

**SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD LAW COLLEGE
AMBEGAON (BK.),
PUNE**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Sinhgad Law College

1.2 Address Line 1

S.No. 10/1, Ambegaon (Bk.)

Address Line 2

Pune-411041

City/Town

Pune

State

Maharashtra

Pin Code

411041

Institution e-mail address

principal_slc@sinhgad.edu

Contact Nos.

020-24350595

Name of the Head of the Institution:

Dr. H. G. Kulkarni

Tel. No. with STD Code:

020-24350595

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.31	2012	14-9-2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted online to NAAC on 9-12-2013
- ii. AQAR 2013-14 submitted online to NAAC on 26-12-2014

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(BCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University,
Pune

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 4

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

- State Level Seminar on 'Legal Dimensions of Right to Health' was conducted on 26.7.2014.
- State Level Workshop on 'Career Opportunities in Legal Profession' was held on 9.8.2014.
- State Level Conference on 'Legal Response to the Issue of Mass Disasters' was organised on 13.9.2014.
- State Level Seminar on 'Empowerment of Women: Reality and Myth' was conducted on 29.11.2014.
- State Level Seminar on 'Issues and Challenges in Investigation of Crimes and Police Accountability' was held on 14.2.2015.
- State Level Conference on 'Rethinking on Indian Punishment System' was conducted on 28.2.2015.
- 4 Debates were held at the institution level for the students on socio-legal topics.

2.14 Significant Activities and contributions made by IQAC

- A well furnished Moot Court Hall was constructed for conducting moot court competitions
- A/C Seminar Hall was constructed for conducting various seminars, conferences, workshops, etc.
- Seminars, Conferences and Workshops were organised for providing additional knowhow to the students.
- Guest Lectures by practising lawyers, police personnel, IAS officers, academicians and Judges were organised for tendering practical knowledge to the students.
- Debate Competitions on alternate days, PPT Presentations, Moot Courts were held on daily basis for sharpening soft skills of the students.
- Teachers Day and Send Off and cultural day programmes were organised.
- Visits to various institutions were organised for the students.
- Students were encouraged to participate in legal aid activity.
- Efforts were made to improve the result of the students.
- Placement activity was conducted to provide good job opportunities for final year students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

See the Plan of Action and Action Taken Report attached as Annexure III

Academic Calendar of the year is attached as Annexure-I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Appropriate actions were taken.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	
PG	0	0	0	
UG	2	0	2	
PG Diploma	0	0	0	
Advanced Diploma	0	0	0	
Diploma	2	0	2	
Certificate	1	0	1	
Others	0	0	0	
Total	5	0	5	
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2

Trimester	0
Annual	3

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revising authority is not the College but the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	14	0	1	1

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest 0 Visiting 1 Temporary 0

2.5 Faculty participation in conferences and symposia: See Annexure IV

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	0	1 Faculty attended 5 conferences and seminars	0
Presented papers	1	3 Faculty members attended and presented papers	0
Resource Persons	0	1 Faculty member acted as a resource person	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Essay Competition was organized on 26th November: Constitution Day.
- Law Quiz was conducted on 2.1.2015.
- Debates, Elocution and PPT Presentations were organised on thrice a week basis.
- Moot courts were organised on daily basis to sharpen mootng and argumenting skills.

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination Reforms are under the control of University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 0 0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A., LL.B.	115	-	4.34%	21.91%	51.14%	77.39%
B.S.L.,LL.B.	117	-	-	17.1%	37.6%	54.7%
LL.B.	262	-	0.77%	27.48%	22.13%	50.38%
DLL&LW	28	-	7.14%	39.28%	-	46.42%
D.T.L.	22	-	-	31.81%	-	31.81%
C.C.F. & M.J.	01	-	-	100%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Meetings are held frequently with the faculty members as well as students to monitor and evaluate the teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Faculty sent to Refresher courses	1

UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	1	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Lecture was conducted by Principal Dr. H.G. Kulkarni to guide the faculty members about ‘Thesis Writing’ on 14.3.2015
- Motivation was given by the Principal to all the teaching staff for getting enrolled for Ph.D. as soon as possible. As a result of it one faculty member got registered for Ph.D.
- Teaching staff is always encouraged for writing research papers, attending various seminars and conferences. Timely information is given to the faculty about the activities conducted by other colleges and institutions to enable the faculty members to attend the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-

Outlay in Rs. Lakhs	-	-	-	-
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3.4 Details on research publications: See Annexure IV

