.
- Use of coal as fuel is not allowed in canteens across the campus ( Canteen)

✓ **Plantation**

The college campus is lush green with well maintained landscape. Initiatives are taken to plant trees under the **Social Responsibility and Green Club**. Staff and students are encouraged to donate saplings. Saplings donated by them are used for plantation at adopted housing society in Pune.

✓ **Hazardous waste management**

- The college does not generate any hazardous waste and therefore no special measures are taken for hazardous waste management. However, the students of



the college have undertaken a research project relating to 'Biomedical waste and its management'.

- The college also undertakes cleanliness campaigns in and around the campus through Green Club members.

✓ **e-waste management**

- An agency named M/S-Poona, E-waste, Pune, has been appointed to collect & manage E-waste in the campus. The functioning of the said party is already in place of the campus.
- Staff is directed to use pen drives in place of CD ROMs

## **7.2 Innovations**

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

In order to achieve the prescribed goals of the Institution, the college has initiated some innovative measures which can be listed as below:

### **Technological and Administrative Innovations:**

- Introduction and use of ERP software 'GEMS' for online self appraisal reports of faculty, leave management, communication with the management, accounting work and for computerization of library.
- Free wi-fi facility within the campus.
- Biometric attendance monitoring system for the staff.
- USP backup for computers to save important data has been installed.
- Sports room with various sports equipment is made available for use by the students.

### **Academic Innovations**

- Development and Implementation of Student Training Programs for all Five Year students to enhance the soft skills of the students.
- Rewarding students, parents, alumni for their contribution towards the college.
- Introduction of Earn and Learn Scheme and Special Guidance Scheme of Board of Student Welfare of Savitribai Phule Pune University.
- Establishment of student bodies – Debate Society and Moot Court Society.
- Competitive Examination Center has been started to prepare the students for facing competitive exams.
- Creation of E-library for enabling the students to conduct online legal research.
- Display Board to acquaint the students about recent decisions of the Courts and latest news has been put up.
- Examination paper solving by the repeaters and its checking by the concerned faculty members is done.
- Students are encouraged and motivated to undertake internships with various advocates, NGO's, law firms, commissions during vacations.
- Visits to various institutions and organizations are planned and are made a compulsory part of the curriculum.
- Publication of a college magazine to develop literary and creative skills of the students.
- Class tests and assignments are given to the students to check their

understanding of subjects.

- Every teacher has been appointed as guardian of certain number of students. This helps in strengthening student – teacher relationship. It also provides a platform for the students to seek counseling on academic as well as personal matters.

#### **Innovations for Overall development**

- Signing of MOUs with other educational institutions and NGO for undertaking collaborative activities.
- Establishment of English Language Lab to develop linguistic skills of students.
- Health Checkup and psychological tests of the students are conducted.
- Under the guidance of Savitribai Phule Pune University, sports has been introduced as a compulsory subject for first year five year law course.
- Feedbacks are collected from the students, parents, alumni, guests which help the college in understanding and improving its drawbacks.

### **7.3 Best Practices**

- 7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

## **BEST PRACTICE NO. 1**

**1. Title of the Practice**

Student Interaction with Head of the Institution

**2. Goal**

The main aim of this practice is to adopt a Student Centric Approach. In an educational institution students are the beneficiaries. It is necessary to ascertain whether the aspirations of the students from the institution are met out or not. With the help of this practice it becomes easier for the institution to understand as to whether the students are satisfied with services offered by the institution and what needs to be done so as to meet the requirements of the students.

**3. The Context**

The main challenge was to inculcate trust and confidence among the students so that they can share anything in their mind fearlessly.

**4. The Practice**

General trend in educational institutions is that the Head of the Institution is looked upon with extreme respect accompanied with lot of fear by the students. Though this is good on one side but it also makes the Head of the Institution indifferent towards the problems and difficulties faced by the students. He is mostly inapproachable to the students. So as to remove this trend, we decided to implement a practice whereby the students can feel free to discuss any of their problems and can also share their views about working of the institution. For implementing this practice students database with email ids and contact numbers is kept ready. With the help of this database, students are called upon by the Head of Institution frequently in different groups. Questions with respect to quality of teaching, assistance of administrative staff, cleanliness and hygiene maintenance, library, computer labs, hostel facilities, mess, guest lectures held, etc. are asked to the students. They are made comfortable to share their views openly. Considering the reactions of the students, appropriate instructions are given to the teaching, administrative and support staff. Afterwards again the feedback is taken from the students to understand as to whether the directions have been properly implemented or not.

**5. Evidence of Success**

The practice has been successful to a great extent and has acted as a check on the actions of the teaching and non-teaching staff. They perform their duties more meticulously as they are aware that any dereliction on their part is going to be reported to the Head of the Institution.

**6. Problems Encountered and Resources Required**

No major problems were encountered

**7. Contact Details**

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## **BEST PRACTICE NO. 2**

**1. Title of the Practice**

Moot Court Society

**2. Goal**

To strengthen/ enhance the mooting skills

**3. The Context**

A law college has a prime responsibility of not only imparting legal education but also of giving all the necessary training to the students to become professional lawyers. This training can be easily imparted through organizing Moot Courts within the college. It was believed that a continuous body of students can be established for organizing such moot courts in the college and also for training the students for participation in competitions in other colleges.

**4. The Practice**

A body of students was formed by conduction election. The faculty members were given the task of framing moot problems and conducting intra moot court competition for the college students. The Moot Court Society was to help the faculty members in organizing the competitions. The members of the debate society were asked to encourage the students for participation in the competitions. Also they were to help and provide guidance to the students participating first time in a moot court competition. Guidance lectures were delivered by members of the moot court society to the students for preparing them for the competition.

