

**Sinhgad Technical Education Society's**  
**Sinhgad Law College**  
**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**  
**Academic Year 2021-2022**

NAME OF COLLEGE	<b>Sinhgad Technical Education Society's</b> Sinhgad Law College, Ambegoan (Bk.), Pune 411041
AAA PEER TEAM MEMBERS	1) Dr. Viswanath Patil Principal, Shri Shivaji Maratha Society's Law College, Shukrawar Peth, Pune 4110 02  2) Dr. Sukdeo Ingale, IQAC Co-ordinator, Vishwakarma University, Pune, 411048

Sr. No.	INSTITUTIONAL DATA	
1.	Name of the College	Sinhgad Technical Education Society's Sinhgad Law College, Ambegoan (Bk.), Pune 411041
2.	Status of the College	Affiliated
3.	Financial Category	Un- aided
4.	Type of the College	Co-education
5.	Year of establishment	2003



6.	UGC recognition	No UGC recognition
7.	Accreditation by NAAC & date	Cycle 1 : Accredited with Grade 'B' CGPA 2.31, Date-15/09/2012
8.	Location of the college	Urban
9.	Area of the College	3540 Sq. Meter
10	Date of visit of Peer Team for AAA	17.08.2022
11	Number of full time teachers	13 (Including Principal and Librarian)
12	Number of CHB teacher	13
13	Number of full time teacher with Ph.D.	5
14	Number of non-teaching staff	13 (Including 5 class four employees)
15	Number of courses	UG – 2, Diploma – 2, Certificate Course – 01.
16	Number of student	978
17	Result of student Average last 3 Years	90.51 %



## AAA PEER TEAM REPORT

### **Observations on Key Aspects**

#### **1) Academic Management:**

- Under the supervision of the Principal, IQAC is coordinating properly both law courses and 2 Diploma and one certification courses.
- There is a proper control over timely completion of syllabi.
- Students and parents' feedback is properly conveyed to the teachers. This has led to improvement in teaching and learning.
- Teachers are appraised by Management and Principal at the end of academic year.
- The examinations are properly conducted as per the norms of Savitribai Phule University, Pune and results are declared in time.

#### **2) Administration and Management (Supporting Academics)**

- The College management has established several good academic management practices as per the rule of Government and SPP University.
- The College Development Committee of the college and IQAC are empowered to take decisions on academic matters and regular meetings are taken.
- Non teaching staffs are happy about work conditions and are well supportive for administrative work.
- Teachers are encouraged to pursue research, attend and organize seminars, conferences, workshops and webinars.
- Library is computerized and has required law journals.
- Internet and Wi-Fi facility is provided to everywhere in college campus.

#### **3) Academic Practices**

- Most of the teachers use appropriate teaching methods including the ICT Tools such as PP Projectors during the Classes.
- College has ICT enabled classrooms with network and Wi-Fi connectivity.
- College has constituted various Committees and also appointed mentors to each class so as to monitor the record of attendance, Remedial Coaching, Class tests, Syllabus completion, PPT Presentations, Viva Voce where students' participation is encouraged.
- The college has prepared an Academic Calendar covering various activities in consonance with curricular, co-curricular, and extra-curricular aspects of prescribed curriculum.
- New entrants are evaluated for their strengths and weaknesses in the law spectrum programme and student induction programme.
- Remedial courses are provided to needy students by the concerned class teachers.



#### **4) Infrastructure, Financial Support Facilities for Academic Activities.**

- Good infrastructural facilities like building, well equipped Library, Reading hall, special rooms for examination, NAAC cell, NSS room, Moot Court Hall, Seminar Hall, ICT enabled classrooms, administrative office, Legal Aid Room, Reading Hall, etc.
- Computer Laboratory with free access facilities is good.
- Common Rooms for boys and girls, etc., Separate staff Room for Gents and Ladies Faculties.
- Faculties and students are promoted for research and academic activities by developing programs.
- Sports ground, Gymkhana, Bank, canteen, health care centre, Hostels, etc are available in the STES Campus.

#### **5) Institutional Social Responsibility (ISR)**

- Strong NSS Unit for conduct of the community oriented activities.
- Tree plantation drive.
- Maitri Club and Social Responsibility Club to do social welfare activities
- Socio-Legal Awareness through Legal Aid Camps, street plays and guest lectures by faculties from other colleges to spread awareness about the rights and responsibilities of Citizens.