	International	National	Others
Peer Review Journals	2	-	-
Non-Peer Review Journals	-	2	-
e-Journals	-	-	-
Conference proceedings	1	7	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	0	0
Minor Projects	-	-	0	0
Interdisciplinary Projects	-	-	0	0
Industry sponsored	-	-	0	0
Projects sponsored by the University/ College	-	-	0	0
Students research projects <i>(other than compulsory by the University)</i>	-	-	0	0
Any other(Specify)	-	-	0	0
Total	-	-	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	0	0	2	0	0
	Sponsoring agencies	0	0	Management	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>	
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="0"/>	Any other <input type="text" value="3"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Participation in the Lok Adalat programme organized by the Pune District Legal Services Authority, Pune Court on 14.12.2014.
- ‘Mission P.T.R. Training Program’ which included Drafting of Trust Registration Documents for the Charity Commissioner Office was undertaken by students on 23rd and 24th August, 2014.
- National Unity Day (*Rashtriya Ekta Diwas*) was observed in the college on 31st October, 2014 on occasion of Late Shri. Sardar Vallabh Bhai Patel’s Birth Anniversary; the Iron Man of India.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.68 acres	-		0.68 acres
Class rooms	16	-		16
Laboratories	Not Applicable			-
Seminar Halls	0	1	Parent Institute	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	6	Parent Institute	6

Value of the equipment purchased during the year (Rs. in Lakhs)		2.83	Parent Institute	2.83
Others (Moot Court Hall)	0	1	Parent Institute	1

4.2 Computerization of administration and library

- Library and administration of the college has been completely computerised.
- Additional computers were provided specially for staff use

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1787	5,77,751.63	00	00	1787	5,77,751.63
Reference Books	2437	6,64,435.53	02	450	2439	6,64,885.53
e-Books	30		14		44	
Journals	52	2,50,391.00	32	1,39,360.00	84	389751.00
Digital Database	01	1,20,000.00	01	1,20,000.00	02	2,40,000.00
CD & Video	34	-	-	-	34	-
Others (specify) Bound Journals	1145	-	123	-	1268	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	1	37	0	0	1	-	-
Added	4	0	4	0	0	0	-	-
Total	41	1	41	0	0	1	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- All the teaching staff is already provided with Computers with internet access.
- All the classrooms are equipped with ICT and teachers are encouraged to use it more and more in their daily teaching.
- All leave applications are required to be filed online itself.

4.6 Amount spent on maintenance in lakhs:

i) ICT

-

ii) Campus Infrastructure and facilities	2.5195
iii) Equipments	0.6538
iv) Others	0.0718
Total:	3.2451

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are notified time to time about various activities like guest lectures, debate competitions, etc. They are also encouraged to use computer and internet access as well as the rich library source made available for them. For this purpose they are also provided with free Wi-Fi facility within the campus. Students are also promoted to participate in different competitions held in other institutions.

5.2 Efforts made by the institution for tracking the progression

Principal holds meeting with the students from time to time. Students are persuaded to take maximum benefit of various facilities made available to them by the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
453			52

(b) No. of students outside the state

170

(c) No. of international students

0

Men	No	%	Women	No	%
	306	61		199	39

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

343	15	13	24	0	395	427	17	1	60	0	505
Demand ratio				Dropout % 0							

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Adv. Sudhakar Avhad**, Senior Advocate, District Court, Pune guided the students on 9.8.2014 on the topic of ‘Opportunities in Legal Profession and Guidance for entry in Judicial Services.’
- **Shri. Vishwas Nimbalkar**, Faculty at Synergy, IAS Coaching Institute, Pune advised the students on the topic of ‘Preparation for Competitive Exams’ on 9.8.2015

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

- College had organized a One day Workshop on the topic of ‘Career Opportunities in Legal Profession’ on 9th August, 2014. Key Note address was delivered by **Adv. Rhishikesh Ganu**, Senior Advocate, District Court, Pune on the topic of ‘Acquiring Advocacy Skills’. **Session - I** was headed by **Adv. Sudhakar Avhad**, Senior Advocate, District Court, Pune who guided the students on the topic of ‘Opportunities in Legal Profession and Guidance for entry in Judicial Services.’ **Session - II** was headed by **Shri. Vishwas Nimbalkar**, Faculty at Synergy, IAS Coaching Institute, Pune who advised the students on the topic of ‘Preparation for Competitive Exams.’ **Session - III** was chaired by **Dr. Jyoti Bhakare**, Associate Professor, Dept. of Law, Savitribai Phule Pune University who delivered a speech on the topic of ‘New Career Avenues in Legal Field.’ **Session - IV** was headed by **Prof. Dr. T.S.N. Sastry**, Dept. of Law, Savitribai Phule Pune University. He addressed the audience on the topic of ‘Academic Opportunities: Qualities and Skills Required.’
- Lectures were delivered in July 2014 on the topic ‘How to Draft a CV’ by Mr. Bhushan Patodkar, HR Manager, Ecom Express and on the topic ‘Career Opportunities in LPO’ by Mrs. Neha Satalkar, Director of an LPO.