**5. Evidence of Success**

Three Inter college moot competitions were held in the academic year 2016-17 apart from regular moot court activities of final year students. With the help of Advocates and Alumni, Mock Trial and Demos also were held which provided guidance and training to the students. It also helped in identifying good mooters and researchers of the college who could be sent for participation in moot court competitions organized by other colleges. It also resulted in creation of competitive environment within the college. Many students also participated in moot court competitions outside the college. Students were made the organizers of these competitions and thus helped in developing leadership and organizational skills of the students.

**6. Problems Encountered and Resources Required**

Sometimes as the semester is short, it becomes difficult for the students to participate in moot court competitions. Especially for the First Year students who were admitted late in the college due Centralized admission process. But the problem was solved by conducting different competitions for First Year students and for other students. For most of the competitions, faculty members only were made judges and therefore no additional resources were required.

**7. Notes (Optional)**

No other information

**8. Contact Details**

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### **BEST PRACTICE NO. 3**

**1. Title of the Practice**

Debate Society

**2. Goal**

To strengthen/ enhance the communication skills and confidence of the students

**3. The Context**

A law college has a prime responsibility of not only imparting legal education but also of giving all the necessary training to the students to become professional lawyers. Along with moot courts, it was realized that law students also need to have good debating skills. While defending the side of put up their side confidently knowing the loopholes of the other side. So as to groom the students in debating skills, it was therefore decided to have a student body called 'Debating Society' who will function throughout the year.

**4. The Practice**

A body of students was formed by conduction of election. One of the faculty members was made in charge of this society with all other student members. A number of debate competitions were organized under the aegis of the debate society on various burning topics. The debate society members also met often and selected the students who will participate in competitions outside the college. The participants were also given provided with help and assistance by the debate society members. to motivate and encourage the students, debate society members i.e. faculty members, students and principal contributed some amount which formed the fund of the society. From this fund it was decided to distribute prizes to the winners of the competitions.

**5. Evidence of Success**

Five Intra college debate competitions were held in the academic year 2016-17. By analyzing the performance of all the students in these competitions, awards were given to some of the students for their outstanding performance. It also resulted in creation of competitive environment within the college. Many students also participated in debate competitions outside the college. Students were made the organizers of these competitions and thus helped in developing leadership and organizational skills of the students.

**6. Problems Encountered and Resources Required**

While electing the office bearers of the debate society, there was a tie for the election of President. So it was decided to create two posts, one as the President and one as the Executive President. For all the debate competitions, faculty members were made to sit as judges. For awards, the members of the debate society along with the faculty members contributed some amount to be treated as a initial fund of the society.

**7. Notes (Optional)**

No other information

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## **BEST PRACTICE NO. 4**

**1. Title of the Practice**

Undertaking of social responsibility through Maitri Club and Green Club

**2. Goal**

To uphold the morals and values of the students and develop a holistic approach amongst the students and contributing towards the society as far as possible.

**3. The Context**

Every institution develops in the society. For its development various sections of the society contribute in different ways. It is the responsibility of every institution to acknowledge it and return it back to the society in best possible way. Realizing this, the college has established two clubs, GREESN CLUB for performing environmental related activities and MAITRI CLUB for undertaking other social activities.

**4. The Practice**

The two clubs were formed with faculty and students as members. The interest of the students was first assessed to understand their area of interest. MOU was entered into with NGO named SAMYAK to guide and assist the students in carrying out these activities.

**5. Evidence of Success**

Programs while tree plantation, cleanliness campaigns were organized under the aegis of the GREEN CLUB. For this, the students were motivated to donate saplings. Under the ambit of MAITRI CLUB activities like visits to orphanage, tribal museum, poster competitions, rallies, film screening, etc. were organized. These activities helped in developing the interest of the students. Some students also showed their willingness to work with NGO's as interns.

**6. Problems Encountered and Resources Required**

No major problems were encountered.

**7. Notes (Optional)**

No other information

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## **BEST PRACTICE NO. 5**

### **1. Title of the Practice**

English Language Lab

### **2. Goal**

To enable the students to overcome the language barriers and develop their English communication skills.

### **3. The Context**

Many of the students of the college belong to rural parts of India. The main problem that prevents them from excelling in examination and in co-curricular activities is poor English. Though, English is not the national language of the country, but due to its being a global language, importance good English communication skills can't be ignored. As per the recommendations given by the NAAC Peer Team, it was decided to establish a English Language Lab for developing English speaking, reading and writing skills of the students.

### **4. The Practice**

To start with we gave an option to all the students who want to improve their English to register for this language lab. Almost 50 students registered themselves. After the regular college lectures, special English improvement sessions were organized for these students. In this, some videos and audio clips were given to the students. Sessions like newspaper reading, writing of essays, giving presentations, dictionary activities, etc. were conducted.

### **5. Evidence of Success**

Feedback from all the registered students was collected. It revealed that these sessions had helped them in developing their English communication skills. The feedback also showed that almost 90% of the students found increase in the level of their confidence after attending these sessions.

### **6. Problems Encountered and Resources Required**

The college has a full time faculty for imparting teaching in English Language. The same faculty was made in charge of language lab as well.

### **7. Notes (Optional)**

No other information

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### **Evaluative Report of the Departments**

The Institution runs courses of only one discipline i.e. Law. There are no different departments in the institution. Therefore evaluative report of departments is not submitted.