#### **6) Functioning of IQAC.**

- IQAC is functioning as per NAAC guidelines.
- IQAC prepares Academic Term Plan and Action Plan for various activities to be conducted in college.
- IQAC monitors teaching-learning activities by coordinating with the full time and visiting faculties.
- IQAC conducts realistic analysis and follow up of students' feedback forms. IQAC also conduct follow up by conducting meetings and review of its action plan.

### **OVERALL ANALYSIS**

#### **Observations on Key Aspects**

##### **1. Institutional Strengths:**

- Good infrastructure,
- Experienced and dedicated faculty,
- Good Computer Laboratory and Library with Reading Hall, and
- Empowered College Development Committee and IQAC with powers to take academic decisions.





## **2. Weaknesses:**

- Inadequate full time faculty due to government policy.
- Limitations in placements and job opportunities.
- Lack of technical support staff for virtual and technology based activities,
- Language barriers of rural students.

## **3. Challenges:**

- To inculcate students with professional attitudes and ethics,
- To focus on practical and value based education,
- To prepare students for Competitive Examinations.

## **4. Opportunities:**

- Starting job oriented, interdisciplinary courses to cater to the emerging industries and legal profession,
- Starting more collaborative programmes and college-industry linkages with nearby industries and legal firms,
- Making more efforts to attract finances from UGC and other funding agencies.

## **5. Recommendations:**

### **Vital:**

- Management should appoint more full time teaching staff and technical staff.

### **Essential**

- There is a need to encourage peer learning amongst students.
- Most of the teachers have started using ICT tools in classroom teaching. They are facing technical problems and need support staff.
- There is need to conduct more Competitive Exam Guidance and career counseling Programs.
- There is a need to motivate students to do research work.

### **Desirable**

- Internal evaluation process needs to be based on more objectivity.
- Faculties need to be supported financially for research.



## **ROLES AND DUTIES**

(As per observations and recommendations)

### **1. State Government**

- Revision in fee structure for aided and unaided courses is necessary to provide better training and infrastructural facilities.
- DHE should start the first year admission process in time to regularize the academic year.
- Permission is to be granted to fill up adequate teaching posts.

### **2. University**

- Timely revision of syllabi for better employability of students.
- Provide more opportunities and support for staff developments.

### **3. College**

#### **a) Management**

- Appoint more qualified full time teachers
- Provide technical support staff.

#### **b) Academia**

- Teachers should know the latest developments in the subjects.
- Appropriate use of the internet and teaching aids.
- Membership of professional bodies, up to date knowledge of industries and market's local, national and global requirements will enable them to make their teaching more relevant.

#### **c) Students**

- Students were generally satisfied with the classroom and practical teaching, Library and other facilities.
- Good numbers of students are involved in NSS, Sports, and Cultural activities.
- More efforts need to be taken for students to secure ranks in University examinations.
- Efforts need to be made for greater and more effective participation in these activities.

#### **d) Other Stakeholders**

- Alumni are taking good interest in college. College should involve alumni in more numbers and make effective use of their expertise.
- More meetings with parents to keep them appraised about their ward's academic progress will help to improve results of the college.

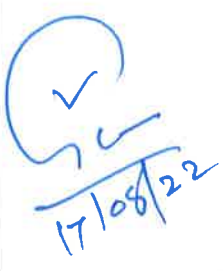
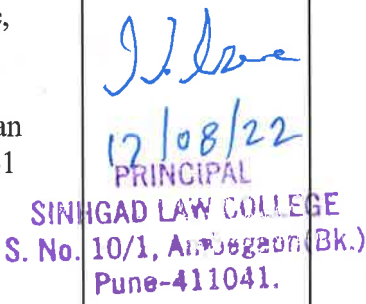
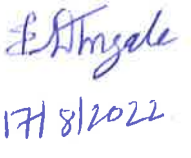



- Industry is involved in various ways such as internships, collaborations, providing visiting faculties etc. Further better linkages will be beneficial to both college and industry.