No. of students benefitted

About 100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	20	Details are given in Action Taken Report	

5.8 Details of gender sensitization programmes

College had organized One Day State Level Seminar on ‘Empowerment of Women: Reality and Myth’ on 29th November, 2014 under Quality Improvement Programme in association with Savitribai Phule Pune University, Pune. The Seminar was inaugurated at the auspicious hands of **Hon’ble Dr. Rasheed Shaikh**, Dean, Faculty of Law, Savitribai Phule Pune University and Principal AKK New Law Academy, Pune. He also delivered a Keynote Address to the audience.

Technical Session - I of the Seminar was headed by **Dr. Dipali R. Jadhav**, Associate Professor, Department of MBA, Shivanagar Vidya Prasarak Mandal’s Institute of Management, Malegaon, Baramati. She delivered speech on the topic of ‘Issues Regarding Women in Indian Society.’

Technical Session- II of the Seminar was headed by **Dr. Sadhana Pande**, HOD, Dept. of Law, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. She enlightened the participants on the topic of ‘Role of Government, Police and Judiciary in Empowerment of Women.’

In **Session-III** participants from various colleges and advocates presented their research papers prepared on the theme of the Seminar.

A Souvenir incorporating research papers submitted by the participants was also published.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Cultural:

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16	12,217
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No Grievances of the students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Holistic development of students and teachers is what we believe in and work for. We strive to achieve this by imbining an unique value system, transparent work culture, excellent academic and physical environment conducive to learning, creativity and technology transfer. Our mandate is to generate, preserve and share knowledge for developing a vibrant society.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University only has authority for Curriculum Development.

6.3.2 Teaching and Learning

Teachers were encouraged to use ICT methods. PPT presentations and Debate competitions were organised.

6.3.3 Examination and Evaluation

This is controlled fully by the University.

6.3.4 Research and Development

Teachers were encouraged to improve their research experience by participating in various conferences and seminars. They were also persuaded for doing Ph.D.

6.3.5 Library, ICT and physical infrastructure
/ instrumentation

Library database (physical as well as online) is frequently updated. New books are purchased. Seminar hall, Moot Court Hall was created.

6.3.6 Human Resource Management

Principal manages this aspect by allocating different works to the staff having expertise in the same. For this purpose various committees are formed to get maximum benefit of division of work.

6.3.7 Faculty and Staff recruitment

All the staff as per requirements of the University was already recruited. So there was no need for this.

6.3.8 Industry Interaction / Collaboration

- Industrial visits were conducted specially for D.L.L&L.W. students in the month of December to Katraj Dairy, Pune, Maharashtra Labour Welfare Board, Regional Commissioner of Provident Fund, ESI Corporation Office, Industrial Court, Labour Court and to B.A.G. Electronic Pvt. Ltd., Yewalewadi.
- Similarly, for Final Year students and students of C.C.F. & M.J. visits were organised in the month of February and March, 2014 to Anti Corruption Bureau, Pune, Food and Drug Administration, Pune and to Forensic Laboratory, Pune

6.3.9 Admission of Students

College participated in various educational exhibitions for informing about various courses in law offered by the college. Counselling was done by the teaching staff to almost all junior and senior college students in the city of Pune informing them about various career avenues available to them in legal field.

6.4 Welfare schemes for

Teaching	Provident Fund, G.I.S., E.M.B.F., free medical facilities at SKN Hospital, Narhe.
Non teaching	Provident Fund, G.I.S., E.M.B.F., free medical facilities at SKN Hospital, Narhe.
Students	Students Safety Insurance Policy

6.5 Total corpus fund generated

Rs. 88,96,931/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative	Yes	M/S. K.S. Mali & Co.	Yes	Internal Audit Department

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable. Examination system is totally under the control of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni Association is constantly in touch with the college authorities and they are consulted from time to time for improving the working of the college.