## POST-ACCREDITATION INITIATIVES

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages. (Refer section IX of Guidelines for Assessment and Accreditation)

### Quality Sustenance and Enhancement Measures

The college has been accredited by NAAC. The first cycle of accreditation was conducted in the year 2012 and the college was accredited with 'B' grade through a Certificate dated 15.09.2012. The accreditation helped the institution in finding out the grey areas for improvement of the college. During past five years, significant steps were taken by the institution towards quality sustenance and enhancement. The measures taken by the institution in the past five years are summarized hereby:

- **Recruitment of Teaching Staff:** New qualified staff was recruited for increasing the teacher student ratio as per the mandatory requirements and for improving the teaching learning process. 8 faculty members were recruited through the University Selection Committee after approval of the Roaster. Apart from that 4 full time teachers were recruited for non-law subjects like Sociology, History, English and Political Science.
- **Construction of Seminar Hall and Moot Court Hall:** Air conditioned seminar hall with seating capacity of 120 was created for organizing various functions and competitions. A well furnished moot court hall with witness cubicles giving a look like a real court has been created as per the Bar Council of India norms. This moot court hall is used for moot court competitions and for giving practical court training to the students.
- **Separate staff rooms for faculty members:** Separate rooms have been created for staff use. 3 rooms have been allotted to 8 female faculty members and 3 rooms for 8 male faculty members.
- **Availability of Computers:** Outdated computers have been scraped as e-waste and were replaced by new and latest computers. This is helpful for the teachers for doing their work efficiently. This is also helpful for the students and the faculty members for doing research work.
- **Wi-Fi Facility:** Free Wi-Fi facility is made available to all the faculty members and the students within the college premises. This is helpful for doing online research work.
- **Shifting of college library in the college building:** Earlier the college library was blocked in the central library which was at 5 minutes walking distance from the college building. But the students and faculty members used to face difficulty in using this library as it was away from the college. Hence, the library was shifted from the central library to the college building.
- **Library automation:** Library has been automated through GEMS software.
- **Creation of separate reading hall within college building:** A reading hall with seating capacity of 100 is made available for the students for their study purpose. Though the college timings are from 9am to 5.30 pm, the reading hall is open for use from 9am to 7pm.
- **Upgradation of Library:** Library is upgraded every year considering the recommendations of the library committee, new books are purchased and journal subscription is renewed. Online legal database of MANUPATRA is subscribed by the college.
- **Establishment of Research Center:** Research center with well defined objectives was established in the college in the year 2016 for promoting research culture within the

institution. Presently, the center is conducting research on two projects: 'Bio-Medical Waste Disposal' and 'Uniform Civil Code'. Students are guided for writing research papers, moot court memorials through this research center.

- **Establishment of Language Lab:** Though the NAAC Team recommended establishment of a language lab, but it was not possible as the college was not having full time faculty for English language. In the year 2015-16, a full time faculty for English language was recruited by the college. Under the leadership of the said faculty, the college started a language lab in the year 2016 for improving the English language speaking and writing skills. Various activities are conducted through this cell aimed at improving the language skills of the students.
- **Establishment of Competitive Examination Cell:** A lot of law students' aim to join judicial services. In order to provide some training and guidance to such students, the college has established a competitive examination cell. Through this cell guidance lectures by persons having experience in judicial services examination are organized.
- **Conducting of Competitions:** A healthy competitive environment is necessary for the proper development of the students. Keeping this in mind, debate, moot court, elocution, poster, essay competitions, etc. are organized on regular basis to tap the talent of the students.
- **Organizing various knowledge enhancing programmes:** The number of seminars, workshops, conferences and guest lectures organized every year were increased for giving practical knowledge and information about latest issues to the students by calling experts from various fields. This interaction with experts from various fields helped in the filling the gaps in curriculum and gave a good learning experience not only to the students but also to the faculty members.
- **Teaching Learning Process:** The faculties are dynamic to use various techniques and method of teaching and are using ICT techniques. Various teaching methods like case study, discussion, presentation, debate, etc. are used by the teachers. **GEMS Software:** GEMS software is used by the institution for introducing paperless administrative communication with the management. This software is used for library automation, leave applications, submission of self appraisal forms, etc. This has helped in saving time as well as paper. Training to use online resources for research purposes is imparted to the students MANUPATRA.
- **Signing of Memorandum of Understanding:** The college has signed Memorandum of understanding with other educational institutions and NGO for encouraging collaborative activities. Through such collaboration, the college has undertaken activities like health check up, workshop on sexual harassment, faculty development programme, etc.
- **Establishment of Legal Aid Cell for People of North Eastern States:** As per the guidelines given by the Supreme Court in Alana Golmei v. Union of India [Writ Petition (Civil) No. 53/2015], the college established Legal Aid Cell for People of North Eastern States in association with District Legal Services Authority.
- **Recruitment of non-teaching staff:** One administrative clerk, one accounts clerk and two maids were recruited in the college.
- **Creation of Sports room:** A special room with sports equipments is made available for the students.
- **Rewarding outstanding performers:** To encourage competition and to appreciate the outstanding performers, the college started organizing Award Ceremony from the year 2016-17. Through this ceremony, students who excelled got encouragement to perform much better in future and other got motivated to improve their performance in next year.

## COMPLIANCE REPORT

The college was assessed by NAAC for 1<sup>st</sup> cycle of Accreditation in the year 2012. The assessment by the peer team has been helpful for the development of the college as they made recommendations for increasing the standard of education. During the past five years the college has tried to fulfill the recommendations made in the NAAC Peer Team Report for quality enhancement.