### PEER TEAM COMMENTS

- College is accredited ( 1<sup>st</sup> Cycle ) by NAAC with B grade CGPA 2.31
- It has continuously made efforts for quality enhancement.
- College should prepare IIQA and SSR for the second cycle.
- It has potential to be a model college for legal education.
- It should make efforts to fulfill the above recommendations.

Name and Signature of Members with Date

Names of External Members	Signature & Date	Internal Member	Signature & Date
1. Dr. Viswanath Patil Principal, Shri Shivaji Maratha Society's Law College, Shukrawar Peth, Pune 4110 02		3. Dr. Sopan Ivare, Principal, Sinhgad Law College, Ambegoan (Bk.), Pune 411041	
2. Dr. Sukdeo Ingale, IQAC Coordinator, Vishwakarma University, Pune, 411048			



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S

# SINHGAD LAW COLLEGE

Approved by Bar Council of India, Recognized by Govt. of Maharashtra and

Affiliated to Savitribai Phule Pune University

Accredited by NAAC with 'B' Grade

(Regd. No. MAH/7199-93/Pune dt. 6/7/93 & F-8282/Pune dt. 12/8/93)

Tel. : 020 - 2435 0595  
Fax : 020 - 2435 0595

S. No. 10/1, Ambegaon(Bk.), Pune - 411 041.

E-mail : principal\_slc@sinhgad.edu  
Website : www.sinhgad.edu

ID No. : PU/PN/LAW/188/2003

Prof. M. N. Navale  
M.E. (Elec.), MIE, MBA  
FOUNDER - PRESIDENT

Dr. (Mrs.) Sunanda M. Navale  
B.A., MPM, Ph.D.  
FOUNDER - SECRETARY

Dr. Sopan R. Ivare  
B.Sc, LL.M., Ph.D.(Law)  
PRINCIPAL

No.: SLC/2022-23/938

17.08.2022

To  
Dr. Viswanath Patil  
Principal,  
Shri Shivaji Maratha Society's Law College,  
Shukrawar Peth,  
Pune 4110 02

## Subject: Letter of Appreciation

Dear Sir,

We are grateful towards you for being a peer team member of **Academic And Administrative Audit Visit** for the academic year 2021-22 at Sinhgad Law College on 17.08.2022. We express our heartfelt gratitude for accepting our invitation.

Thank you for sparing your valuable time for this visit. We would like to associate with you in future for many more of such endeavors.

Thanking you

Yours Sincerely,

  
(Dr. Sopan Ivare)

Principal

PRINCIPAL  
SINHGAD LAW COLLEGE  
S. No. 10/1, Ambegaon(Bk.)  
Pune-411041



*Received*  
*17-8-22*



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17.08.2022

To  
Dr. Sukdeo Ingale,  
IQAC Co-ordinator,  
Vishwakarma University,  
Pune, 411048

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Received



17/8/2022

Principal  
PRINCIPAL  
SINHGAD LAW COLLEGE  
S. No. 10/1, Ambegaon(Bk.)  
Pune-411041



Regd. Office: S. No. 44/1, Vadgaon (Bk.), Off. Sinhgad Road, Pune - 411 041.

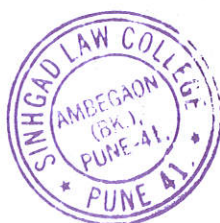
Telefax : (020) 2435 4770 E-mail : stes@sinhgad.edu Web : www.sinhgad.edu

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Sinhgad Law College  
ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**

**Academic Year 2020-2021**

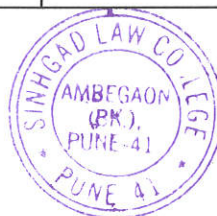
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12.	Number of CHB teacher	13
13.	Number of full time teacher with Ph.D.	5
14.	Number of non-teaching staff	16
15.	Number of courses	UG – 2, Diploma – 2, Certificate Course – 01.
16.	Number of student	895
17.	Result of last year student in percentage	85.40%





## AAA PEER TEAM REPORT

### **Observations on Key Aspects**

#### **1) Academic Management:**

- Under the supervision of the Principal, IQAC is coordinating properly both law courses - LL. B and BA.LL.B. And Diploma in Labour Laws and Labour Welfare, Diploma in Taxation Laws and Certificate Course in Forensic Science and Medical Jurisprudence.
- There is a proper control over timely completion of syllabi.
- Academic Calendar is followed by the college. The teaching plans are prepared by teachers as per syllabus.
- Students and parents' feedback is properly conveyed to the teachers. This has led to improvement in teaching and learning
- Teachers are appraised by Management and Principal at the end of academic year.
- The examinations are properly conducted as per the norms of Savitribai Phule University, Pune and results are declared in time.
- During the COVID pandemic period, teachers used advanced software like MS team to provide hindrance free classes to the students.