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

Training programmes are organised for support staff by the Institute. Apart from this they are also sent for meetings and trainings held at University Level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation in and around the campus has been done to maintain the ecological balance and to provide lush green campus for the students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The daily moot court activity has resulted in creating confidence amongst the students to participate in competitions organised outside the college. It has helped in encouraging the students, acquainting them with the court manners and also in making them understand the importance of such activities.
- The debates and presentations conducted thrice a week have resulted in keeping the students updated about the recent legal, political and social issues arising in the country and world at large. It has also helped in developing the thinking ability of the students and has sharpened their communication and argumenting skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See Annexure III

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- | | |
|-----|--|
| i) | Student interaction with the Head of the Institution.
(Annexure II) |
| ii) | Placement activity |

7.4 Contribution to environmental awareness / protection

On the backdrop of the Mass Disaster that happened at 'Malin', Pune the college had organised a Conference on the topic 'Legal Response to the Issue of Mass Disasters' to make the students aware of what kind of disasters may happen if we ignore the environment and its protection. The conference gave an outlook to the students about what protective measures should be taken for avoiding such kind of incidents in future.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The Principal of the College assesses the Strength, Weakness, Opportunities and Threats to the Students in general as well as Faculty Members. This is done by conducting Meetings of students and the Faculty Members and having interaction with them.
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8. Plans of institution for next year

- | |
|--|
| <ul style="list-style-type: none">• To arrange seminars, conferences and workshops.• To arrange more guest lectures so that the students can be benefitted by rich experience of eminent personalities from different fields.• To arrange Moot Court Competition inviting students from different colleges to participate• To hold debate and moot courts on regular basis in the college so as to groom the students with debating and mooting skills.• To arrange educational tour.• To enhance the participation of students in all kinds of different competitions held in other colleges.• To hold innovative programmes like legal quiz which will benefit the students. |
|--|

Name: Mrs. V.S. Khandagale

Name: Dr. H.G. Kulkarni

Khandagale

hall

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I

**S.T.E.SOCIETY'S
SINHGAD LAW COLLEGE
AMBEGAON (BK.), PUNE 411 041**

(Recognized by Govt. of Maharashtra, Approved by Bar Council of India and Affiliated to Savitribai Phule Pune University)

ACADEMIC CALENDER 2014-2015

TERM SCHEDULE (2014-2015)

Teaching Days for LL.B. & B.A.LL.B./B.S.L., LL.B. (Approximate):

Term	Duration	Days
First	1 st July 2014 To 31 st Oct 2014	105
Second	21 st Nov. 2014 To 15 th May 2015	115
	Total No. of Days	220

(As per the rules and regulations, there should be overall 180 teaching days in a year)

For LL.B. & B.A.LL.B./B.S.L. LL.B. Courses:

Number of Lectures conducted: Six Lectures per subject per week.

A. SUMMER VACATION: 16th May 2014 to 30th June 2014

B. WINTER VACATION : 1st Nov 2014 to 20th Nov 2014

C. i) LECTURE SCHEDULE FOR THREE YEARS LL.B. COURSE:

(Six Lectures for each subject per week)

ii) LECTURE SCHEDULE FOR FIVE YEARS B.A.LL.B./B.S.L.LL.B. COURSE:

(Six Lectures for each subject per week)

D. WORKING DAYS: Monday to Saturday (6 days week)

E. TIMING: Lectures – 9.00 a.m. to 2.30 p.m.

F. (Break – 10.55 a.m. to 11.25 a.m.)

G. LIST OF HOLIDAYS:

First Term	Date
Ramjan-Idd	29-07-2014
Pateti	18-08-2014
Ganesh Chaturthi	29-08-2014
Anant Chaturdashi	08-09-2014
Mahatma Gandhi Jayanti	02-10-2014
Bakari-Idd	06-10-2014

Second Term	Date
Christmas	25-12-2014
Makar Sankranti	14-01-2015
Shiv Jayanti	19-02-2015
Ambedkar Jayanti	14-04-2015
Good Friday	17-04-2015
Maharashtra Din	01-05-2015

Note: This schedule is subject to change as per the University circulars.

ANNEXURE II: BEST PRACTICES
A - Student Interaction with Head of the Institution

1. Title of the Practice

Student Interaction with Head of the Institution

2. Goal

The main aim of this practice is to adopt a Student Centric Approach. In an educational institution students are the beneficiaries. It is necessary to ascertain whether the aspirations of the students from the institution are met or not. With the help of this practice it becomes easier for the institution to understand as to whether the students are satisfied with services offered by the institution and what needs to be done so as to meet the requirements of the students.

3. The Context

The main challenge was to inculcate trust and confidence among the students so that they can share anything in their mind fearlessly.