- **Sanction to be obtained for more posts in the category of Full Time Teaching staff:**  
Roaster was approved for fulfilling the posts of Principal and Full Time Teaching Staff. Through the selection committee of University, 8 new full time faculty members were appointed. Along with it, 4 other faculty members for imparting knowledge of non law subjects have also been appointed on full time basis.
- **Career Counseling and Placement Cell for students to be constituted:**  
Though large numbers of students prefer to start their independent practice as lawyers, placement cell has been constituted for providing career counseling and for providing assistance to the students in seeking internships and placements. Through the placement cell various guidance lectures are organized. Workshop is conducted giving information to the students about the career opportunities available after completing law graduation. Legal firma and LPO's are invited to conduct campus interviews and to make the students aware about the working of these organizations. Firms like Talekar and Associates, Kale and Shinde Associates, Nayak Associates, Lonkar and Associates and LPO- Lex Eye Private Ltd. have visited the college for campus interviews. The placement call also helps in finding internships for the students who are interested in doing them during vacations. Students have done internships with various lawyers, Juvenile Justice Board, Human Rights Commissions, etc.
- **To organize more moot court competitions:**  
A moot court hall was constructed specially imparting training about lawyering skills to the students. Regular moot court practice sessions were conducted for the students on daily basis through the moot court committee members. Intra college moot court competitions on different subjects like constitutional law, international law, criminal law, etc were organized for the students. One intra college moot court competition was conducted specially for the newcomers i.e. B.A.LL.B. and LL.B. first year students for grooming them and finding out the best talent out of them. Apart from this the college started its own State Level Smt. Kashibai Navale Moot Court Competition in the Year 2014-15. Though, it was the first year of the college to conduct this competition, the college got overwhelming response for it with 25 teams from different colleges throughout the State of Maharashtra participating in it. The number of participating teams increased to 32 in the year 2015-16. In the year 2016-17, the college expanded the scope of the competition by converting it to National Level from State Level. Smt. Kashibai Navale Moot Court Competition has now become the recognition of the college.
- **Facility for computer training should be extended to all the students of the college:**  
For providing computer training to the students of the college, the college scraped all the old computers and purchased new latest 15 computers and one laptop. For acquainting the students about the usage of online database 'MANUPATRA', the college conducted workshop in association with MANUPATRA. E-Library lectures were made part of the regular timetable wherein the students were made to use computers for doing research, finding various case laws, articles, etc. Their difficulties and queries were solved by the faculty members.

- **To offer LL.M. that will be more useful viz Business Law, Intellectual property Law, Trademark and Copyright and Foreign Trade Law:**

The College is positively making efforts for starting LL.M. and the application for the

said purpose was also submitted to the University. But due to some technical reasons, the attempt of the college has not been successful. However, the college is still determined to start LL.M. and some diploma courses in near future and steps are been taken in that direction positively.

- **To setup full fledged English language Laboratory to improve spoken skills in English language**

To enable the students from rural and remote areas to overcome the language barrier, the college wanted to start a English language Laboratory. However, due to non-availability of full time faculty member for English language, it was not possible for the college to start it. The college recruited a full time faculty member for teaching English subject in the year 2015-16. After recruiting the concerned faculty member, an English language lab was established and is now controlled and managed by the said faculty member. Various activities like imparting knowledge of phonics, showing videos and audios, arranging reading sessions, conducting essay writing competition, etc. are done under the aegis of the language lab.

- **Library computerization to be completed at the earliest:**

Library computerization and automation has been done completely with the help of GEMS software which also provides facility of OPAC.

- **College to incorporate on its website all the necessary information in compliance with RTI Act, 2005**

College website has been redesigned and all the necessary information like information about faculty members and their qualifications, examination information, admission related information as well as information about grievance redressal committee, RTI officers, etc. has been incorporated on the website.

- **Training programs for competitive examinations including judicial officers recruitment:**

A competitive examination cell has been established through which information about various competitive examinations, their dates, syllabus, etc. is given to the students. Apart from this, for students interested in joining judicial services, guidance lectures are conducted by eminent advocates and retired judicial officers. Through such sessions, students get acquainted with the process of selection, preparation needed, study material to be used, etc.

- **Intensive practical training in co-ordination with Local Advocates preferably, Alumni of the college**

Practical training is imparted to the students through various activities. Students have a compulsory subject of practical training in final year where they have to compulsorily attend the courts, observe cases, prepare report, and also present moot courts. Apart from this, the students also visit various courts and organizations like labour court, prisons, anti corruption bureau, food and drug adulteration department, forensic lab, etc. Through such visits, the students get opportunity to interact with the officials, personally see the procedures and practices followed by them and gives them a good learning experience. Also advocates including alumni are called to the college again and again for different activities like for delivering guest lectures; acting as resource persons for seminars, conferences and workshops; as judges of moot court competitions, etc. Students can enrich themselves by hearing the experience and by interacting with such eminent personalities on such occasions.

- **Library to be housed in separate block exclusively for law students:  
College**

Library has been shifted from the Central Library Building to the College Building and has been housed in a separate block. Arrangements for stacking of the books, issue – return, newspaper reading and reading section for faculty members have been made in the block. Apart from this, a separate block has been reserved as a reading hall for the students have seating capacity of 100 students. A separate block having computer and internet facility i.e. computer lab/e-library has been made available for the use of students and faculty members with 18 computers.



# ANNEXURES

## ANNEXURE – I

### DECLARATION BY THE HEAD OF THE INSTITUTION

#### Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



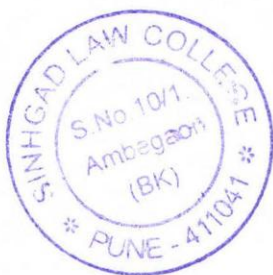
Signature of the Head of the Institution

(Dr. Arunachalam Chettiar)

**PRINCIPAL**  
**SINHGAD LAW COLLEGE**  
Pune-411041.

Place: Pune

Date: 29.3.2017



## ANNEXURE - II

### CERTIFICATE OF COMPLIANCE

#### Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Sinhgad Technical Education Society's Sinhgad Law College, Pune fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

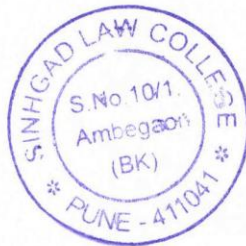
In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:

Place: 29.3.2017



Principal/Head of the Institution

(Dr. Arunachalam Chettiar)

PRINCIPAL  
SINHGAD LAW COLLEGE,  
Pune-411041.