#### **2) Administration and Management (Supporting Academics)**

- The College management has established several good academic management practices as per the rule of Government and SPP University.
- The College Development Committee of the college and IQAC are empowered to take decisions on academic matters and regular meetings are taken.
- Non-teaching staffs are happy about work conditions and are well supportive for administrative work.
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- Internet and Wi-Fi facility is provided to everywhere in college campus.
- State of art facilities like projectors are installed in the classrooms to impart the legal knowledge to the students in a holistic manner.

#### **3) Academic Practices**

- Most of the teachers use appropriate teaching methods including the ICT Tools such as PP Projectors during the Classes.
- College has ICT enabled classrooms with network and Wi-Fi connectivity.



- During the COVID lockdown period, teachers used advanced software tools or software like **MS Team** to import hindrance free teaching learning opportunities to the students.
- College has constituted various Committees and also appointed mentors to each class so as to monitor the record of attendance, Remedial Coaching, Class tests, Syllabus completion, PPT Presentations, Viva Voce where students' participation is encouraged.
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- New entrants are evaluated for their strengths and weaknesses in the law spectrum programme and student induction programme.
- Remedial courses are provided to needy students by the concerned class teachers.

#### **4) Infrastructure, Financial Support Facilities for Academic Activities.**

- Good infrastructural facilities like building, well equipped Library, reading hall, special rooms for examination, NAAC cell, NSS room, Moot Court Hall, Seminar Hall, ICT enabled classrooms, administrative office, Legal Aid Room, Reading Hall, etc.
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- Sports ground, Gymkhana, Bank, canteen, health care centre, Hostels, etc. are available in the STES Campus.

#### **5) Institutional Social Responsibility (ISR)**

- Strong NSS Unit for conduct of the community oriented activities.
- Tree plantation drive.
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- IQAC conducts realistic analysis and follow up of students' feedback forms.
- IQAC also conduct follow up by conducting meetings and review of its action plan.
- Throughout the year, the IQAC works with the aim, objective and mission goal to improve the qualitative and quantitative standards of the different facets of the institute ecosystem

## **OVERALL ANALYSIS**

### **Observations on Key Aspects**

#### **1. Institutional Strengths:**

- Good infrastructure,
- Experienced and dedicated faculty,
- Good Computer Laboratory and Library with Reading Hall, and
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#### **2. Weaknesses:**

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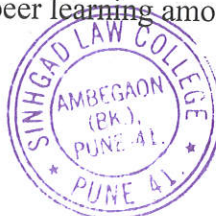
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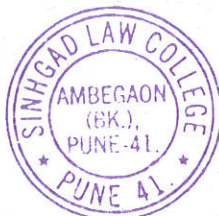
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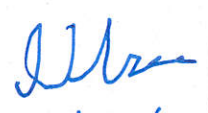



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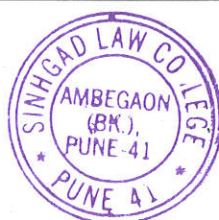
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## OVERALL ANALYSIS

### Observations on Key Aspects

#### 1. Institutional Strengths:

- Good infrastructure,
- Experienced and dedicated faculty,
- Good Computer Laboratory and Library with Reading Hall, and
- Empowered College Development Committee and IQAC with powers to take academic decisions.

#### 2. Weaknesses:

- Inadequate full time faculty due to government policy,
- Limitations in placements and job opportunities,
- Lack of technical support staff for virtual and technology based activities,
- Language barriers of rural students.

#### 3. Challenges:

- To inculcate students with professional attitudes and ethics,
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- To prepare students for Competitive Examinations.

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- Starting job oriented, interdisciplinary courses to cater to the emerging industries and legal profession,
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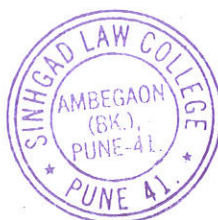
#### 5. Recommendations:

##### Vital:

- Management should appoint more full time teaching staff and technical staff.