4. The Practice

General trend in educational institutions is that the Head of the Institution is looked upon with extreme respect accompanied sometimes with fear by the students. Though this is good on one side but it also makes the Head of the Institution indifferent towards the problems and difficulties faced by the students. He is mostly inapproachable to the students. So as to remove this trend, we decided to implement a practice whereby the students can feel free to discuss any of their problems and can also share their views about working of the institution. For implementing this practice students database with email ids and contact numbers is kept ready. With the help of this database, students are called upon by the Head of Institution frequently in different groups. Questions with respect to quality of teaching, assistance of administrative staff, cleanliness and hygiene maintenance, library, computer labs, hostel facilities, mess, guest lectures held, etc. are asked to the students. They are made comfortable to share their views openly. Considering the reactions of the students, appropriate instructions are given to the teaching, administrative and support staff. Afterwards again the feedback is taken from the students to understand as to whether the directions have been properly implemented or not.

5. Evidence of Success

The practice has been successful to a great extent and has acted as a check on the actions of the teaching and non-teaching staff. They perform their duties more meticulously as they are aware that any dereliction on their part is going to be reported to the Head of the Institution.

6. Problems Encountered and Resources Required

No major problems were encountered

7. Contact Details

Name of the Principal: Dr. H.G. Kulkarni

Name of the Institution: Sinhgad Law College

City: Pune

Pin Code: 411041

Accredited Status: Accredited with B Grade

Work Phone: 020-24350595

Fax: 020-24350595

Website: www.sinhgad.edu

E-mail: principal_slc@sinhgad.edu

Mobile: 9822072275

ANNEXURE II: BEST PRACTICES

B – Placement Activity

1. Title of the Practice

Placement Activity

2. Goal

The main aim of this practice is to provide proper job opportunities for the final year students. It also aims at grooming the students so well that they are ready to fight in the competitive world and make them so competent that they can easily secure a good position for themselves.

3. The Context

The main challenge was to bring good firms in the college for campus placements.

4. The Practice

- Firstly, various lectures, seminars and workshops are conducted to acquaint the students about various job avenues available to law professionals.

- Special lectures grooming the students for placements like interviewing techniques, drafting of CV, etc. are held.

- A database of good law firms, lawyers, LPO's is created and the concerned persons are contacted for holding a campus interview for the students.

5. Evidence of Success

This practice has helped in inculcating confidence amongst the students to face various interviews on and off the campus. It has also helped in having an interaction between the employers and the college. The interaction enables the college know what skills the students should possess to get a good job. And accordingly the college can take appropriate measures to inculcate those skills in the students and make the students capable to face the competitive world.

6. Problems Encountered and Resources Required

No major problems were encountered

7. Contact Details

Name of the Principal: Dr. H.G. Kulkarni

Name of the Institution: Sinhgad Law College

City: Pune

Pin Code: 411041

Accredited Status: Accredited with B Grade

Work Phone: 020-24350595

Fax: 020-24350595

Website: www.sinhgad.edu

E-mail: principal_slc@sinhgad.edu

Mobile: 9822072275

ANNEXURE III

S.T.E.SOCIETY'S
SINHGAD LAW COLLEGE
AMBEGAON (BK.), PUNE 411 041

(Recognized by Govt. of Maharashtra, Approved by Bar Council of India and Affiliated to Savitribai Phule Pune University)

Sr. No.	Particulars	Action Taken
1.	Activities to be undertaken:	
	Inauguration of Seminar Hall and Moot Court Hall	Seminar hall and Moot Court Hall was inaugurated on 16.7.2014 at the hands of Dr. T.R. Subramanya , Vice-Chancellor of Karnataka State Law University
	Two Seminars to be conducted in each Semester	Seminar was conducted on the topic of 'Legal Dimensions of Right to Health' on 26.7.2014. Only one seminar was conducted in the year.
	Two Conferences to be conducted in each Semester	Two Conferences were held in the entire year as follows: a) Legal Response to issue of Mass Disasters held on 13.9.2014 b) Rethinking on Indian Punishment System held on 28.2.2015
	One Workshop to be organized in each Semester	One Workshop was held on 9.8.2014 on the topic of 'Career Opportunities in Legal profession'.
	Seminars to be conducted under Quality Improvement Programme of Savitribai Phule Pune University. For the same application was decided to be made to the University	Two Seminars were Conducted in the year as follows: a) Empowerment of Women: Reality and Myth organised on 29.11.2014 b) Issues and Challenges in Investigation of Crimes and Police Accountability held on 14.2.2015
	To sensitize the students about the women community, one seminar was to be conducted on the topic of Women Empowerment	Seminar under Quality Improvement Programme of Savitribai Phule Pune University was conducted on 29.11.2014 on the topic of Women Empowerment: Reality and Myth