## ANNEXURE – III

### CERTIFICATE OF AFFILIATION

#### Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :

020 – 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune – 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : [www.unipune.ac.in](http://www.unipune.ac.in)

E-mail : [dyracademic@unipune.ac.in](mailto:dyracademic@unipune.ac.in)

Date : 11/03/2017

Ref. No. : CA/202

#### TO WHOM IT MAY CONCERN

This is to certify that, Sinhgad Technical Education Society's Sinhgad Law college, Kondhwa Saswad Road, Kondhwa (Bk), Pune – 411 048, State: Maharashtra is affiliated to Savitribai Phule Pune University since 2003 and its ID No. is PU/PN/Law/188/2003. The following Courses are taught in the said College as per approval.

Courses	Duration of the course	Affiliation (Permanent/Temporary)	Validity period
Bachelor of Laws (LL.B)	3 Year	Temporary	Up to 2016-17
B.A.LL.B.	5 Year	Temporary	Up to 2016-17
Diploma in Taxation Laws	1 Year	Temporary	Up to 2016-17
Diploma in Labour Laws & Labour Welfare	1 Year	Temporary	Up to 2016-17
Certificate course in Forensic and Medical Jurisprudence	1 Year	Temporary	Up to 2016-17

The said certificate is issued as per the request application received from the Principal of the College vide his letter No. SLC/2016-17/5180, dated 06/03/2017 so as to submit the same to the National Assessment and Accreditation Council (NAAC), Bangalore.

Dy. Registrar

(Academic Section)



## ANNEXURE IV

### APPROVAL OF AFFILIATION FROM BAR COUNCIL OF INDIA

Grams : ALINDIABAR, New Delhi  
E-mail : info@barcouncilofindia.org  
Website : www.barcouncilofindia.org



Tel. : (91) 011-4922 5000  
Fax : (91) 011-4922 5011

## भारतीय विधिज्ञ परिषद् BAR COUNCIL OF INDIA

(Statutory Body Constituted under the Advocates Act, 1961)  
21, Rouse Avenue Institutional Area, New Delhi - 110 002

BCI: D: 1225/2015 (LE)

Date: 8.07.2015

**The Registrar  
University Of Pune  
Ganeshkhind  
Pune-411007  
Maharashtra**

**Sub: Extension of approval of affiliation to Sinhgad Law College, Pune, Maharashtra for imparting three year LLB and five year law courses with existing strength of students.**

Sir,

Legal Education Committee at its meeting held on 27<sup>th</sup> May, 2015 considered the above mentioned subject. After consideration, Committee made the following recommendations: -

The Legal Education Committee considered the reply submitted by the college. After consideration, the same is approved. The college be granted **extension approval** of affiliation from the year **2011-12 to 2015-16** for imparting **three year and five year** courses with existing strength. The college has to **deposit one more inspection fee** for both the courses. Office to proceed.

Reply given by the college seems to be satisfactory. However, it should be verified by any member of the Bar Council of India to be nominated by the Bar Council of India.

College authorities are also required to apply to the Bar Council of India for further extension of approval six months in advance before expiry of the period of approval of affiliation granted by the Bar Council of India i.e. on or before 31<sup>st</sup> December, 2015 in respect of three year LLB and five year law courses.

The above recommendations were considered by the Bar Council of India at its meeting held on 6<sup>th</sup> June, 2015 and accepted the same.

The Council has already received demand draft No. 248812 dt. 1.07.2015 on 7.7.2015 of Rs. 3 lakh towards regularizing of the years from 2011-2012 to 2015-2016 for both the courses. So you are therefore requested to apply again after the year 2015-2016 i.e. on 31st December, 2015 for both the courses.

This is for your information and necessary action.