##### Essential

- There is a need to encourage peer learning amongst students.
- Most of the teachers have started using ICT tools in classroom teaching. They are facing technical problems and need support staff.
- There is need to conduct more Competitive Exam Guidance and career counseling Programs.
- There is a need to motivate students to do research work.





## **Desirable**

- Internal evaluation process needs to be based on more objectivity.
- Faculties need to be supported financially for research.

## **ROLES AND DUTIES**

(As per observations and recommendations)

### **1. State Government**

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- Timely revision of syllabi for better employability of students.
- Provide more opportunities and support for staff developments.

### **3. College**

#### **A) Management**

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- Provide technical support staff.

#### **B) Academia**

- Teachers should know the latest developments in the subjects.
- Appropriate use of the internet and teaching aids.
- Membership of professional bodies, up to date knowledge of industries and market's local, national and global requirements will enable them to make their teaching more relevant.

#### **c) Students**

- Students were generally satisfied with the classroom and practical teaching, Library and other facilities.
- Good numbers of students are involved in NSS, Sports, and Cultural activities.
- More efforts need to be taken for students to secure ranks in University examinations.
- Efforts need to be made for greater and more effective participation in these activities.

#### **d) Other Stakeholders**








- Alumni are taking good interest in college. College should involve alumni in more numbers and make effective use of their expertise.
- More meetings with parents to keep them apprised about their ward's academic progress will help to improve results of the college.
- Industry is involved in various ways such as internships, collaborations, providing visiting faculties etc. Further better linkages will be beneficial to both college and industry.

### PEER TEAM COMMENTS

- College is accredited (1<sup>st</sup> Cycle) by NAAC with B grade CGPA 2.31
- It has continuously made efforts for quality enhancement.
- College should prepare IQA and SSR for the second cycle.
- It has potential to be a model college for legal education.
- It should make efforts to fulfill the above recommendations.

Name and Signature of Members with Date

Names of External Members	Signature & Date	Internal Member	Signature & Date
1 Dr. Viswanath Patil Principal, Shri Shivaji Maratha Society's Law College, Shukrawar Peth, Pune 4110 02	 19/8/2020 <b>ACTING PRINCIPAL</b> Shri Shivaji Maratha Society's LAW COLLEGE 425 Shukrawar Peth, Pune-2.	3. Dr. Arunchalam Chettair, Principal, Sinhgad Law College, Ambegaon (Bk.), Pune 411041	 19/08/2020 <b>PRINCIPAL</b> SINHGAD LAW COLLEGE S.No. 10/1, Ambegaon (Bk.) Pune-411041
2. Dr. Sukdeo Ingale, IQAC Coordinator, Vishwakarma University, Pune, 411048 	 19/8/2020		



**Sinhgad Technical Education Society's**  
**Sinhgad Law College**  
**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**

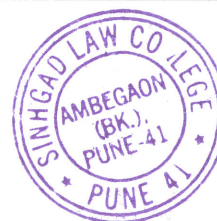
**Academic Year 2018-2019**

NAME OF COLLEGE	<b>Sinhgad Technical Education Society's</b> Sinhgad Law College, Ambegoan (Bk.), Pune 411041
AAA PEER TEAM MEMBERS	1) Dr. Sopan Ivare, Chairman, BOS (Law), Savitribai Phule Pune University Pune 411 007  2) Mr. Vinod Kevate, Principal, Abhinav Law College, Pune 411 046

Sr. No.	INSTITUTIONAL DATA	
1.	Name of the College	Sinhgad Technical Education Society's Sinhgad Law College, Ambegoan(Bk.), Pune 411041
2.	Status of the College	Affiliated
3.	Financial Category	Un- aided
4.	Type of the College	Co-education
5.	Year of establishment	2003



6.	UGC recognition	No UGC recognition
7.	Accreditation by NAAC & date	Cycle 1:Accredited with Grade 'B' CGPA 2.31, Date-15/09/2012
8.	Location of the college	Urban
9.	Area of the College	3540 Sq. Meter
10	Date of visit of Peer Team for AAA	15.08.2019
11	Number of full time teachers	13 (Including Principal and Librarian)
12	Number of CHB teacher	13
13	Number of full time teacher with Ph.D.	5
14	Number of non-teaching staff	13(Including 5 class four employees)
15	Number of courses	UG – 2, Diploma – 2, Certificate Course – 01.
16	Number of student	731
17	Result of last year students in percentage	93.94%