	One Guest Lecture to be organized in every week	18 Guest Lectures were organized throughout the year on various topics.
	Moot Court Competition was to be held in the college inviting participation of students from other law colleges	First Smt. Kashibai Navale Moot Court Competition was conducted on 24.1.2015 where 25 teams from colleges all over Maharashtra participated.
	To organize educational trip for the students	Educational trip could not be organized because of poor response from the students.
2.	Innovative Programmes to be undertaken - Law Quiz - Essay Competition	Essay Competition was organized on 26 th November: Constitution Day. Law Quiz was also conducted on 2.1.2015.
3.	Programmes for developing skills of the Students Regular Moot Court Activity to be done for the students on daily basis	Moot Court Activity was conducted daily by the Moot Court Committee. The response of the students was good and it helped in improving the argumenting and lawyering skills of the students.
	Debates and elocutions to be conducted three times in a week	Three times in a week, debate, elocution as well as PPT presentations were held by the Students Presentation Committee. This helped in sharpening the debating and public speaking skills of the students.
	Career Guidance lectures be organized	A workshop was organized on 9.8.2014 mainly to acquaint the students about various avenues available to them after pursuing law course.
	To impart training to the students for preparing them for competitive examinations	<ul style="list-style-type: none"> • Shri. Vishwas Nimbalkar, Faculty at Synergy, IAS Coaching Institute, Pune advised the students on the topic of 'Preparation for Competitive Exams' on 9.8.2014 • Senior Advocate, Shri. Sudhakar Avhad guided the students for entry in Judicial Services on 9.8.2014.
4.	Co- curricular and Extracurricular Activities	

	<p>To encourage the students to participate in co-curricular activities like moot courts, debates, etc. organized outside the college.</p>	<p>Students of the college participated in the competitions outside the college and also won some prizes as follows:</p> <p>A student secured Best Mooter Award at the Sixth All India Shivaji University Moot Court & Alternative Dispute Resolutions (A.D.R.) Competition & Vidhi Mela, 2015 held by Department of Law, Shivaji University, Kolhapur</p> <p>XVth State Level Moot Court Competition' held by Narayandas Sarwottamdas Soti Law College, Sangli.</p> <p>7th Edition of Lokmanya Tilak National Appellate Moot Court Competition, 2014-15' held by DES Navalmal Firodia Law College, Pune.</p> <p>First Lokmanya Tilak State Level Moot Court Competition, 2015 held by TMV's Lokmanya Tilak Law College, Pune.</p> <p>Yashwantrao Chavan Memorial Tenth State Level Moot Court Competition, 2014-2015 held by Yashwantrao Chavan Law College, Pune.</p> <p>Late Justice P.B.Gajendragadkar Intercollegiate Moot Court Competition, 2014 held by Department of Law Savitribai Phule University, Pune.</p> <p>PINNACLE – 2015, an event organized by A.K. Khan New Law Academy, Pune. Participated in Law Quiz and secured First Prize in the same.</p> <p>Students secured first prize in the Inter Collegiate Legal Skit Competition, 2015 arranged by Hutatma Rajguru Shikshan Prasarak Mandal's Law College, Rajgurunagar, Taluka, Khed, District, Pune.</p>
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		<p>The State Level Inter Collegiate Debate Competition, 2014-15 organized by M.P. Law College, Aurangabad. One speaker was awarded with Consolation Prize for Best Speaker.</p> <p>Secured first Runners Up Position in Dr. Shamrao Kalmadi Memorial State Level Elocution Competition, 2014 held by Kaveri College of Science and Commerce, Pune</p> <p>Cleared the Zonal Level of AVISHKAR- A Research Competition conducted by Savitribai Phule Pune University.</p>
	<p>To encourage participation of students in sports and cultural activities at Intra and Inter Collegiate as well as University level.</p>	<p>Students participated in following events of Sinhgad Karandak Sports:</p> <ul style="list-style-type: none"> - Swimming (Boys) (Bagged First prize) - Swimming (Girls) - Cricket (Girls & Boys) - Table Tennis (Girls & Boys) - Chess (Girls & Boys) - Running (100 metres) (Girls & Boys) - Football (Boys) - Throw ball (Girls) - Relay 100X4 (Boys) - Basketball (Boys) <p>Students participated in following events of Sinhgad Karandak NEON:</p> <ul style="list-style-type: none"> - Fashion Show - Solo Dance - Sinhgad Idol (Solo) & (Duet) - Street Play <p>Students also participated in events organized outside the college:</p> <ul style="list-style-type: none"> - Gaurav Mahajani got selected for All India Inter University Swimming Competition held at Bangalore. - Aishwarya Sancheti was also selected for All India Inter University Fencing Competition to be held at Panjabi University,