Yours Sincerely,

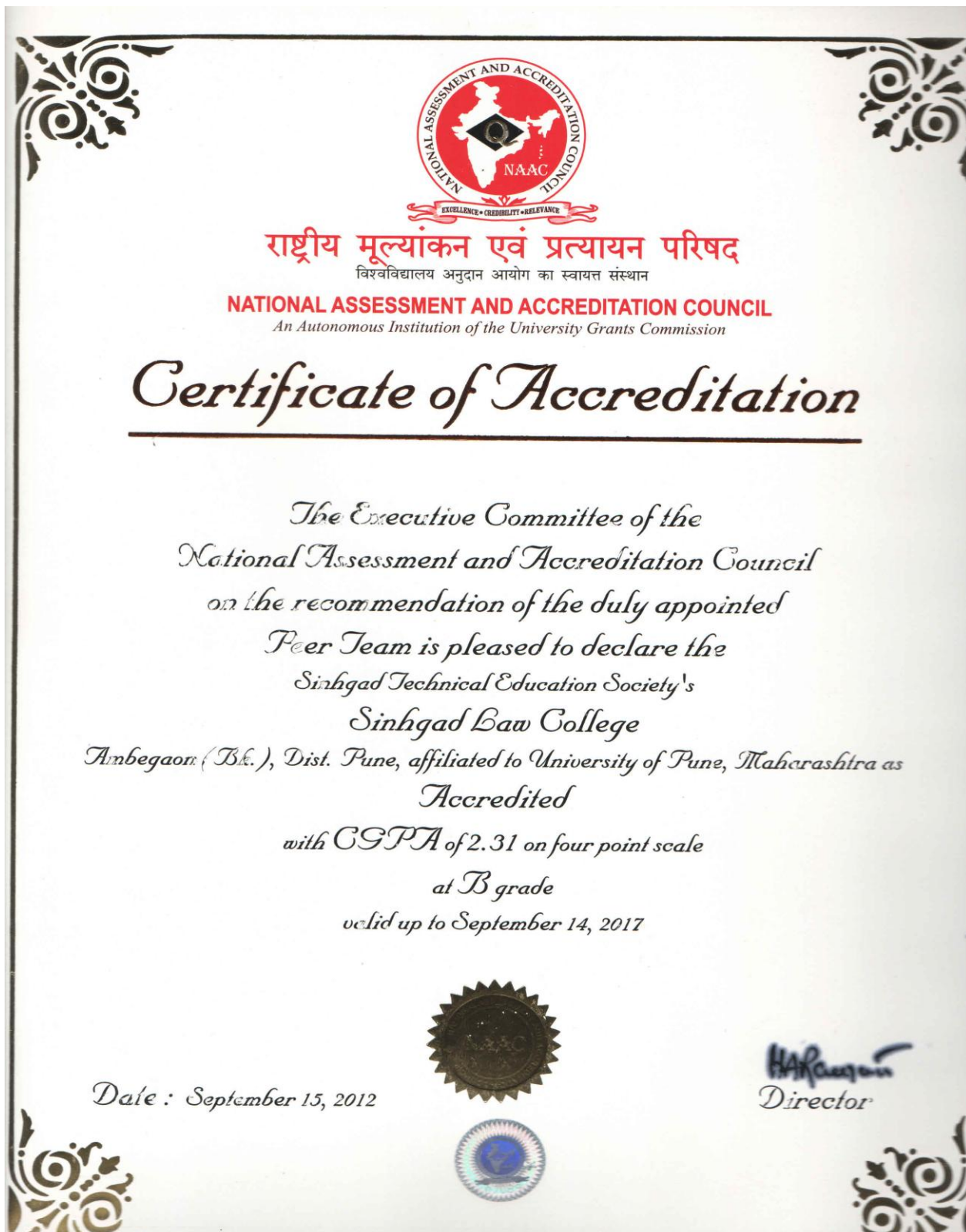
(Ashok K. Pandey)  
Joint Secretary

**Copy to:**

- Shri*
1. **The Principal,  
Sinhgad Law College,  
S. No. 40/4 A, 40/4B/1,  
Kondhwa (Budruk)  
Pune,  
Maharashtra - 411 006**
  2. **The Secretary  
Bar Council of Mah. & Goa  
2nd Floor, High Court Extn.,  
Fort Mumbai - 400 032**
  3. **The Director,  
Higher Education,  
Central Building,  
Pune - 411001  
M.S.**

ANNEXURE V

CERTIFICATE OF ACCREDITATION



## **ANNEXURE VI**

### **PEER TEAM REPORT**

Peer Team Document (PTD) for Affiliated / Constituent Colleges

## **PEER TEAM REPORT**

**ON**

**SINHGAD LAW COLLEGE.  
S. No. 10/1, Ambegaon (Bk.),  
Pune-411 041  
MAHARASHTRA.**

### **DATE OF VISIT**

**23<sup>rd</sup>, 24<sup>th</sup> and 25<sup>th</sup> August 2012.**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission  
P.O. box No. 1075, Nagarbhavi, Bangalore – 560 072, INDIA

NAAC for Quality and Excellence in Higher Education

1



**PEER TEAM REPORT ON ACCREDITATION OF  
Sinhgad Law College, S. No. 10/1 Ambegaon (Bk.),  
Pune, 411 041, Maharashtra.**

Section I : GENERAL	Information
1.1 Name & Address of the Institution :	Sinhgad law college, S. No. 10/1, Ambegaon (Bk.), Pune, 411 041, Maharashtra.
1.2 Year of Establishment :	24 <sup>th</sup> July 2003.
1.3 Current Academic Activities at the Institution (Numbers) : <ul style="list-style-type: none"> <li>• Faculties / Schools :</li> <li>• Departments / Centres :</li> <li>• Programmes / Courses</li> </ul> Offered : <ul style="list-style-type: none"> <li>• Permanent Faculty</li> </ul> Members : <ul style="list-style-type: none"> <li>• Permanent Support Staff</li> <li>• Students</li> </ul>	<p>one</p> <p>Full Time 3 year, LL.B. 5 year BSL., LL.B., and Diploma Courses, in D LL &amp; WL and D T L, and Certificate Course in forensic and medical jurisprudence.</p> <p><input checked="" type="checkbox"/> U.G. <input checked="" type="checkbox"/> Dip <input type="checkbox"/> <input type="checkbox"/></p> <p>Sanctioned, 05 Full Times + 01 Librarian Filled 06, Principal + 3 Asst. Professor + 01 Librarian  Temporary 01 Asst. Prof.  03 Asst. Prof. (M), 01 Asst. Prof. (F), 01 Librarian (F)  Visiting faculty 4,M+ 2,F  Sanctioned 05 filled 05</p> <p>UG – 212 Other (Dip) -37</p>
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	<ul style="list-style-type: none"> <li>• Self financed Private Law College Affiliated to Pune University, Maharashtra (Urban)</li> <li>• Offers U.G., 3year LL.B., 5year, B.S.L LL.B., &amp; Diploma courses in Law</li> <li>• Managed by Sinhgad Technical Education society.</li> </ul>
1.5 Dates of visit of the Peer Team  (A detailed visit schedule may be included as given below) :	23 <sup>rd</sup> to 25 <sup>th</sup> of August 2012.
1.6 Composition of the Peer Team which undertook the on-site visit :  Chairman : Member Coordinator : Member: NAAC Officer:	<p>1. Prof. T. Audiseshan. (Chairman)</p> <p>2. Prof.K. P. S. Mahalwar. (Co ordinator)</p> <p>3. Dr. K. E. Radhakrishna. (Member)</p> <p>4. Dr. Sujata P. Shanbhag.</p>