## **AAA PEER TEAM REPORT**

### **Observations on Key Aspects**

#### **1) Academic Management:**

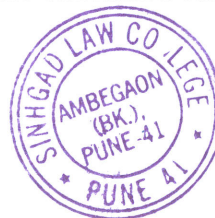
- Under the supervision of the Principal, IQAC is coordinating properly both law courses and 2 Diploma and one certification courses.
- There is a proper control over timely completion of syllabi.
- Teachers are appraised by Management and Principal at the end of academic year.
- The examinations are properly conducted as per the norms of Savitribai Phule University, Pune and results are declared in time.

#### **2) Administration and Management (Supporting Academics)**

- The College management has established several good academic management practices as per the rule of Government and SPP University.
- The College Development Committee of the college and IQAC are empowered to take decisions on academic matters and regular meetings are taken.
- Non-teaching staffs are happy about work conditions and are well supportive for administrative work.
- Teachers are encouraged to pursue research, attend and organize seminars, conferences, workshops and webinars.
- Library is computerized and has required law journals.
- Internet and Wi-Fi facility is provided to everywhere in college campus.
- State of art facilities like projectors are installed in the classrooms to impart the legal knowledge to the students in a holistic manner.

#### **3) Academic Practices**

- Most of the teachers use appropriate teaching methods including the ICT Tools such as PP Projectors during the Classes.
- College has ICT enabled classrooms with network and Wi-Fi connectivity.
- College has constituted various Committees and also appointed mentors to each class so as to monitor the record of attendance, Remedial Coaching, Class tests, Syllabus completion, PPT Presentations, Viva Voce where students' participation is encouraged.
- The college has prepared an Academic Calendar covering various activities in consonance with curricular, co-curricular, and extra-curricular aspects of prescribed curriculum.
- New entrants are evaluated for their strengths and weaknesses in the law spectrum programme and student induction programme.
- Remedial courses are provided to needy students by the concerned class teachers.



#### **4) Infrastructure, Financial Support Facilities for Academic Activities.**

- Good infrastructural facilities like building, well equipped Library, reading hall, special rooms for examination, NAAC cell, NSS room, Moot Court Hall, Seminar Hall, ICT enabled classrooms, administrative office, Legal Aid Room, Reading Hall, etc.
- Computer Laboratory with free access facilities is good.
- Common Rooms for boys and girls, etc., Separate staff Room for Gents and Ladies Faculties.
- Faculties and students are promoted for research and academic activities by developing programs.
- Sports ground, Gymkhana, Bank, canteen, health care centre, Hostels, etc. are available in the STES Campus.

#### **5) Institutional Social Responsibility (ISR)**

- Strong NSS Unit for conduct of the community oriented activities.
- Tree plantation drive.
- Maitri Club and Social Responsibility Club to do social welfare activities
- Socio-Legal Awareness through Legal Aid Camps, street plays and guest lectures by faculties from other colleges to spread awareness about the rights and responsibilities of Citizens.

#### **6) Functioning of IQAC.**

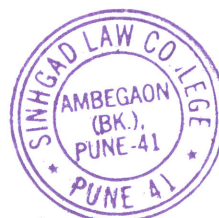
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### **Essential**

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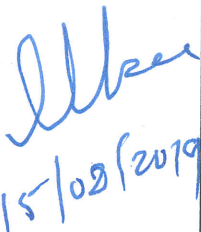




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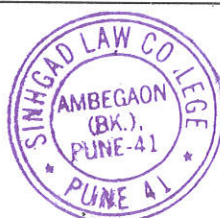


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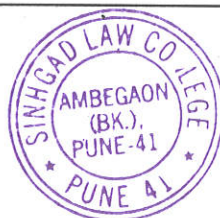
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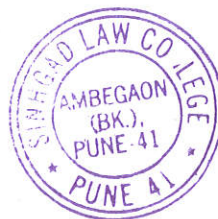
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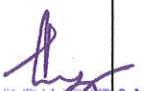


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