		<p>Patiala.</p> <p>- Students also participated in Cricket and Carom at PINNACLE-organized by A.K.K. New Law Academy, Pune.</p>
	To organize Pre-Karandak Activity to select the students to be sent for participation in Sinhgad Karandak, 2015 (Flagship Event of Sinhgad Institutes which includes cultural, sports, technical and business competitions.)	The Pre-Karandak Activity was organized in the month of December and selected teams were then sent for participation in Sinhgad Karandak - NEON, 2015
	On the request of student representative it was decided to hold certain cultural functions like traditional day, twin's day and lawyer's day.	Traditional Day, Twins day and Lawyers Day were conducted in the month of January. Students in best attire were given prizes.
5.	Faculty Development Special faculty development lectures to be organized.	Lecture was conducted by Principal Dr. H.G. Kulkarni on 14.3.2015 to guide the faculty members about 'Thesis Writing.'
	Faculty to be encouraged for participation in Seminars, Conferences, Workshops.	See Annexure IV
	Faculty should be motivated for pursuing higher qualifications like Ph.D.	Motivation was given by the Principal to all the teaching staff for getting enrolled for Ph.D. as soon as possible. As a result, one Faculty Member, Mr. Satish Munde got registered for Ph.D.
	Faculty to be encouraged to write and publish research papers in reputed journals.	See Annexure IV
6.	Administrative and Support Staff Administrative staff to be instructed about proper and timely documentation and filing.	All necessary instructions were given to the administrative staff by Principal, Dr. H.G. Kulkarni.
	The staff should upgrade their skills for handling ICT (Information and Communication Technology)	Administrative staff was asked to learn handling and using various ICT methods. Their progress relating to this was tracked and monitored by the Principal himself.

7.	<p>Infrastructure Development</p> <p>To make more computers available for the faculty members.</p>	<p>Three computers were made available for Faculty members in room no. 9</p>
8.	<p>Industry Interaction</p> <p>Visits to be organized for students to prison, police station, anti corruption bureau, etc.</p>	<p>Visit were organised in the month of February and March, 2015 to:</p> <ul style="list-style-type: none"> - Anticorruption Bureau - Food and Drugs Administration - National Forensic Laboratory
	<p>Visits to be organized to labour court, factory, ESI office, etc. especially for D.L.L. & L.W. students.</p>	<p>Following visits were organized for D.L.L. & L.W. students in the month of December, 2014:</p> <ul style="list-style-type: none"> • Industrial visit to Katraj Dairy, Pune. • Visit to Maharashtra Labour Welfare Board. • Visit to Regional Commissioner of Provident Fund. • Visit to ESI Corporation Office. • Visit to Industrial Court, Labour Court. • Factory visit to B.A.G. Electronic Pvt. Ltd., Yewalewadi.
9.	<p>Other Initiatives</p> <p>Placement activity to be conducted more efficiently.</p>	<ul style="list-style-type: none"> • Ms. Neha Satalkar, Director, Neurojurix LPO Pvt. Ltd. guided the students about facing interviews and opportunities at LPO on 5.7.2014 • Lex Eye Pvt. Ltd. conducted campus interview for the post of Junior Advocate with a package of Rs. 2 Lakhs in the month of March, 2015. Bhagyalaksmi Dakuwa, Rutuja Govitrikar, Singh Suraj Bhan, Sukanche Jain, Shruti Dhulap and Sayee Kalawade were selected for further interview.
	<p>Environmental awareness to be created amongst the students.</p>	<p>Conference on the topic of ‘Legal Response to the Issue of Mass Disasters’ was conducted on 13.9.2014 to spread awareness amongst the students about ill effects of</p>

		Environmental degradation and the methods of coping with it.
	The college should perform certain responsibilities towards the society by providing legal aid, Lok Adalat, etc.	<p>The College sent its final year students of Three Year Law Course and Five Year Law Course to assist in Lok Adalat held on 14th December, 2014 organized by the Pune District Legal Services Authority, Pune Court.</p> <p>The college assisted the Charity Commissioner office on 23rd and 24th August, 2014 in ‘Mission P.T.R. Training Program’ which included Drafting of Trust Registration Documents.</p>
	Measures to be taken for admission increase.	Admission Increase campaign was undertaken where counselling was done by faculty members to students of about 35 colleges in and around Pune city.
	Frequent interaction between head of the institution and the staff (teaching as well as non teaching) as well as with the students must be practiced.	Principal keeps on conducting various meetings with the teaching and non-teaching staff whereby he provides guidance to the staff and instructs them about proper performance of their duties. Similarly Principal also keeps on interacting with the students and gets feedback from them about the improvements to be done and accordingly takes proper action on it.