*T. Audiseshan*

Peer Team Document (PTD) for Affiliated / Constituent Colleges

Section II : CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses on Key-Aspects)
<b>2.1 Curricular Aspects :</b>	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> <li>Offers 3 year LL.B. &amp; 5 year, B.S.L. LL.B. approved by Bar Council of India, and Diploma Courses.</li> <li>Follows semester system for LL.B. courses</li> <li>Being an affiliated college, follows syllabi prescribed by the Bar council of India and prepared by the University.</li> </ul>
2.1.2 Academic flexibility:	<ul style="list-style-type: none"> <li>Being an affiliated college has little option.</li> <li>Offers 3 year L.L.B. and 5 year B.S.L., L L B and useful diploma courses in 1) Taxation laws. 2) Labour laws 3) Certificate course in Forensic Medical Jurisprudence.</li> <li>Offers only self finance programmes.</li> </ul>
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> <li>College has feed back from students, Academic peers and alumni.</li> <li>Feedback received is discussed in teachers meeting and suggestions conveyed to Boards of studies through Principal for implementation.</li> </ul>
2.1.4 Curriculum update	<ul style="list-style-type: none"> <li>Recommendations made by the Bar council of India, implemented.</li> <li>Environmental laws and intellectual property law introduced, certificate course in Medical Jurisprudence introduced.</li> </ul>
2.1.5 Best Practices in Curricular aspects	<ul style="list-style-type: none"> <li>Prepares academic calendar for quality sustenance and quality enhancement.</li> </ul>
<b>2.2 Teaching – Learning &amp; Evaluation:</b>	
2.2.1 Admission Process and Student Profile :	<ul style="list-style-type: none"> <li>Admission based on merit as per BCI regulations &amp; University norms.</li> <li>Detailed information of courses, eligibility, furnished in the prospectus and the same is published in the college website.</li> <li>University and government regulations followed in admitting students.</li> </ul>

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3



Peer Team Document (PTD) for Affiliated / Constituent Colleges

2.2.2 Catering to the diverse needs :	<ul style="list-style-type: none"> <li>Students identified on the basis of their performance in monthly test and university examinations by faculty and guidance given for slow learners.</li> <li>Subject wise tutorials for all subjects (conducted on Saturday's)</li> </ul>
2.2.3 Teaching – Learning Process :	<ul style="list-style-type: none"> <li>Academic plan prepared in the commencement of the semester.</li> <li>At the end of each semester completion report submitted.</li> <li>Case method, discussion method followed &amp; research projects given to the students.</li> <li>Free Internet facility for students available for updating their knowledge.</li> <li>Wi Fi facility is available in the campus.</li> </ul>
2.2.4 Teacher Quality :	<ul style="list-style-type: none"> <li>Full time teachers are selected as per BCI, Govt. &amp; UGC norms.</li> <li>Faculty members deputed to attend conferences.</li> <li>Principal is a recognized Ph.D. Guide.</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>Conducts monthly unit test and pre semester examinations for Evaluation</li> <li>Students monitored through tutorials &amp; preliminary examinations held before the University examination</li> </ul>
2.2.6 Best Practices in Teaching-learning	<ul style="list-style-type: none"> <li>Faculty maintain academic standards and submit daily Teaching reports.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extensions:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>Constituted a research committee to monitor research activity with Prof Dr. H G Kulkarni as chairman.</li> <li>Motivates faculty members to register for Ph.D., and do research.</li> </ul>
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> <li>Principal is a recognized guide by the University for Ph.D.</li> <li>Articles published in Criminal Law Journal, Nagpur, All India Reporter, Indian Bar Review, Law Z including online articles.</li> </ul>
2.3.3 Consultancy:	<ul style="list-style-type: none"> <li>Free legal advice to needy people given by the faculty in legal aid campus.</li> <li>Consultancy needs to be strengthened.</li> </ul>
2.3.4 Extension Activities:	<ul style="list-style-type: none"> <li>Legal aid camps conducted in villages</li> <li>Visits to industries organized</li> <li>Visit to Prison</li> </ul>