ANNEXURE IV

RESEARCH ACTIVITIES AND PARTICIPATION BY FACULTY MEMBERS IN VARIOUS SEMINARS, CONFERENCES, ETC.

1. PRINCIPAL, DR. H. G. KULKARNI

- a) **Acted as a Resource Person** in following:
 - National Seminar on ‘Human Rights and Gender Equality’ organised by Akkamahadevi Women’s Arts, Science and Commerce College, Bagalkot, (Karnataka)
 - Orientation Course organised by Academic Staff College, Sant Gadge Baba Amravati University approved by UGC in Amravati
 - One Week Faculty Development Programme sponsored by Savitribai Phule Pune University, Pune on ‘Research Methodology and Data Analysis’ held at A.K.K, New Law Academy and Ph.D. (Law) Research Centre.
- b) **Workshop:** Attended Savitribai Phule Pune University organised Principals/Directors Workshop at Sinhgad Institutes, Lonavala.
- c) **Research Publication:** Research Paper in All India Reporter, Nagpur (Journal Section), 2014, on the topic ‘Right to Health under the Constitution of India’ Citation: AIR Dec. 2014 Journal Section at page 201

2. ASSISTANT PROFESSOR, DR. S. N. GAIKWAD

- a) **Presented and Published papers** in the following:
 - National Seminar on Right to Information organised by A.K.K. New Law Academy, Pune
 - National Seminar on Legal Education organised by A.K.K. New Law Academy, Pune
 - National Seminar on ‘Child Labour organised by Ismailsaheb Mulla Law College, Satara
- b) **Research Publication:** Research Paper on the topic ‘National Space Laws in India: Need for Global Convergence’ in Law Journal of D.E.S. Law College, Pune ‘Fiat Justicia’, April 2015 Vol. No. 3, ISSN 2320-2696

3. ASSISTANT PROFESSOR, D. M. HAKE

- a) **Attended following Seminars:**

- National Seminar on ‘Human Rights in 21st Century- Changing Dimensions’ organised by Department of Law, Savitribai Phule Pune University.
- National Seminar on ‘Pursuit of Labour Law Reforms in India – the Pros and Cons’ organised by Department of Law, Savitribai Phule Pune University.
- National Seminar on ‘Legal Research Methodology’ organised by Department of Law, Savitribai Phule Pune University.
- National Seminar on ‘Ethical and Legal Challenges in Bio-technology’ organised by Department of Law, Savitribai Phule Pune University.
- National Seminar on ‘Media Law and Ethics: Enhancing the Reflection of Integrity, Accountability and Responsiveness’ organised by Department of Law, Savitribai Phule Pune University.

b) **Research Publications:**

- Published research paper on ‘Manual Scavenging and Social Problem of Untouchability in India’ in Peer Reviewed Journal ‘Indian Streams Research Journal’ Volume 5, 3rd Issue, April 2015 with impact factor 3.1560 (UIF), ISSN 2230-7850.
- Published research paper on ‘Historical Development of Untouchability and Approach of the Constitution towards it’ in Peer Reviewed Journal ‘Golden Research Thoughts’ Volume 4, 10th Issue, April 2015 with impact factor 3.4052 (UIF), ISSN 2231-5063.

4. ASSISTANT PROFESSOR, A. A. SURATKAL

a) **Presented & Papers Published** in the following:

- XXXVII Annual International Conference on ‘Mahatma Gandhi and Education’ organised by Bharat Shikshan Prasarak Mandal’s Jaikranti College of Computer Science and Management Studies, Pune
- ‘Placitum-2015’ - National Conference on ‘Innovative Strategies in Dynamic Economy’ organised by Sinhgad College of Arts and Commerce, Narhe, Pune.
- National Conference on ‘Impact of Foreign Direct Investment on Economic Development of India’ organised by Sinhgad College of Commerce, Kondhwa, under quality improvement programme of Savitribai Phule Pune University, Pune.

5. ASSISTANT PROFESSOR, V. S. KHANDAGALE

a) Presented and Published Papers in the following:

- National Conference on ‘Changing Phases in Women Empowerment’ organised by Shri. Vijaysinha Yadav Arts and Science College, Kolhapur.
- National Conference ‘Placitum-2015’ organised by Sinhgad College of Arts and Commerce, Narhe