NAAC for Quality and Excellence in Higher Education

*Signature*

Peer Team Document (PTD) for Affiliated / Constituent Colleges

2.3.5 Collaborations :	<ul style="list-style-type: none"> <li>• Collaboration with Grampanchayat, Yewalewadi offering Legal Services to villagers.</li> <li>• Efforts to be made to have more collaborations</li> </ul>
2.3.6 Best Practices in Research, Consultancy an extension:	<ul style="list-style-type: none"> <li>• Motivates the Faculty to do research.</li> <li>• Free internet facility is available for students and staff.</li> </ul>
<b>2.4 Infrastructure and Learning Resources :</b>	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>• Shared campus area 35 acres, built up area 2314 sq. mtrs., large class rooms, Computer lab, staff room, common room for women students.</li> <li>• Sports facilities for Indoor and out door games, Gymnasium (shared facilities)</li> <li>• Preferably college to be housed in a independent block.</li> </ul>
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>• Maintenance is done by management.</li> <li>• Maintenance is good.</li> </ul>
2.4.3 Library as a Learning Resources:	<ul style="list-style-type: none"> <li>• Library carpet area 3250,Sq.ft. has 3,884 Books, Law Journals-16,</li> <li>• Library committee constituted with the Principal as Chairman.</li> <li>• Has a central Library.</li> <li>• Suggestion- A separate block for library to be housed in a separate block exclusively for law students.</li> </ul>
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> <li>• College has a computer lab with 12 computers with LAN, internet and wi fi facilities (shared facilities).</li> <li>• A beginning has been made in the use of modern teaching aids.</li> </ul>
2.4.5 Other Facilities:	<ul style="list-style-type: none"> <li>• Hostel facilities for boys and girls provided,</li> <li>• Auditorium</li> <li>• Mall with restaurant and shops</li> <li>• (All the colleges in the campus share the above facilities).</li> </ul>
2.4.6 Best Practices in the development of Infrastructure and Learning Resources:	<ul style="list-style-type: none"> <li>• Mall, Shops, Restaurants, ATM facility available in the campus for the benefit of all the college students housed in the campus.</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Progression:	<ul style="list-style-type: none"> <li>• Performance of the students in the University examinations is satisfactory.</li> <li>• Majority of the students join the Legal profession.</li> </ul>





Peer Team Document (PTD) for Affiliated / Constituent Colleges

2.5.2 Student Support:	<ul style="list-style-type: none"> <li>Government Scholarships made available for SC and ST students.</li> <li>TA given to competitors attending moot court competitions.</li> </ul>
2.5.3 Student Activities:	<ul style="list-style-type: none"> <li>Students encouraged participating in various competitions.</li> </ul>
2.5.4 Best Practices in Student Support and Progression ( If any):	<ul style="list-style-type: none"> <li>Constituted Sports Committee, Cultural Committee and student council.</li> </ul>
<b>2.6 Governance and Leadership:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>Institution has a qualified Principal with Ph. D.</li> </ul>
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> <li>Management &amp; Staff meet periodically</li> </ul>
2.6.3 Strategy development and deployment:	<ul style="list-style-type: none"> <li>Committees formed &amp; entrusted with Administrative &amp; Academic functions</li> </ul>
2.6.4 Human Resource Management :	<ul style="list-style-type: none"> <li>Provides accommodation within the campus for the Principal and other Staff members if they are in need of accommodation</li> </ul>
2.6.5 Financial Management and Resource Mobilization	<ul style="list-style-type: none"> <li>Self Financing courses only.</li> <li>Deficit, contributed by the management.</li> </ul>
2.6.6 Best Practices in Governance and Leadership (If any)	<ul style="list-style-type: none"> <li>Involving Faculty in decision making process.</li> </ul>
<b>2.7 Innovative Practices :</b>	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>Computerized Administrative section.</li> <li>Organizes Seminars, Debates Legal Aid programs for students.</li> </ul>
2.7.2 Inclusive practices:	<ul style="list-style-type: none"> <li>Reservation as prescribed by the University for recruitment of faculty is followed.</li> <li>Conducted Several Legal Aid Camps, in Tribal Area.</li> </ul>
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> <li>Association with DLSA makes the institution socially active body.</li> <li>Committees constituted with faculty members and students for various activities.</li> </ul>
<b>Section III : OVERALL ANALYSIS</b>	
<b>Observations</b>	
3.1 Institutional Strengths :	<ul style="list-style-type: none"> <li>Student profile is satisfactory.</li> <li>Principal is a recognized Guide, for Ph. D.</li> <li>Management's involvement support is satisfactory.</li> <li>Large Campus area shared with other colleges with Modern facilities.</li> </ul>

*T. J. ...*

Peer Team Document (PTD) for Affiliated / Constituent Colleges

3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> <li>Dropout rate requires, to be controlled.</li> </ul>
3.3. Institutional challenges	<ul style="list-style-type: none"> <li>Use of computer software and electronic equipments for teaching to be strengthen.</li> <li>Intensive practical training for students</li> </ul>
3.4 Institutional Opportunities:	<ul style="list-style-type: none"> <li>Local professionals to undertake training of the students.</li> <li>Alumni support for the institution to be utilized.</li> <li>Collaboration with Industry is feasible, steps in this regard to be initiated.</li> <li>To explore setting up of LPO training with expert assistance.</li> </ul>

**Section IV : Recommendations for Quality Enhancement of the Institution**

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Sanction to be obtained for more posts in the category of Full Time Teaching staff.
- Career counseling & Placement Cell for students to be constituted.
- To organize more moot court competitions.
- Facility for computer training should be extended to all the students of the college.
- To offer LL. M., that will be more useful viz Business Law, Intellectual Property Law Trade mark and copy right and foreign trade law.
- To setup a full fledged English Language Laboratory to improve spoken skills in English language.
- Library Computerization to be completed at the earliest.
- College to incorporate on its website all necessary information in compliance with RTI Act, 2005
- Training programs for competitive examinations including judicial officers recruitment
- Intensive practical training in coordination with Local Advocates preferably, alumni of the college.
- Library to be housed in a separate block exclusively for the law students

I have read the report and agree to the factual observation made therein.

Name Signature with Date



Signature of the Head of the Institution  
with date & Seal

PRINCIPAL

SINHGAD LAW COLLEGE

Pune-411041.

Chairman :  
Member Coordinator :  
Member:  
NAAC Officer:

Prof. T. Audiseshan (Chairman)  
Prof. K. P. S. Mahalwar (Co ordinator)  
Dr. K. E. Radhakrishna (Member)  
Dr. Sujata P. Shanbhag (NAAC Officer)

Place – Ambegaon (Bk) Pune-41

Date- 25<sup>th</sup>, August, 2012

NAAC for Quality and Excellence in Higher Education

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# ANNEXURE – VII

## MASTER PLAN OF THE INSTITUTION

